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2003-2004 - Graduate Council Annual Report

College of Graduate and Continuing Studies, East Tennessee State University

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EAST TENNESSEE STATE UNIVERSITY GRADUATE COUNCIL

ANNUAL REPORT 2003 – 2004

Graduate Council Membership

Voting Members:

Martin Barrett, Ph.D. College of Applied Science and Technology
Marian Whitson, Ph.D., College of Arts and Sciences
Martha Pointer, Ph.D., College of Business
John M. Taylor, Ph.D., College of Education
William Scott Champney, Ph.D., College of Medicine
Patricia L. Smith, Ed.D., College of Nursing
Phillip Scheuerman, Ph.D., College of Public and Allied Health
Mark Ellis, M.S.L.S., Library
Kimberly Norris Thompson, Graduate Student, GPSA
Christopher Ziegler, Graduate Student, GPSA
Lee Pike, Ph.D., Member at Large
Marie Tedesco, Ph.D., School of Continuing Studies
James Bitter, Ed.D., Faculty Senate
Ben Caton, Ph.D., Member At Large
Don Hoover, Ph.D., College of Medicine
Wallace Dixon, Ph.D., Member At Large

Non-Voting Members:

Henry Antkiewicz, Ph.D., International Programs
Wesley Brown, Ph. D., Dean, School of Graduate Studies
Roberta Herrin, Ph.D., Associate Dean, School of Graduate Studies
Mary Ellen Music, Registrar's Office
Michael Woodruff, Ph.D., Research and Sponsored Programs
Linda Wyatt, School of Graduate Studies (Recorder)

Meeting Dates

September 29, 2003
October 27, 2003
November 24, 2003
January 26, 2004
February 16, 2004
March 29, 2004
April 26, 2004
June 7, 2004

Meetings were held in the East Tennessee Room - D. P. Culp Center at 1:15 p.m.

Summary of Actions Taken

The Graduate Council took the following actions:

18	New Graduate Faculty Appointments (Section 1, page 2)
86	Graduate Faculty Re-appointments (Section 1, page 2)
123	New Courses Approved (Section 2, page 6)
08	Courses Deleted (Section 3, page 8)
14	Course Changes (Section 4, page 9)
21	Curriculum Changes (Section 5, page 10)
01	Editorial Changes (Section 6, page 11)
20	Miscellaneous Graduate Council Actions (Section 7, page 12)

SECTION 1: GRADUATE FACULTY APPOINTMENTS/RE-APPOINTMENTS APPROVED

September 29, 2003

New Appointments to Graduate Faculty:

Dr. Yue Zou – Biochemistry - Full Membership

Re-appointments to Graduate Faculty:

Dr. Faith Akin – Communicative Disorders - Associate Membership Expired – Spring 03
Full Membership

Dr. Jafar Alavi – Economics, Finance and Urban Studies - Full Membership Expired – Summer 03
Full Membership

Dr. Colin F. Baxter – History - Full Membership Expired - Summer 03 - Full Membership

Ms. Teresa Boggs – Communicative Disorders - Interim Membership Expired – Spring 03
Interim Membership

Dr. Jack Branscomb – English Full Membership Expired - Spring 03 - Associate Membership

Dr. Allison P. Deadman – Music - Associate Membership Expired – Fall 02 - Associate Membership

Dr. Ronald K. Giles – English - Full Membership Expired – Spring 03 - Associate Membership

Dr. Frederick S. Hipple – Economics, Finance and Urban Studies - Full Membership Expired – Spring 03
Associate Membership

Dr. Chu-Ngi Ho – Chemistry - Interim Membership Expired - Spring 03 - Associate Membership

Ms. Christa I. Hungate – Foreign Languages - Interim Membership Expired - Spring 03 - Interim
Membership

Dr. Don Johnson – English - Full Membership Expired - Fall 02 - Associate Membership

Dr. Mary Langenbrunner – Applied Human Sciences - Full Membership Expired - Spring 03 - Associate
Membership

Dr. Rebecca Pyles – Arts & Sciences - Full Membership Expired – Spring 03 -Associate Membership

Dr. Anna Duggins Roberts – Applied Human Sciences - Associate Membership Expired - Spring 03
Associate Membership

Dr. Rosalee J. Seymour – Professional Roles/Mental Health Nursing - Full Membership Expires - Summer
03 - Full Membership

Dr. Karen Ann Tarnoff – Management and Marketing - Associate Membership Expired - Spring 03 –
Associate Membership

Dr. Neil Thomas – Computer and Information Sciences - Associate Membership Expires – Summer 03
Associate Membership

Mr. Primus Tillman – Technology - Associate Membership Expired - Spring 03 - Associate Membership

Ms. Ruth D. Verhegge – Applied Human Sciences - Interim Membership Expired - Spring 03 -Interim
Membership

Dr. Ronal Weir – Management and Marketing - Associate Membership Expired – Spring 03 - Associate

Membership

October 27, 2003

New Appointments to Graduate Faculty:

Jane Broderick - Interim Membership
Bruce Dalton - Full Membership
Kelly Dorgan - Associate Membership
Patricia Mink - Associate Membership
Janet Neal - Associate Membership

Re-Appointments to Graduate Faculty:

Tammy Davidson - Associate Membership Expired - Associate Membership
Karilee Freeberg - Associate Membership Expired - Associate Membership
Tammy Hayes - Interim Membership Expired - Interim Membership
Elizabeth Lowe - Interim Membership Expired - Interim Membership
Diana Mozen - Associate Membership Expired - Associate Membership
Rick Norwood - Full Membership Expired - Full Membership
Melvin Page - Full Membership Expired - Full Membership
Martha Pointer - Full Membership Expired - Full Membership
Dale Schmitt - Associate Membership Expired - Associate Membership
Jon Smith - Associate Membership Expired - Associate Membership
Douglas Thewke - Associate Membership Expired - Associate Membership
John Whitehead - Full Membership Expired - Full Membership
Ramsey McGowen - Associate Membership Expired - Full Membership

November 24, 2003

New Appointments to Graduate Faculty:

None

Re-appointments to Graduate Faculty:

Stephen Armstrong - Associate Membership Expired - Full Membership
Martin Barrett - Full Membership Expired - Full Membership
Paul Bayes - Associate Membership Expired - Associate Membership
Amelia Brown - Full Membership Expired - Associate Membership
Kent Burdick - Interim Membership Expired - Interim Membership
Anita DeAngelis - Full Membership Expired - Full Membership
Yousif Elhindi - Associate Membership Expired - Full Membership
James Fox - Full Membership Expired - Full Membership
Linda Kerley - Full Membership Expired - Full Membership
Vernon Pine - Interim Membership Expired - Interim Membership
Stephanie Quillen - Associate Membership Expired - Associate Membership
Mitchell Robinson - Full Membership Expired - Associate Membership
Antorio Rusinol - Associate Membership Expired - Associate Membership
Leonore Simon - Associate Membership Expired - Full Membership
Pearl Ume-Nwagbo - Interim Membership Expired - Denied

January 26, 2004

New Appointments to Graduate Faculty:

Lindsey King - Sociology/Anthropology – Interim Membership
Joel Ryman - Management and Marketing - Full Membership

Reappointments to Graduate Faculty:

William D. Burgess, Jr. – History - Associate Membership Expires - Spring, 2004 - Associate Membership
Troy E. Burrow - Environmental Health - Interim Status Expired - Fall, 2003 - Interim Status
Rhona Cummings - Curriculum & Instruction - Full Membership Expires - Spring, 2004 - Associate Membership
Jeff Knisley – Mathematics - Associate Membership Expired - Fall, 2003 - Associate Membership
Hugh LaFollette – Philosophy - Associate Membership Expires - Spring, 2004 - Full Membership
Elizabeth W. Ralston - Curriculum & Instruction - Associate Membership Expired - Fall, 2003 – Associate Membership
Kenneth Silver - Environmental Health - Temporary Status Expired - Fall 2003 - Associate Membership
Haakayoo Zoggyie - Foreign Languages - Associate Membership Expired - Fall, 2003 - Full Membership

February 16, 2004

New Appointments to Graduate Faculty:

None

Reappointments to Graduate Faculty:

None

March 29, 2004

New Appointments to Graduate Faculty:

Martin Fitzgerald – Technology/Digital Media - Associate Membership
Aimee Govett – Curriculum and Instruction - Associate Membership
Joe Keith Green – Philosophy - Associate Membership
Barbara Grissett – Social Work - Associate

Re-appointments to Graduate Faculty:

Mary Katherine Anderson – Family Community Nursing - Associate Membership
David Close – Physics - Full Membership
Dennis Coffey – Technology - Interim Membership
Michael Gallaher - Health Sciences - Associate Membership
Teresa W. Haynes – Mathematics - Full Membership
Karl H. Joplin – Biological Sciences - Full Membership
Kay Kuczynski – Social Work - Associate Membership
John Laffan – Microbiology - Full Membership
Amy Malkus – Human Development and Learning - Associate Membership
David J. Marx – Psychology - Associate Membership

E. Jane Melendez – Curriculum and Instruction - Associate Membership
Eric Mustain – Health Sciences - Associate Membership
Charles S. (Ted) Olson – Appalachian Studies and Services - Full Membership
Sandra M. Palmer-Lopez – Foreign Languages - Associate Membership
Priscilla Ramsey – Adult Nursing - Full Membership
Kent N. Schneider – Accountancy - Full Membership

Melissa L. Shafer – Communication - Associate Membership
Sharon Trumbley – Family/Community Nursing - Interim Membership
Wilsie Bishop – Public and Allied Health - Full Membership
Benjamin Caton – Music - Associate Membership
Delbert Hall – Theatre - Associate Membership
Edward J. Kelly – Legal Affairs - Associate Membership
J. E. Stone – Human Development and Learning - Associate Membership
Marian H. Whitson – Criminal Justice & Criminology - Associate Membership

April 26, 2004

New Appointments to Graduate Faculty:

None

Re-appointments to Graduate Faculty:

Dr. Hal Knight, College of Education - Full Membership Expired 033 – Full Membership

June 7, 2004

New Appointments to Graduate Faculty:

Ali A. Tarig, Technology and Geomatics - Associate Membership
Guanghsu A. Chang, Technology and Geomatics - Full Membership
Scott Kirby, Chemistry - Full Membership
Leslie A. McCallister, Sociology & Anthropology - Associate Membership
Fred G. Tudiver, Family Medicine - Full Membership
Michael Whitelaw, Physics, Astronomy, and Geology - Associate Membership

Re-appointments to Graduate Faculty:

Amelia Brown, Family and Consumer Sciences - Full Membership Expired 033 - Associate Membership
Jamie B. Kridler, Family and Consumer Sciences - Associate Membership Expired 041 - Associate Membership
Donald B. Sanderson, Computer and Information Sciences - Full Membership Expired 041 - Full Membership
J. Paul Sims, Technology and Geomatics - Associate Membership Expired 041 - Associate Membership
David Tarnoff, Computer and Information Sciences - Interim Membership Expired 033 - Interim Membership
Harold Whitmore, Counseling - Associate Membership Expired 041 – Associate Membership

SECTION 2: NEW COURSES APPROVED

September 29, 2003

ALNU 5038	Pharmacology and Therapeutics for Older Adults, 1 credit
ALNU 4267/5267	Nursing Management of the Critically Ill Adult, 3 credits
ALNU 6016	Advanced Concepts in Pathophysiology, 3 credits
PMNU 5404	Advanced Psychiatric Nursing Care I, 3 credits
PMNU 5405	Advanced Psychiatric Nursing Care I: Practicum, 3 Credits

PMNU 5408	Advanced Psychiatric Nursing Care II, 2 Credits
PMNU 5409	Advanced Psychiatric Nursing Care II: Practicum, 2 Credits
PMNU 5410	Theories of Counseling for the Psychiatric Mental Health Nurse Practitioner, 3 credits
PMNU 5411	Theories of Counseling for the Psychiatric Mental Health Nurse Practitioner: Practicum, 3 credits

October 27, 2003

None

November 24, 2003

DIGM 5820	New Media Communication and Research
DIGM 5821	Digital Media as an Art Form
DIGM 5910	Experimental Media I
DIGM 5915	Experimental Media II
DIGM 5970	Digital Media Research Project
DIGM 5957	Topics in Digital Media
DIGM 5960	Thesis
DIGM 5970	Digital Media Research
DIGM 5990	Readings and Research
DIGM 4617/5617	Advanced Raster-Based Imaging
DIGM 4147/5147	Fundamentals of Character Animation
DIGM 4627/5627	Compositing
DIGM 5148	Character Animation Graduate Laboratory
DIGM 5618	Raster-Based Imaging Graduate Laboratory
DIGM 5628	Compositing Graduate Laboratory
DIGM 5638	Interaction Graduate Laboratory
DIGM 5648	Animation Graduate Laboratory
DIGM 5658	Web Design Graduate Laboratory
DIGM 5668	Product Design Graduate Laboratory
DIGM 5818	3D Effects Animation Graduate Laboratory
DIGM 5828	Experimental Digital Video Graduate Laboratory
DIGM 5878	Modeling & Lighting Graduate Laboratory
DIGM 5888	Technical Direction Graduate Laboratory
SOWK 5266	Gerontological Social Work
SOWK 5306	Advanced Field Practicum I
SOWK 5403	Administrative Practices in Human Services Organizations

January 26, 2004

CJCR 5500	Topical Seminar
MATH 4027/5027	Introduction to Applied Mathematics (3 CH)
MATH 4327/5327	Time Series Analysis (3 CH)
MATH 4357/5357	Introduction to Topology (3 CH)
MATH 42137/5137	Introduction to Modern Algebra II (3 CH)

February 16, 2004

NURS 5000	Theoretical Foundations of Advance Nursing Practice (3)
NURS 5001	Healthcare Policy (3)
NURS 5002	Advanced Nursing Research (3)
NURS 5003	Advanced Role Development (3)
NURS 5101	Advanced Health Assessment (3)
NURS 5102	Advanced Health Assessment Clinical (3)
NURS 5103	Advanced Pathophysiology (3)
NURS 5104	Advanced Clinical Pharmacology (3)
NURS 5201	Theories of Nursing Education (3)

NURS 5202	Teaching Strategies & Evaluation Methods (3)
NURS 5203	Curriculum Design (3)
NURS 5209	Nursing Education Practicum (4)
NURS 5301	Nursing Administration I (3)
NURS 5302	Nursing Administration II (3)
NURS 5303	Health Care Finance (3)
NURS 5304	Human Resources Management (3)
NURS 5305	Quality Management in Nursing & Health Care (3)
NURS 5309	Nursing Administration Practicum (4)
NURS 5401	Informatics and Information Management (2)
NURS 5402	Health Care Information Systems (3)
NURS 5403	Analysis & Design of Health Care Information Systems (3)
NURS 5404	Evaluation of Health Care Information Systems (3)
NURS 5405	Health Care Data Analysis Techniques (2)
NURS 5407	Informatics Applications I (2)
NURS 5409	Informatics Applications II (2)
NURS 5501	Advanced Adult Health Nursing I (2)
NURS 5502	Advanced Adult Health Nursing I – Clinical (2)
NURS 5503	Advanced Adult Health Nursing II (2)
NURS 5504	Advanced Adult Health Nursing II – Clinical (2)
NURS 5505	Advanced Adult Health Nursing III (2)
NURS 5506	Advanced Adult Health Nursing III – Clinical (2)
NURS 5509	Advanced Adult Health Clinical Nurse Specialist – Practicum (4)
NURS 5511	Psychiatric Nursing Care I (2)
NURS 5513	Psychiatric Nursing Care II (2)
NURS 5515	Psychiatric Nursing Care III (2)
NURS 5521	Advanced Concepts in Critical Care (3)
NURS 5522	Core Concepts in Critical Care I (2)
NURS 5523	Core Concepts in Critical Care II (2)
NURS 5524	Core Concepts in Critical Care III (2)
NURS 5525	Electrocardiography for Critical Care Nurses (3)
NURS 5529	Advanced Critical Care CNS Practicum (4)
NURS 5531	Holistic Nursing Perspectives (3)
NURS 5532	Holistic Nursing Interventions (3)
NURS 5533	Advanced Holistic Nursing I (3)
NURS 5534	Advanced Holistic Nursing II (3)
NURS 5537	Advanced Holistic Nursing I (2)
NURS 5539	Advanced Holistic Nursing II – Practicum (2)
NURS 5541	Maternal Child Nursing I (2)
NURS 5543	Maternal Child Nursing II (2)
NURS 5545	Maternal Child Nursing III (2)
NURS 5601	Family Nurse Practitioner I (2)
NURS 5602	Family Nurse Practitioner I – Clinical (2)
NURS 5603	Family Nurse Practitioner II (2)
NURS 5604	Family Nurse Practitioner II – Clinical (2)
NURS 5605	Family Nurse Practitioner III (2)
NURS 5606	Family Nurse Practitioner III – Clinical (2)
NURS 5607	Family Nurse Practitioner IV (2)
NURS 5608	Family Nurse Practitioner IV – Clinical (2)
NURS 5609	Advanced Family Nurse Practitioner – Practicum (4)
NURS 5631	Pediatric Nursing I (2)
NURS 5633	Pediatric Nursing II (2)
NURS 5635	Pediatric Nursing III (2)
NURS 5990	Scholarly Synthesis (3)

March 29, 2004

None

April 26, 2004

CSCI 5011	Internet Technology I, 3 credit hours
CSCI 5012	Internet Technology II, 3 credit hours
CSCI 4017/5017	Introduction to Information Assurance, 3 credit hours
CSCI 4027/5027	Information Management, 3 credit hours.
PUBH 5030	Overview of Public Health, 3 credit hours
PUBH 5405	Epidemiology II, 3 credit hours
PUBH 5410	Statistical Software for the Health Professions, 3 credit hours
PUBH 5350	Biostatistics II, 3 CH
PUBH 5420	Epidemiology of Chronic Disease, 3 CH
PUBH 5430	Epidemiology of Infectious Disease, 3
PUBH 5450	Environmental/ Occupational Epidemiology, 3 Ch

June 7, 2004

HDAL 5563	Advanced Counseling Techniques with Children, (3 credit hours)
HDAL 6563	Advanced Social & Cultural Foundations of Counseling, (3 credit hours)
HDAL 6585	Trauma & Recovery, (3 credit hours)
HDAL 6593	Advanced Internship & Supervision, (3 credit hours)
CSCI 4057/5057	Advanced Internet Technologies, (3 credit hours)
CSCI 4067/5067	Networking Essentials, (3 credit hours)
CSCI 4097/5097	Emerging Technologies, (3 credit hours)
CSCI 4127/5127	Database Management Systems I, (3 credit hours)
ACCT 5510	Seminar in Accounting Regulation, (3 credit hours)

SECTION 3: COURSES DELETED

September 29, 2003

None

October 27, 2003

None

November 24, 2003

MGMT 5010	Essentials of Management
DIGM 5830	Digital Video
DIGM 5840	Advanced Modeling & Lighting
DIGM 5841	Character Animation
DIGM 5842	Digital Effects Animation
SOWK 5416	Integrated Field Seminar
IDGE 5000	Advanced IDS SEM Gerontology

January 26, 2004

DIGM 4177/5177 Computer Graphics

February 16, 2004

None

March 29, 2004

None

April 26, 2004

None

June 7, 2004

None

SECTION 4: COURSE CHANGES

September 29, 2003

BIOC 5600/6600 Molecular Biology and Genomics – Change in credit hours from 4 credits to 3 credit hours.

October 27, 2003

PMGT 5800 Public Management Internship – Change from 6 credit hours to 3 CH
PMGT 5820 Public Management Consultanship – Change from 6 credit hours to 3 CH

November 24, 2003

DIGM 4637/5637 Advanced Integration Design Formerly DIGM 4837/5837 Advanced multimedia
DIGM 4647/5647 Advanced Animation Formerly DIGM 4847/5847 Advanced Visualization
DIGM 4657/5657 Advanced Web Design Formerly DIGM 4657/5657 Advanced Hypermedia
DIGM 4667/5667 Advanced Product Design Formerly DIGM 4867/5867 Advanced Product Design
DIGM 4817/5817 3D Effects Animation Formerly DIGM 5842 Digital Effects Animation
DIGM 4827/5827 Experimental Digital Video Formerly DIGM 5830 Digital Video
DIGM 4877/5877 Advanced Modeling & Lighting Formerly DIGM 5840 Advanced Modeling & Lighting
DIGM 4887/5887 Technical Direction for Animation Formerly DIGM 5841 Character Animation

January 26, 2004

SOWK 5208 Advanced Standing Bridge Course
SOWK 5313 Advanced Practice with Families
SOWK 5323 Advanced Practice with Groups

February 16, 2004

None

March 29, 2004

None

April 26, 2004

None

June 7, 2004

None

SECTION 5: CURRICULUM CHANGES

September 29, 2003

- A. Master of Science in Nursing Degree Program. Propose three changes in the program: 1) revise specific course requirements for each of the current specialties, 2) propose course requirements for a fourth specialty, and 3) propose a dual gerontology option for two specialties.

October 27, 2003

None

November 24, 2003

- A. College of Public & Allied Health - Gerontology
1. Non-Substantive Curriculum Change Proposal in the Gerontology Certificate Program
 2. Substitute RUBH 5607 - for IDGE 5000
 3. Reduce credit hour requirement from 22 to 16
- B. College of Education - Counseling
1. Revise admission standard
 2. Drop requirement for an undergraduate course in Abnormal psychology.
 2. Establish new concentration in Counseling M.A. - Add Higher Education concentration
- C. College of Arts & Sciences - English
1. Establish a non-thesis option in the English M.A.
 2. Add a requirement that graduate assistants who will teach be required to take the existing course ENGL 5920 Studies in English Education: Writing: Theory and Teaching
- D. College of Business & Technology - Technology & Geomatics
1. Non-Substantive Curriculum Change Proposal in the Digital Media Concentration of the Technology M.S.
 2. Eliminate specialization options (Multimedia, Visualization, Hypermedia, Product Design).
 3. Change the culminating experience requirement for the non-thesis option
 4. Revise the guided electives list in catalog to include only DIGM options

January 26, 2004

None

February 16, 2004

- A. College of Nursing – Establishment of a new Regents Online Degree Program (RODP) Master of Science in Nursing.
1. RODP MSN Proposal consists of four (4) concentrations:
 1. Nursing Education
 2. Nursing Administration
 3. Advanced Practice
 4. Nursing Informatics

April 26, 2004

- A. College of Business & Technology, Computer & Information Sciences - Establish a Certificate in E-

Business with 18 credit hours, and five planned new courses.

- B. College of Public & Allied Health, Public Health –
 - a. Establish a Graduate Certificate in Epidemiology 15 credit hours, 3 new courses:
 - 1. PUBH 5030 Overview of Public Health, 3 credit hours
 - 2. PUBH 5405 Epidemiology II, 3 credit hours
 - 3. PUBH 5410 Statistical Software for the Health Professions, 3 credit hours
 - b. Establish an Epidemiology Concentration in the MPH degree in Public Health, 45 credit hours, 4 new courses, 5350, 5420, 5430, 5450; plus 2 created for certificate program, 5405, 5410; Thesis or field experience, will fit current accreditation standards.

June 7, 2004

- A. College of Education, Educational Leadership & Policy Analysis and Human Development & Learning - Establish a new concentration in Counselor Leadership in existing Education Specialist degree in Educational Leadership and Policy Analysis program requiring 31 credit hours and the addition of four new courses.
- B. College of Education - Elimination of the GRE requirement from the admission requirements of three programs:
 - 1. Education Specialist – Students admitted to this program have already taken the GRE.
 - 2. Special Education – Praxis I will be required for students applying to this program.
 - 3. Early Childhood Education – Traditionally, the GRE has not been a valid predictor for success in this program.

SECTION 6: EDITORIAL CHANGES

September 29, 2003

None

October 27, 2003

None

November 24, 2003

None

January 26, 2004

None

February 16, 2004

None

March 29, 2004

None

April 16, 2004

PUBH 5310 Biostatistics I and PUBH 5400 Epidemiology to Epidemiology I

June 7, 2004

None

SECTION 7: MISCELLANEOUS ACTIONS

September 29, 2003

- A. Election of a new Chair – Dr. Brown asked for nominations from the floor for a new Graduate Council Chair for FY 03-04. There being none, Dr. Brown asked Dr. Champney if he would agree to serve this year as the Graduate Council Chair. Dr. Champney accepted.
- B. RODP Update – Dr. Brown informed Council Members that this would be an information item on the March, 2004 TBR agenda.
- C. Dr. Champney asked Dr. Brown to explain his new responsibilities as of November 1, 2003. Dr. Brown explained that he would still be doing some assignments as Dean of the Graduate School. He will be working on the Undergraduate Curriculum process as well as working with Academic Affairs and the Graduate School. Dr. Herrin will take on some of his current responsibilities in the School of Graduate Studies and there will be an internal search for an Assistant Dean.

October 27, 2003

- A. Conditional Admission Policy – The following was recommended to replace the current conditional admission policy:

This category of admission is designed for applicants who are in the process of completing prerequisite courses or degrees or whose credentials (such as GPA, letters of recommendation, background in the discipline, or interview) are less competitive. Conditional admission may not be granted when significant admission criteria (such as GRE, GMAT, letters of recommendation, or in the case of international students, proof of an undergraduate degree) are missing.

Conditions will be outlined the admission letter and must be removed by the date specified. If no date is specified, conditions must be removed prior to the completion of 15 graduate credit hours or one calendar year, whichever is later. The student must then submit a request for unconditional status. The Dean of the School of Graduate Studies will approve or deny the request upon recommendation from the degree program coordinator or program admissions committee. After completion of 15 graduate credits or after one calendar year, whichever is later, a student with conditional admission status will not be allowed to register as a degree-seeking student and cannot be admitted to candidacy. Failure to meet conditions of admission will result in dismissal.

Admission cannot be granted to international students without proof of degree.

- B. Transfer of Credit Policy – The following was recommended to amend the current Transfer of Credit Policy:

Students may petition for the transfer of a maximum of nine semester hours of graduate credit from ETSU or other regionally accredited U.S. and approved non-U.S. institutions, if grades of “B” (or equivalent or higher) were received (“B-“ grades do not transfer.) Students may be required to submit documentation as to course content and duration of course prior to transfer credit being approved. ETSU coursework solely is used to compute the grade point average; non-ETSU transfer work is not computed in the GPA.

All non-ETSU transfer credit must be posted to the transcript prior to the term of graduation. Transfer of credit is not allowed in the graduation term.

The degree program time limit (matriculation limit) will begin with the registration date of the first course applied to the degree requirements, including transferred courses. Credit earned prior to the degree time limitations specified in this catalog will not be approved for transfer and cannot be revalidated for transfer.

Students cannot transfer credits from a completed degree program into a current degree program. Extension or continuing education hours will not be transferred for credit. In general, credit earned at international institutions cannot be transferred, and petitions to transfer international credit are reviewed only if accompanied by a professional course-by-course evaluation.

- C. P.E.O. Scholarship - Dr. Herrin announced that a local chapter of P.E.O. has allocated \$8,000 for a female ETSU graduate student for academically gifted women. She stated that she would send them additional information on this scholarship and to submit nominations to her at the Graduate School.

November 24, 2003

- A. Allocation of Tuition Scholarships to Departments - Dr. Dixon discussed problems related to allocation of tuition scholarships to departments due to the guidelines and restrictions placed on filling tuition scholarship positions. He requested additional information on the policy and whether or not it could possibly be changed. The restriction placed on tuition scholarships doesn't allow a graduate assistant to move to a tuition scholarship in the second year of their graduate program as the tuition scholarship positions must be utilized for first-time only graduate students, or tuition scholarship renewals. Dr. Brown explained that funding for these positions was primarily utilized for recruiting new graduate students. There is some flexibility. These positions were never intended to be used for second year graduate students. Dr. Brown further stated that he will take this matter into consideration and determine if it would be possible to alter the policy. Dr. Brown will distribute the policy at a future meeting and see about revising the policy to allow greater flexibility in filling vacant tuition scholarship positions within the various departments.
- B. Conditional Admission Policy & Transfer Policy - Dr. Brown reported that after the two policies were submitted to Academic Council the Council recommended that it be reviewed and revised further before approval by Academic Council.
- C. P.E.O. Scholarship would not be administered through the Graduate School due to ETSU Scholarship Committee policy. However, the scholarship could be handled through the Private Agency to include requesting applications, selection of applicant, etc.

January 26, 2004

- A. School of Graduate Studies – Assistant Dean

Dr. Brown introduced the new Assistant Dean for the School of Graduate Studies, Dr. Jeff Powers-Beck. He also informed the Council that Dr. Herrin was now the new Director for CASS and there would be another Assistant Dean position open. He encouraged anyone that was interested to apply for the position.

- B. Academic Grade Appeal

Dr. Brown requested volunteers to serve on an upcoming academic grade appeal. Drs. John Taylor, Martha Pointer, and Donald Hoover agreed to serve.

- C. Readings and Research and Standard Topics

Dr. Brown discussed the readings and research, standard topics courses explaining that these courses have a common rubric number and asked whether it would be feasible to have administrative review only for these type classes rather than bringing them before the entire Graduate Council. Dr. Brown further explained that he will prepare a list of Thesis, Special Topics, and Independent Study courses for the Graduate Council to review before final approval.

D. MSN – College of Nursing

Dr. Brown informed Council members that he has just received the electronic file for the new MSN in Nursing and would distribute the link to the Council for review. He further stated that the RODP courses need to be on the Board of Regents agenda for the April 18th meeting. The proposal consists of 350 pages including four concentrations and 63 courses. A special called meeting for February would be called to address this proposal.

February 16, 2004

None

March 29, 2004

A. Graduate Faculty Guidelines

After a discussion regarding application of the Graduate Faculty Guidelines for Graduate Faculty Appointment it was agreed the current guidelines would remain unchanged. It was suggested that Dr. Dixon and his sub-committee review the guidelines and make further recommendations as to interpretation of the guidelines when reviewing applications for appointment to the ETSU Graduate Faculty Appointment and bring their recommendations back to the Council for review.

B. Tuition Scholarship Allocations to Departments –

It was reported that Dr. Brown and Dr. Dixon met to discuss Dr. Dixon's concerns and thoughts about the Tuition Scholarship program that were discussed in an earlier Graduate Council meeting. Dr. Brown indicated that Dr. Dixon's proposal would have required changing eligibility requirements for tuition scholarships which would alter the program, requiring a reevaluation of the program's fundamental basis and major changes in ETSU policy. They determined to not pursue this analysis at the present time and look for other ways to address the concerns of Dr. Dixon.

C. Appointment of Assistant Dean – School of Graduate Studies

Dr. Brown announced that Dr. Cecilia McIntosh of the Department of Biological Sciences was selected to be an assistant dean of the School of Graduate Studies. She is currently on a non-instructional assignment with the National Science Foundation and will begin activities next month and fully join the graduate school in August.

April 26, 2004

- A. Dr. Brown extended sincere thanks to the entire Graduate Council membership, especially those members that served as chair or members on respective graduate council Subcommittees.

- B. Dr. Champney asked Dr. Brown about the specific role of each Assistant Dean in the School of Graduate Studies now that the graduate office would have two assistant deans. Dr. Brown explained that he has planned two one-half day retreats with Drs. Herrin, Powers-Beck, and McIntosh in May to look at functions, responsibilities and role each assistant dean would have in the Graduate School.

June 7, 2004

- A. Dr. Brown explained that three individuals from the Sherrod Library developed an "electronic poster session" for the International Electronic Thesis and Dissertation (ETD) Conference. The link to the presentation is <http://etd2004.etsu.edu>. Included in the information developed, there is available data on the access to ETSU student's work under results. The University is currently receiving thousands of hits each month allowing our student's work accessible around the world.

- B. Dr. Brown informed the Council that Dr. Lee Pike is leaving the Chair of the Graduate Curriculum Sub-Committee this year. The Council needs to solicit a new Chair/member for this valuable sub-committee and requested nominations from the Council. The Council thanked Dr. Pike for his service to the Graduate Council and this sub-committee.