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2020 February 10 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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EAST TENNESSEE STATE UNIVERSITY

Faculty Senate Agenda

February 10, 2020

2:45 p.m. Millennium Center 137A

1. Celebrations
2. Introductions of Guests
3. Announcements
4. Approval of minutes from January 27, 2020
5. Information items
 - a. College Elections – Dr. McGarry
 - b. Handbook Committee update – Dr. Epps
 - c. Board of Trustees report – Dr. Foley
 - d. Faculty Sub Council Collaborative report – Mr. Hemphill
 - e. University Committees Report
 - Parking Committee – Dr. Trogen
 - Other reports
 - f. Working Groups Report – Work Group Chair
 - Administrative Review – Dr. O’Neil
 - Shared Governance – Dr. Lyons
 - Campus Communications – Dr. Garris
 - Faculty Safety and Planning – Dr. Pealer
6. Old Business
 - a. Committee on Committees – Dr. Epps
 - b. Election of Executive Committee Member-At-Large
7. New Business
 - a. Election of Chair of Tenure and Promotion Appeals Committee
 - b. (information item) Motion to approve changes to the Constitution of the Faculty Senate
 - c. (information item) Motion to approve changes to the Bylaws of the Faculty Senate
8. Old Business
10. Comments from guests
11. Adjourn



FACULTY SENATE MINUTES

Meeting Date:	2/10/20	Time:	14:45 – 16:30	Location:	Millennium Center 137A
Next Meeting:	2/24/20	Scribe:			Eric Sellers
Present:	Alexander, Katelyn; Anand, Rajani; Blackhart, Ginette; Brown, Patrick; Burford, Mike; Chen, Yi-Yang; Cherry, Donna; Collins, Charles; Drinkard-Hawkshawe, Dorothy; Dunn, Andrew; Epps, Susan; Evanshen, Pam; Foley, Virginia; Fraysier, Donna; Garris, Bill; Gray, Jeffrey; Hagemeier, Nick; Hemphill, Bill; Hemphill, Jean; Hendrix, Stephen; Holmes, Alan; Johnson, Mikki; Johnson, Michelle; Kim, Sookhyn; Livingston, James; Lyons, Renee; Mackara, Fred; Marek, Greta; McGarry, Theresa; Oh, Sunny; Olson, Nate; O'Neil, Kason; Peterson, Jonathan; Ramsey, Priscilla; Ransom, Mark; Sargsyan, Alex; Sarkodie, Olga; Sellers, Eric; Sergiadis, Ashley; Smith, Samuel; Stone, William; Trogen, Paul; Walden, Rachel				
Absent:					
Excused:	Burns, Bracken; Byington, Randy; Ellis, Jon; Emma, Todd; Kostrzewa, Richard; Owens, Bea; Silver, Ken; Taylor, Teresa Brooks				

Agenda Items

Meeting called to order

1. Celebrations

2. Introductions

3. Announcements

4. Approval of Minutes

5. Informational Items

6. Old Business

7. New Business

8. Comments from Guests

9. Adjourn

DISCUSSIONS

1. Celebrations

None noted.

2. Introductions

No guests.

3. Announcements

Yi-Yang Chen announced his recital that will be held on Friday, February 21, at 7:30 in Brown Hall room 173 and he invited everyone to attend.

4. Approval of Minutes

Hendrix questioned whether there was an objection to approving the minutes from the 1/27/20 meeting.



DISCUSSIONS

No Objection: Minutes Approved

5. Informational Items

5.1 College Elections – Dr. McGarry / Dr. Epps

McGarry will notify senators from their respective colleges to fill four open seats.

5.2 Handbook Committee update – Dr. Epps

No update.

5.3 Board of Trustees report – Dr. Foley

BOT will be meeting on February 21. Please let Foley know if you have questions for the board.

5.4 Faculty Sub Council Collaborative report – Mr. Hemphill

5.4.1 There was a meeting held on Friday, February 7. The Local Governing Board universities were not invited to the meeting.

5.4.2 The Information Technology Governance Committee met on February 4th and IT is planning to require security training for all faculty. Outlook now has a phishing button in the upper right hand corner. This button can be used to report phishing messages directly to IT. The VPN renewal form will be changing to an annual evaluation instead of an annual renewal. Students will be using two factor authentication beginning on March 17. Two factor authentication is also going to be implemented for GoldLink. The Help Desk system is going to be changed to a more interactive system and this new system may also replace facilities current work order system. For people who need to continue using Windows 7, a one-year license can be obtained. After the one-year license expires, Windows 7 machines will be limited to off network use.

5.5 University Committees Report

5.5.1 Parking Committee – Dr. Trogen

5.5.1.1 Parking fees increased to \$80 for faculty and \$70 for students. Because of construction, 81 faculty spaces, 24 disability spaces, 24 student spaces, and eight metered spots will be lost at completion of the Culp Center construction. In addition, Lot 34 will not be reopened after construction is completed. The spaces will be replaced with grass. **Walden** questioned what we should be doing about this, and the disability spots in particular. **Trogen** responded that we would need to bring it to upper administration. **Hendrix** suggested that question for the administration can be submitted at the Faculty Senate web page and the Executive Committee will take them forward to administration.

5.5.1.2 **Jean Hemphill** noted that many of the spots that are being lost are in front of student health service, which is problematic for students with physical disabilities. **Bill Hemphill** stated that the spots in this area (between the Reece and the Culp) may be used for guests and the visitor center will be moved from the parking garage to that location as well. **Alexander** questioned whether there is any consideration of tiered parking. **Trogen** responded that the parking director did mention something in regard to tiered parking but he was not sure.

5.5.1.3 **Michele Johnson** questioned whether the parking near Lamb Hall that is used for dental hygiene will be lost. **Holmes** added that Lamb Hall construction will also take more parking spots.

5.5.2 Advising Task Force – Dr. O'Neil

The committee is examining the EAB report on advising and how to reallocate advisement resources. The idea is to have a central student resource help center. It is concerning that the administration wants



DISCUSSIONS

to make changes quickly (by August). A big change will be to have faculty do very little advising and use faculty in a consulting role.

5.5.3 Research Advisory Committee report – Dr. Peterson

The committee has been working through the Common Rule changes for the Institutional Review Board (IRB). All studies must go through the IRB approval process for faculty and students. It was noted that some students presented their work at the Appalachian Student Research Forum without having IRB approval. The funding rate of the RDC grant has been increased from \$10,000 to \$12,000. A new data management and data sharing policy is being developed, has gone out for public comment, and is being revised accordingly.

5.6 Working Groups Report – Work Group Chair

5.6.1 Administrative Review – Dr. O’Neil

No report.

5.6.2 Shared Governance – Dr. Lyons

The committee will present recommendations during the February 24 meeting.

5.6.3 Campus Communication – Dr. Garris

The committee is in the process of sending the survey to all faculty.

5.6.4 Faculty Safety and Planning – Dr. Pealer

No report.

5.7 **Alexander** announced that the parental leave Ad Hoc committee will be meeting directly after this meeting.

5.8 **Lyons** noted that it seems like we are rushing through some of the issue being discussed and we need more time to know what the issues are and may need to break up into small groups for discussion and report back.

6. Old Business

6.1 Committee on Committees – Dr. Epps

A list of names for the parking committee has been sent. Christine Arzun was selected because she was the first person to respond to the request.

6.2 Election of Executive Committee Member-At-Large

Blackhart self-nominated and the nomination was seconded by Livingston.
Peterson self-nominated and the nomination was seconded by Mikki Johnson.
A ballot vote was taken and Blackhart was elected.

7. New Business

7.1 Election of Chair of Tenure and Promotion Appeals Committee

Foley nominated Bill Hemphill Epps seconded. Vote by voice acclamation all in favor – Bill Hemphill elected.

7.2 (information item) Motion to approve changes to the Constitution of the Faculty Senate



DISCUSSIONS

Epps noted that the proposed change to the constitution will add an item stating that the senate will meet at least once during each full month of the semester to make sure that the body meets regularly.

7.3 (information item) Motion to approve changes to the Bylaws of the Faculty Senate

7.3.1 **Epps** explained that some of the by-law changes are reorganization. Other changes include: Past President is now listed as an Officer; the Treasurer and COO positions have been combined to allow for an additional at-large member of the Executive Committee; President and Past-President will become at-large members of the Senate instead of being representatives of their respective colleges; Officer responsibilities have been updated; the number of senators from each college will now be determined by a three-year rolling average instead of changing each year; and, the language describing faculty concerns and grievances has been updated.

7.3.2 **Blackhart** questioned whether the Vice President automatically becomes President after their two-year term expires. **Hendrix** explained that the Vice President is elected for two one-year terms and the President is elected for one two-year term. Brown added that the Vice President does not necessarily become President.

7.3.3 **McGarry** questioned who is editing the tenure policy, under what premise, and how far the process will move along before faculty find out about the changes. **Hendrix** replied that the policy is with Dr. Bishop for review and she has chosen not to move on it yet. After she reviews it, she will get feedback from Faculty Senate and other groups. **Foley** added that the Handbook Committee, which includes all faculty and Dr. Kirkwood, recommended that the policy be reviewed and updated.

8. Comments from Guests

None.

9. Adjourn

Motion to Adjourn: Brown
Second: Peterson
Meeting Adjourned

Please notify Senator Eric Sellers (sellers@etsu.edu or 9-4476, Faculty Senate Secretary, 2019-2020) of any changes or corrections to the minutes.