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Graduate Council Meeting Minutes and Reports

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2003 January 27 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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MINUTES: Graduate Council - January 27, 2003, 1:15 p.m., East Tennessee Room - DP Culp

ATTENDEES: Barrett, Taylor, Champney, Hoover, Smith, Scheuerman, Ellis, Bitter, Pike, Dixon, Ziegler, Brown, Greer, Musick

ABSENT: Pointer, Caton, Norris-Thompson, Osborn, Herrin, Antkiewicz, and Woodruff

GUEST: Clark, Cornett, Harrington, Luttermoser, and Watson

I. Approval of Minutes - November 25, 2002

Action taken by Council: Approved.

II. Curriculum Sub-Committee - Lee Pike, Chair

A. College of Arts & Sciences

1. Department of History, new course:

- a. HIST 4847/5847 20th Century American Sports (3 Credits)

Action Taken by Council: Approved with course number change above.

2. Department of Foreign Languages, new course:

- a. FREN 4017/5017 Advanced French Grammar

Action Taken by Council: Approved.

3. Department of Physics & Astronomy, new course:

- a. PHYS 4007/5007 Computational Physics

Action Taken by Council: Approved.

B. College of Applied Science & Technology

1. Department of Geography, Geology and Geomatics, 9 new courses:

- a. GEOL 4587/5587 Engineering Geology (3 credit hours)
b. GEOL 4617/5617 Structural Geology (3 credit hours)
c. GEOG 5320 Geographic Information Systems Projects
d. SURV 4517/5517 Photogrammetry
e. SURV 4537/5537 Land Boundary Location
f. SURV 4547/5547 Land Subdivision and Platting
g. SURV 4567/5567 Positioning with GPS
h. SURV 4617/5617 Digital Imagery Processing
i. SURV 5110 Physical Geodesy

Action Taken by Council: Approved.

2. Department of Technology - Digital Media Concentration -
Admission Requirements

**Master of Science Degree in Technology
Digital Media Concentration**

Program Admission Requirements for Digital Media

Applications will be ranked by the following criteria. Applicants will be selected according to available space and their potential for unique contribution to this highly selective program. Due to the interdisciplinary nature of the digital media field, successful applicants may come from a variety of academic backgrounds—such as art, communication, music, theatre, computer science, technology, curriculum design, architecture, or industrial design—or may have considerable experience in the design and production of digital media products. A student applying for admission must:

1. Provide a portfolio or other evidence of professional competence in one or more elements of digital media such as web production, interactive CD or DVD ROM development, 3-D modeling/visualization, animation, graphic design, computer art, computer programming, instructional design (distance learning and/or interactive instructional software of on-line instruction), video/film, writing, photography, or audio production.
2. Demonstrate competency in multiple softwares as evidenced by work included in the portfolio and as documented in application materials.
3. Have an undergraduate GPA of at least 3.0 on a 4.0 scale.
4. Provide a written Statement of Purpose (1000-1500 words) describing reasons for wishing to enter the program, goals for his/her career in the field of digital media, and ideas and topics for research in the digital medias that the applicant may wish to pursue.
5. Have a TOEFL of at least 570 (paper score) or 230 (computer score), or an IELTS score of 6.5 (international students).
6. Include with the application any applicable professional and academic accomplishments such as awards and honors.

Students whose preparation is lacking in certain areas may be required to take additional undergraduate courses that will not be counted towards the M.A. degree.

Action Taken by Council: Approved with the understanding that the Graduate Council will receive a revised document and have one week to review the policy language and provide comments and/or suggested changes for inclusion into the 2003/2004 catalog.

III. Graduate Faculty Sub-Committee - Pat Smith, Chair

A. New Appointments:

-
1. Dr. Alok Agrawal - Pharmacology
Recommend - Associate Membership
 2. Ms. Carla Beswick - Family and Community Nursing
Recommend - Interim Membership
 3. Dr. Ida Lee Dell'Isola - Educational Leadership
Recommend - Temporary Membership
 4. Ms. Sandra Gilbert - Clinical Nutrition
Recommend - Temporary Membership
 5. Mr. Steven Jenkins - Computer & Information Science
Recommend - Interim Membership
 6. Dr. J.Chris Lefler - Educational Leadership
Recommend - Temporary Membership
 7. Ms. Susan Neveu - Family/Community Nursing
Recommend - Interim Membership

Action Taken by Council: Approved.

B. Re-Appointments:

1. Dr. Scott H. Beck - Sociology & Anthropology
Full Membership Expires Spring 03
Recommend - Full Membership
2. Dr. Glenn Bettis - Educational Leadership
Associate Membership Expired Spring 03
Recommend - Associate Membership
3. Dr. Creg Steven Bishop - Environmental Health
Full Membership Expired Fall 02
Recommend - Full Membership
4. Mr. Hugh Broome - Technology
Recommend - Interim Membership
5. Dr. James G. Frierson - Management & Marketing
Associate Membership Expires Spring 03
Recommend - Associate Membership
6. Dr. Gary D. Henson - Physics & Astronomy
Associate Membership Expires Spring 03
Recommend - Associate Membership
7. Dr. Fred Hossler - Anatomy & Cell Biology
Full Membership Expires Spring 03
Recommend - Full Membership
8. Dr. Thomas Huang - Chemistry
Full Membership Expired Fall 02
Recommend - Full Membership

9. Dr. Abdul Salam Jarrah - Mathematics
Temporary Membership Expires Spring 03
Recommend - Associate Membership
10. Dr. Mary Ann Littleton - Public Health
Temporary Membership Expired Fall 02
Recommend - Associate Membership
11. Dr. David G. Logan - Art and Design
Full Membership Expired Fall 02
Recommend - Full Membership
12. Dr. William R. Mayberry- Microbiology - COM
Full Membership Expires Spring 03
Recommend - Associate Membership
13. Dr. Phillip E. Miller - Management and Marketing
Associate Membership Expires Spring 03
Recommend - Associate Membership
14. Dr. Clifton Mitchell - Human Development & Learning
Full Membership Expires Spring 03
Recommend - Full Membership
15. Ms. Catherine Murray - Art & Design
Associate Membership Expired Fall 02
Recommend - Full Membership
16. Dr. Maria Niederberger - Music
Associate Membership Expired Fall 02
Recommend - Associate Membership
17. Dr. Sankhavaram R. Panini - Biochemistry & Molecular Biology
Associate Membership Expires Spring 03
Recommend - Full Membership
18. Dr. George Poole - Mathematics
Full Membership Expires Spring 03
Recommend - Associate Membership
19. Dr. Peter J. Rice - Pharmacology
Full Membership Expired Fall 02
Recommend - Full Membership
20. Dr. Barbara B. Turner - Physiology
Full Membership Expired Fall 02
Recommend - Full Membership
21. Frederick O. Waage - English
Full Membership Expired Fall 02
Recommend - Full Membership
22. Dr. Joy E. Wachs - Family/Community Nursing
Associate Membership Expires Spring 03
Recommend - Associate Membership

Action Taken by Council: Approved.

C. Graduate Faculty Appointment/Re-Appointment Form Changes: The following suggestions were requested to be incorporated into the new Graduate Faculty Appointment/Re-Appointment form in order to improve the clarity of instructions:

- (1) footnote on page 1 be repeated at the bottom of page 2;
- (2) words "scholarship and" to follow the word " your" in the second line of the footnote; and
- (3) asterisk be removed from item X.

Action Taken by Council: Approved.

IV. New Business

1. Editorial Changes - Information Item - Jeff Greer distributed editorial changes to be included in the 2003-3004 catalogs as follows:
 - a. GEOG 4957/5957 - Name Change - Topics in Geoscience
 - b. GEOG 5310 - Name Change - Evolution of Geoscience Thought

3. Admission to Accelerated Bachelor's/Master's (ABM) Degree program -

Dr. Brown provided a handout of the North Carolina State University and the University of Louisville's ABM Degree Program providing an overview regarding the objectives of the accelerated degree program and what it is intended to provide for exceptional undergraduate students. He opened the floor for discussion and inquired as to the interest in doing such a program at ETSU. After discussion from the Council regarding issues such as financial aid, non-degree students, time-frame for acquiring the degree, and transfer credit hours it was agreed that there was no objection to the School of Graduate Studies continuing to evaluate a possible policy for such a program at ETSU.

Action taken by Council: Approved for School of Graduate Studies to continue planning related to a policy for the Council to review.

3. Curriculum Proposals - Format Cover - Dr. Brown discussed the new form for substantial curriculum changes and provided an information handout to Council members detailing how to develop proposals and the requirements for TBR and THEC approval.

V. Adjournment

The meeting was adjourned at 2:15 p.m.

Signed Minutes on file in Graduate School

Scott Champney, Chair