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2002-2003 - Graduate Council Annual Report

College of Graduate and Continuing Studies, East Tennessee State University

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EAST TENNESSEE STATE UNIVERSITY GRADUATE COUNCIL

ANNUAL REPORT 2002 – 2003

Graduate Council Membership

Voting Members:

Phil Pfeiffer, Ph.D. College of Applied Science and Technology
Hamid Kasmai, Ph.D., College of Arts and Sciences
Ron Green, Ph.D., College of Business
John M. Taylor, Ph.D., College of Education
William Scott Champney, Ph.D., College of Medicine
Patricia L. Smith, Ed.D., College of Nursing
Phillip Scheuerman, Ph.D., College of Medicine
Mark Ellis, M.S.L.S., Library
Kimberly Norris Thompson, Graduate Student, GPSA
David Michael Lane, Graduate Student, GPSA
Lee Pike, Ph.D., Member at Large
Rick Osborn, Ph.D., School of Continuing Studies
James Bitter, Ed.D., Faculty Senate
Ben Caton, Ph.D., Member At Large
Don Hoover, Ph.D., College of Medicine

Non-Voting Members:

Henry Antkiewicz, Ph.D., International Programs
Wesley Brown, Ph. D., Dean, School of Graduate Studies
Roberta Herrin, Ph.D., Associate Dean, School of Graduate Studies
Jeff Greer, Registrar's Office
Mary Ellen Music, Registrar's Office
Michael Woodruff, Ph.D., Research and Sponsored Programs
Linda Wyatt, School of Graduate Studies (Recorder)

Meeting Dates

September 30, 2002
October 28, 2002
November 25, 2002
January 27, 2003
March 31, 2003
April 28, 2003

Meetings were held in the East Tennessee Room - D. P. Culp Center at 1:15 p.m.

Summary of Actions Taken

The Graduate Council took the following actions:

- 33 New Graduate Faculty Appointments (Section 1, page 2)
- 87 Graduate Faculty Re-appointments (Section 1, page 2)
- 47 New Courses Approved (Section 2, page 6)
- 10 Courses Deleted (Section 3, page 7)
- 13 Course Changes (Section 4, page 8)
- 22 Curriculum Changes (Section 5, page 9)
- 46 Editorial Changes (Section 6, page 11)
- 18 Miscellaneous Graduate Council Actions (Section 7, page 13)

SECTION 1: GRADUATE FACULTY APPOINTMENTS/RE-APPOINTMENTS APPROVED

September 30, 2002

New Appointments to Graduate Faculty:

Dr. William Andrew Clark – Technology, Associate Membership
Dr. P. Edward French – Economics, Finance, & Urban Studies, Associate Membership
Ms. Tara Lee Maxwell – Technology, Interim Membership
Dr. Jonathan Patrick Moorman – Internal Medicine, Division of Infectious Diseases, Associate Membership
Ms. Kellie Price – Computer and Information Sciences, Interim Membership
Ms. Judy Rice – Professional Roles/Mental Health Nursing, Interim Membership
Dr. Jennifer Schaller-Ayers – Family/Community Nursing, Full Membership
Ms. Alison Schaefer – Applied Human Sources, Interim Membership
Dr. Michael Stephen Trent – Microbiology, Associate Membership
Dr. Tiejian Wu – Public Health, Associate Membership

Re-appointments to Graduate Faculty:

Mr. Bruce Behringer – Public Health, Interim Membership Expired Fall 01, Interim Membership
Dr. Wesley Brown – Human Development and Learning, Full Membership Expired Fall 02, Full Membership
Dr. Scott Champney – Biochemistry, Full Membership Expired Fall 02, Full Membership
Mr. Don R. Davis – Art and Design, Temporary Membership Expired Fall 02, Full Membership
Dr. Nancy Dishner – Educational Leadership and Policy Analysis, Full Membership Expired Fall 02, Full Membership
Dr. Kenneth Emil Ferslew – Pharmacology, Full Membership Expired Fall 02, Full Membership
Dr. Kenneth E. Hall – Foreign Languages, Associate Membership Expired Fall 02, Full Membership
Dr. David A. Johnson – Biochemistry, Full Membership Expired Fall 02, Full Membership
Dr. Marjorie King – Professional Roles/Mental Health Nursing - Associate Membership Expired Fall 02, Full Membership
Dr. Richard A. Manahan – Accountancy, Full Membership Expired Fall 02, Full Membership
Dr. Judy Griffin McCook – Family/Community Nursing, Interim Membership Expired Fall 02, Associate Membership
Dr. John G. Osborne – Health Sciences, Interim Membership Expired Fall 02, Associate Membership
Dr. Larry Prather – Economics, Finance, and Urban Studies, Associate Membership Expired Fall 02, Full Membership
Dr. Phillip Scheuerman – Environmental Health, Full Membership Expired Fall 02, Full Membership
Dr. John S. Vaglia – Technology, Full Membership Expired Fall 02, Full Membership
Dr. Joanne Walker Shields – Public Health, Associate Membership Expired Spring 02, Full Membership
Dr. Harold Warren – Economics, Finance, and Urban Studies, Associate Membership Expired Fall 02, Associate Membership
Dr. Carole A. Williams – Physiology, Full Membership Expired Fall 02, Full Membership

October 28, 2002

New Appointments to Graduate Faculty:

Ms. Gigi Alandt – Technology, Interim Membership
Dr. Wallace E. Dixon, Jr. – Psychology, Associate Membership
Dr. Masoud Ghaffari – Adult Nursing, Associate Membership
Mr. Peter Hriso – Technology, Associate Membership
Mr. Jeffrey Roach – Computer and Information Sciences, Interim Membership
Mr. James A. Wronecki – Technology, Interim Membership

Re-Appointments to Graduate Faculty:

Dr. M. Lou Ernst-Fonberg – Biochemistry, Full Membership Expired - Fall 02, Full Membership
Dr. Donald B. Hoover – Pharmacology, Full Membership Expired - Fall 02, Full Membership
Dr. Hamid S. Kasmai – Chemistry, Full Membership Expired – Fall 02, Full Membership
Dr. Richard A. Wissell – Public Health, Associate Membership Expired – Fall 02, Associate Membership

November 25, 2002

New Appointments to Graduate Faculty:

Dr. Jo Ann Marrs – Professional Roles/ Mental Health Nursing, Associate Membership
Dr. Craig Turner – Management & Marketing, Associate Membership

Re-appointments to Graduate Faculty:

Dr. Anthony Cavender – Sociology & Anthropology, Full Membership Expired - Fall 02, Full Membership
Dr. Wendell Hester – Sociology & Anthropology, Full Membership Expired - Fall 02, Associate Membership
Dr. Michael Pinner - Continuing Education, Interim Membership Expired – Fall 02, Interim Membership
Dr. Marie Tedesco – Division of Cross Disciplinary Studies, Full Membership Expired – Fall 02, Full Membership

January 27, 2003

New Appointments to Graduate Faculty:

Dr. Alok Agrawal – Pharmacology, Associate Membership
Ms. Carla Beswick – Family and Community Nursing, Interim Membership
Dr. Ida Lee Dell’Isola – Educational Leadership, Temporary Membership
Ms. Sandra Gilbert – Clinical Nutrition, Temporary Membership
Mr. Steven Jenkins – Computer & Information Science, Interim Membership
Dr. J.Chris Lefler – Educational Leadership, Temporary Membership
Ms. Susan Neveu – Family/Community Nursing, Interim Membership

Reappointments to Graduate Faculty:

Dr. Scott H. Beck – Sociology & Anthropology, Full Membership Expires Spring 03, Full Membership
Dr. Glenn Bettis – Educational Leadership, Associate Membership Expired Spring 03, Associate Membership
Dr. Creg Steven Bishop – Environmental Health, Full Membership Expired Fall 02, Full Membership
Mr. Hugh Broome – Technology, Interim Membership

Dr. James G. Frierson – Management & Marketing, Associate Membership Expires Spring 03, Associate Membership

Dr. Gary D. Henson – Physics & Astronomy, Associate Membership Expires Spring 03, Associate Membership

Dr. Fred Hossler – Anatomy & Cell Biology, Full Membership Expires Spring 03, Full Membership

Dr. Thomas Huang – Chemistry, Full Membership Expired Fall 02, Full Membership

Dr. Abdul Salam Jarrah – Mathematics, Temporary Membership Expires Spring 03, Associate Membership

Dr. Mary Ann Littleton – Public Health, Temporary Membership Expired Fall 02, Associate Membership

Dr. David G. Logan – Art and Design, Full Membership Expired Fall 02, Full Membership

Dr. William R. Mayberry– Microbiology – COM, Full Membership Expires Spring 03, Associate Membership

Dr. Phillip E. Miller – Management and Marketing, Associate Membership Expires, Spring 03, Associate Membership

Dr. Clifton Mitchell – Human Development & Learning , Full Membership Expires, Spring 03, Full Membership

Ms. Catherine Murray – Art & Design, Associate Membership Expired Fall 02, Full Membership

Dr. Maria Niederberger – Music, Associate Membership Expired Fall 02, Associate Membership

Dr. Sankhavaram R. Panini – Biochemistry & Molecular Biology, Associate Membership Expires Spring 03, Full Membership

Dr. George Poole – Mathematics, Full Membership Expires Spring 03, Associate Membership

Dr. Peter J. Rice – Pharmacology, Full Membership Expired Fall 02, Full Membership

Dr. Barbara B. Turner – Physiology, Full Membership Expired Fall 02, Full Membership

Dr. Frederick O. Waage – English, , Full Membership Expired Fall 02, Full Membership

Dr. Joy E. Wachs – Family/Community Nursing, Associate Membership Expires Spring 03, Associate Membership

March 31, 2003

New Appointments to Graduate Faculty:

Dr. James L. Anderson – Public Health, Associate Membership

Dr. Russell Hayman – Microbiology, Associate Membership

Dr. Blake Snider – Human Development and Learning, Associate Membership

Dr. Rosalind Gann – Curriculum & Instruction, Associate Membership

Dr. Kevin O'Donnell – English, Associate Membership

Re-appointments to Graduate Faculty:

Dr. Cynthia Burnley – Sociology & Anthropology, Full Membership Expires Spring 03, Associate Membership

Dr. Brent Morrow – Human Development and Learning, Full Membership Expires Spring 03, Full Membership

Dr. Phillip Musich – Biochemistry & Molecular Biology, Full Membership Expired Fall 02, Full Membership

Dr. George A. Youngberg – Pathology, Associate Membership Expired Fall 02, Associate Membership

Mr. Robert Barnhart – Physical Therapy, Interim Membership Expires Spring 03, Interim Membership

Dr. Jay Boland – Mathematics, Full Membership Expired Fall 02, Full Membership

Dr. D. L. Drinkard – History, Associate Membership Expired Fall 02, Associate Membership

Dr. Katie Driskell – Curriculum & Instruction, Full Membership Expired Fall 02, Associate Membership

Dr. Robert Gardner – Mathematics, Associate Membership Expired Spring 03, Full Membership

Dr. Dennis Hamm, Jr. – Criminal Justice. Interim Membership Expires Summer 04, Interim Membership

Dr. Patricia Hayes – Adult Nursing, Associate Membership Expired Fall 02, Full Membership

Dr. Donald G. Luttermoser – Physics, Associate Membership Expires – Spring 03, Associate Membership

Dr. Kathleen Rayman – Professional Roles/ Mental Health Nursing, Associate Membership Expires Spring 03, Full Membership

Dr. Catherine Sherrill – English, Full Membership Expires Spring 03, Recommend – Associate Membership
Dr. Russell F. West – Educational Leadership & Policy Analysis, Full Membership Expires Spring 03 Full Membership
Dr. Otto Zinser –Psychology, Full Membership Expires Spring 03, Full Membership

April 28, 2003

New Appointments to Graduate Faculty:

Ms. Mira S. Gerard – Art & Design, Associate Membership
Dr. Andrew L. Slap – History, Associate Membership
Ms. Kerry Proctor-Williams – Communicative Disorders, Interim Membership

Re-appointments to Graduate Faculty:

Dr. Leila S. Al-Imad – History, Associate Membership Expired – Fall 02, Associate Membership
Dr. Ronald H. Baisden – Anatomy & Cell Biology, Full Membership Expired – Spring 03, Associate Membership
Ms. Ute H. Breese – Physical Therapy, Interim Membership Expired - Spring 03, Interim Membership
Dr. Kevin Breuel – Obstetrics/Gynecology, Full Membership Expired - Spring 03, Full Membership
Ms. Mary Jo Davenport – Physical Therapy, Interim Membership Expired – Spring 03, Interim Membership
Mr. M. Wayne Dyer – Art & Design, Full Membership Expired – Spring 03, Recommend – Full Membership
Dr. Methlee R. Ennis – Communicative Disorders, Associate Membership Expired – Spring 03 Associate Membership
Mr. Charles R. Gunter, Jr. – Geography & Geology, Interim Membership Expires - Summer 03 Interim Membership
Dr. Judith A. Hammond – Sociology & Anthropology, Full Membership Expired - Spring 03 Associate Membership
Mr. Thomas F. Headley – Communication, Interim Membership Expired - Fall 02, Interim Membership
Dr. Roberta T. Herrin – English, Full Membership Expired - Spring 03, Full Membership
Dr. Dan M. Johnson – Biological Science, Full Membership Expired - Spring 03, Associate Membership
Dr. John M. King – Communication, Associate Membership Expired - Spring 03, Full Membership
Dr. Barbara May – Professional Roles/Mental Health Nursing, Associate Membership Expires - Summer 03, Full Membership
Dr. Hugh A. Miller, III – Biological Science, Full Membership Expired - Spring 03, Associate Membership
Dr. Paul J. Monaco – Anatomy & Cell Biology, Full Membership Expires - Spring 03, Associate Membership
Dr. Darrell J. Moore – Biological Science, Full Membership Expired - Spring 03, Full Membership
Dr. Nancy Gruel Nehring – Applied Human Science, Associate Membership Expired - Spring 03, Associate Membership
Dr. Patricia E. Robertson – Human Development & Learning, Associate Membership Expired – Spring 03 Full Membership
Dr. Niall Shanks – Philosophy, Associate Membership Expired – Fall 02, Full membership
Dr. Richard G. Skalko – Anatomy & Cell Biology, Full Membership Expired – Spring 03 Associate Membership
Dr. Jeffrey G. Wardeska – Chemistry, Full Membership Expired – Spring 03, Associate Membership
Mr. Duane A. Williams – Physical Therapy, Interim Membership Expired – Spring 03, Interim Membership

SECTION 2: NEW COURSES APPROVED

September 30, 2002

SALM 5232	Sport Communication and Media Relations
FCNU 4037/5037	Community Concepts for Public Health Nurses
FCNU 4507/5507	Social Concerns and Women's Health

October 28, 2002

None

November 25, 2002

MCOM 5070	Seminar in History of Mass Communication
ENGL 5160	Second Language Acquisition
ENGL 5170	Teaching English as a Second Language
ENGL 5180	Internship in Teaching English as a Second Language
BIOL 5910	Research in Biology
PMNU	6100 Philosophy of Nursing Science

January 27, 2003

HIST 4847/5847	20 th Century American Sports
FREN 4017/5017	Advanced French Grammar
PHYS 4007/5007	Computational Physics
GEOL 4587/5587	Engineering Geology
GEOL 4617/5617	Structural Geology
GEOG 5320	Geographic Information Systems Projects
SURV 4517/5517	Photogrammetry
SURV 4537/5537	Land Boundary Location
SURV 4547/5547	Land Subdivision and Platting
SURV 4567/5567	Positioning with GPS
SURV 4617/5617	Digital Imagery Processing
SURV 5110	Physical Geodesy

March 31, 2003

MATH 4347/5347	Introduction to Graph Theory
HDAL 5220	Advanced Adolescent Psychology
MKTG 4111	E-Marketing
MGMT 5112	Supply Chain Management
PHYT 6663	Human Research for Physical Therapy
PHYT 7764	Case Study in Physical Therapy
PHYT 7706	Pharmacology II for Physical Therapy
PHYT 7882	Teaching and Learning for Physical Therapy
PHYT 7855	Lifespan Development for Physical Therapy
PHYT 7883	Management and Leadership in Physical Therapy
PHYT 7856	Health and Wellness Strategies for Physical Therapy
PHYT 7857	Differential Diagnosis for Physical Therapy
PHYT 7807	Imaging Studies for Physical Therapy
PHYT 7976	Internship III

April 28, 2003

PSYC 5407	Psychopharmacology
PSYC 5807	Forensic Psychology
PSYC 5410	Correlation and Multiple Regression
PSYC 5610	Topical Seminar in Developmental Psychology
PSYC 5620	Topical Seminar in Social Psychology
PSYC 5630	Topical Seminar in Cognitive Psychology
PSYC 5640	Topical Seminar in Behavioral Neuroscience
PSYC 5650	Topical Seminar in Applied Psychology
PSYC 5660	Topical Seminar in Clinical Psychology
PSYC 5800	Teaching in Psychological Sciences
BADM 5370	Entrepreneurial Finance
BADM 5670	Strategic Management of Technology and Innovation

SECTION 3: COURSES DELETED

September 30, 2002

PEXS 5510	Data Analysis and Interpretation
PEXS 5630	Biomechanics
PEXS 5680	Promoting Wellness for Professionals
PEXS 5961	Capstone Written Project

October 28, 2002

None

November 25, 2002

None

January 27, 2003

None

March 31, 2003

PHYT 5583	Clinical Correlates Seminar III
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April 28, 2003

PSYC 5337	Social Psychology
PSYC 5507	Ethics and Professional Practice
PSYC 5557	Introduction to Behavioral Medicine
PSYC 5860	Theories of Learning
PSYC 5875	Intervention Strategies in Clinical Psychology

SECTION 4: COURSE CHANGES

September 30, 2002

HSCI 4607/5607	Bacterial Physiology, 4 credits (increased from 3 credit hours)
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October 28, 2002

None

November 25, 2002

ENVH 4727/5727 Hazardous Waste Operations and Emergency
PMNU 5002 Health Care Delivery Systems

January 27, 2003

None

March 31, 2003

PHYT6102 Pathophysiology (4) from PHYT 5102 (3 CH)

PHYT 6221 Musculoskeletal I: Upper Quarter (cervical spine, TMJ and upper extremity) (4)
from PHYT 5221 (3 CH)

PHYT 6213 Physical Therapy Basic Skills III Introduction to Gait Transfers (4) from PHYT
5213 (3 CH)

PHYT 6331 Neurotherapeutic Principles I (4) from PHYT 5331(3 CH)

PHYT 6322 Musculoskeletal II: Lower Quarter (Thoracic, lumbar, pelvis/sacral spine, and lower
extremity (4) from PHYT 5322 (3 CH)

PHYT 6674 Internship I (12) from PHYT 5674 (8 CH)

PHYT 7775 Internship II (10) from PHYT 5775 (8 CH)

PHYT 5304 Neuroscience (6) from PHYT 5204 (3 CH)

April 28, 2003

PSYC 5830 Psychological Assessment I: Adults (3)
PSYC 5850 Psychological Assessment II: Child (3)

SECTION 5: CURRICULUM CHANGES

September 30, 2002

- A. College of Education – Curriculum and Instruction
1. Format C. Substantive Curriculum Modification in an Existing Major. Add non-thesis option to two concentrations:
 - a. MA in Reading with a Concentration in Reading Education
 - b. MA in Reading with a Concentration in Storytelling
 2. Format E. Termination of a Degree Program. Terminated M.Ed. Reading with concentrations in Reading Education and Reading Storytelling.
 3. Format E. Modification of a Title of a Concentration.
Current Title: M.A. in Reading with a Concentration in Reading & Storytelling.

Proposed Title: M.A. in reading with a Concentration in Storytelling.

B. College of Education – Physical Education, Exercise and Sports Sciences

1. Modification in an Existing Academic Major.

A. Format C. Revision of the Sport Management Concentration in the M.A. in Physical Education. Reduction of required credits in the program for 42 to 36 credit hours.

B. Re-designation of the M.Ed. in Physical Education as a Concentration in the M.A. in Physical Education.

C. Consolidation of the Concentration in Exercise Physiology and the Concentration in Sport Science in the M.A. in Physical Education to form a Concentration Exercise Physiology and Performance in the M.A. in Physical Education.

2. Format E. Modification of a Title of a Concentration –
Current Title: M.A. in Physical Education with a Concentration in Exercise Physiology. Proposed Title: M.A. in Physical Education with a Concentration in Exercise Physiology and Performance.

3. Format E. Termination of a Concentration:
M.A. In Physical Education with a Concentration in Sport Science

4. Format E. Termination of A Concentration:
M.A. in Physical Education with a Concentration in Fitness Leadership

October 28, 2002

None

November 25, 2002

None

January 27, 2003

A. Department of Technology – Digital Media Concentration – Admission Requirements - Applications will be ranked by the following criteria. Applicants will be selected according to available space and their potential for unique contribution to this highly selective program. Due to the interdisciplinary nature of the digital media field, successful applicants may come from a variety of academic backgrounds—such as art, communication, music, theatre, computer science, technology, curriculum design, architecture, or industrial design—or may have considerable experience in the design and production of digital media products. A student applying for admission must:

1. Provide a portfolio or other evidence of professional competence in one or more elements of digital media such as web production, interactive CD or DVD ROM development, 3-D modeling/visualization, animation, graphic design, computer art, computer programming, instructional design (distance learning and/or interactive instructional software of on-line instruction), video/film, writing, photography, or audio production.

2. Demonstrate competency in multiple softwares as evidenced by work included in the portfolio and as documented in application materials.

3. Have an undergraduate GPA of at least 3.0 on a 4.0 scale.
4. Provide a written Statement of Purpose (1000-1500 words) describing reasons for wishing to enter the program, goals for his/her career in the field of digital media, and ideas and topics for research in the digital medias that the applicant may wish to pursue.
5. Have a TOEFL of at least 570 (paper score) or 230 (computer score), or an IELTS score of 6.5 (international students).
6. Include with the application any applicable professional and academic accomplishments such as awards and honors.

Students whose preparation is lacking in certain areas may be required to take additional undergraduate courses that will not be counted towards the M.A. degree.

March 31, 2003

- A. College of Public and Allied Health - Department of Physical Therapy – Establish a new degree – Doctor of Physical Therapy.
- B. Revised Master of Physical Therapy Curriculum modification from 85 to 87 hours.
- C. Master of Physical Therapy Termination upon approve of DPT with phase-out in December 2005.

April 28, 2003

- A. College of Arts & Sciences - Department of Psychology – Revision of graduate curriculum - General and Clinical Psychology.
- B. College of Education

1. Department of Human Development -
 - a. Non-substantive Changes in the School Counseling Concentration
 - b. Non-substantive Changes in the Community Agency Concentration
 - c. Non-substantive Changes in the Marriage and Family Therapy Concentration

2. New Master of Education proposal for a joint Regents Online Degree Program – APSA/ETSU/MTSU/TSU/TTU/UOM proposal to offer an on-line degree (MOE) Master of Education. Total credits required for graduation will be 33. There will be 18 credits required in the major field course and 15 credits required in the concentration, Literacy.

There was much discussion regarding course numbering system as ETSU will not allow the on-line courses to have a rubric/number ending in seven. ASTL 5707 and ASTL 5727 are planning to be moved to ASTL 5708 and ASTL 5728, respectively. University of Memphis uses numbering levels beginning with 7xxx. The 5000 levels numbering of courses for APSU/ETSU/MTSU/TSU/TTU will be cross-listed with the (7000) levels numbering of courses at UOM.

Several Council members expressed concerned over what, if anything, this RODP graduate program would do for ETSU including FTE, which site would issue diploma, and the Degree itself.

- C. College of Business

1. New graduate certificate in Entrepreneurial Leadership. The proposal was recommended to include revised course numbering and that transfer courses were limited to ETSU courses.

SECTION 6: EDITORIAL CHANGES

September 30, 2002

FNCE 5597	Course Prerequisite Change
HDAL 5010	Course Title Change
HDAL 5422	Course Prerequisite Deletion and Description Change
HDAL 5561	Course Title Change
HDAL 5562	Course Title Change
SPAN 5xxx	Course Prerequisite Addition

October 28, 2002

None

November 25, 2002

None

January 27, 2003

CSCI 5460	Course Prerequisite Change
CSCI 5920	Course Title Change
ENVH 5357	Course Prerequisite Change
GEOG 5310	Course Title Change
PUBH 5957	Course Description Change

March 31, 2003

MGMT 5667	Course Prerequisite Change
PHYT 5291	Course Number Change
PHYT 5101	Course Number Change to PHYT 6101
PHYT 5102	Course Number Change to PHYT 6102
PHYT 5103	Course Number Change to PHYT 6103
PHYT 5111	Course Number Change to PHYT 6111
PHYT 5204	Course Number Change to PHYT 6304
PHYT 5213	Course Number Change to PHYT 6213
PHYT 5221	Course Number Change to PHYT 6221
PHYT 5314	Course Number Change to PHYT 6314
PHYT 5315	Course Number Change to PHYT 6315
PHYT 5322	Course Number Change to PHYT 6322
PHYT 5331	Course Number Change to PHYT 6331
PHYT 5371	Course Number Change to PHYT 6271
PHYT 5381	Course Description and Number Change
PHYT 5404	Course Number and Title Change to PHYT 6405
PHYT 5416	Course Number Change to PHYT 6416
PHYT 5432	Course Number Change to PHYT 6432
PHYT 5433	Course Number Change to PHYT 6433
PHYT 5472	Course Number Change to PHYT 6472
PHYT 5482	Course Description and Number Change to PHYT 6452
PHYT 5492	Course Number Change to PHYT 6462
PHYT 5517	Course Number Change to PHYT 7717

PHYT 5523	Course Number Change to PHYT 6523
PHYT 5541	Course Number Change to PHYT 6541
PHYT 5552	Course Number Change to PHYT 6553
PHYT 5573	Course Number Change to PHYT 6573
PHYT 5583	Course Number Change to PHYT 6554
PHYT 5653	Course Number Change to PHYT 6681
PHYT 5674	Course Number Change to PHYT 6674
PHYT 5775	Course Number Change to PHYT 7775

April 28, 2003

HDAL 5420	Course Title and Description Change
HDAL 5421	Course Title and Description Change
HDAL 5550	Course Title and Description Change
HDAL 5562	Course Title and Description Change

SECTION 7: MISCELLANEOUS ACTIONS

September 30, 2002

A. Election of new Graduate Council Chair – Dr. Scott Champney was unanimously re-elected as Chair.

B. Sub-Committee Appointments – Dr. Brown encouraged members that were not already on sub-committees to consider becoming a member of one of the Graduate Council sub-committees if they had particular interests in a particular area. The current sub-committees of the Graduate Council include: Graduate Curriculum, Graduate Faculty, and Student Affairs Sub-Committees.

October 28, 2002

A. Curriculum Process System - Dr. Brown briefly described the new electronic curriculum process for preparation and submission of course and non-substantive curriculum proposals. Format A-F will still need to go to TBR for approval after December 2002. Only new degree programs will be routed through TBR. One of the most important aspects of the process is that the electronic document can be completed in one step and submitted through the process or the creator has the option to save it and finish at a later date and time. Dr. Brown stated that links to the site and security ID(s) will be provided at a later date. He further stated that approvals throughout the process are password based and he doesn't perceive any problems at the front-end of the process. There was some concern expressed from the Council regarding identification of revisions and how individuals would be able to recognize or verify that revisions and/or changes had been authorized. Dr. Brown said that this would be addressed with the committee before the process is finalized and ready for implementation.

B. Graduate Academic Review Board - Dr. Herrin distributed a handout detailing the report of the sub-committee to establish a Graduate Academic Review Board. She further requested approval from the Graduate Council for a change in the membership of the proposed Graduate Academic Review Board from five (5) to six (6) members. The six voting members would be recommended by the Graduate Dean and approved by the Graduate Council. The Graduate Council endorsed establishment of a Graduate Review Board based on the proposal submitted by Dr. Herrin suggesting that she continue to refine and develop a final policy to bring back to the Council for review and approval.

November 25, 2002

A. Graduate Academic Review Board - Dr. Herrin distributed a handout detailing the report of the sub-committee to establish a Graduate Academic Review Board. She further requested approval from the Graduate Council for a change in the membership of the proposed Graduate Academic Review Board from five (5) to six

(6) members. The six voting members would be recommended by the Graduate Dean and approved by the Graduate Council. The Graduate Council endorsed establishment of a Graduate Review Board based on the proposal submitted by Dr. Herrin suggesting that she continue to refine and develop a final policy to bring back to the Council for review and approval.

B. Revision to Second Master's Degree Catalog Text

Dr. Herrin requested approval to add "from a regionally accredited U.S. institution" to the text in the Graduate catalog for graduate students wishing to seek a second master's degree at ETSU.

C. International Students – IELTS Issues - Additional information on TOEFL score data and Diversity issues if the TOEFL score for admission of international students was increased resulted in the Council approving no change in TOEFL scores required by the Graduate School . If the IELTS score is taken, a minimum score of 6.5 will be required for Graduate School admission.

D. GRE Scores – Dr. Brown reviewed the new method of recording GRE scores on SIS with Council members. He suggested that coordinators look at screens 210 and 211 to see how scores are reported. Screen 210 shows scores with and without Analytical portion. If you look at screen 221 it shows the GREWA score. He also informed Council members that at some point in the near future ETS would eliminate the paper test copies sent to institutions and only send scores electronically. Currently, ETSU receives both the paper and electronic version of GRE scores for students.

E. Petition for Second Master's Degree – Dr. Brown distributed copies of the new form for Petitioning a Second Master's Degree emphasizing that this new form seeks to insure that graduate students meet the requirements for a second master's degree.

January 27, 2003

A. Graduate Faculty Appointment/Re-Appointment Form Changes: The following suggestions were requested to be incorporated into the new Graduate Faculty Appointment/Re-Appointment form in order to improve the clarity of instructions:

- (1) footnote on page 1 be repeated at the bottom of page 2;
- (2) words "scholarship and" to follow the word "your" in the second line of the footnote; and
- (3) asterisk is removed from item X.

B. Admission to Accelerated Bachelor's/Master's (ABM) Degree program – Dr. Brown provided a handout of the North Carolina State University and the University of Louisville's ABM Degree Program providing an overview regarding the objectives of the accelerated degree program and what it is intended to provide for exceptional undergraduate students. He opened the floor for discussion and inquired as to the interest in doing such a program at ETSU. After discussion from the Council regarding issues such as financial aid, non-degree students, time-frame for acquiring the degree, and transfer credit hours it was agreed that there was no objection to the School of Graduate Studies continuing to evaluate a possible policy for such a program at ETSU. The Council approved for School of Graduate Studies to continue planning related to a policy for the Council to review.

3. Curriculum Proposals – Format Cover – Dr. Brown discussed the new form for substantial Curriculum changes and provided an information handout to Council members detailing how to develop proposals and the requirements for TBR and THEC approval.

A. GRADSCHOOL.COM web site information provided to Council members with instructions on how to access specific information on their respective disciplines.

B. A one-half day Graduate Coordinator Retreat scheduled for April 6, 2001 at the Adelphi Center was announced to the Council.

C. Council members approved the electronic submission of curriculum proposals. The Graduate School would still be responsible for maintaining copies of the approved curriculum actions.

D. Electronic Thesis and Dissertation (ETD) workshop scheduled 2/14/01 was well attended and a huge success with graduate students. A separate workshop for the ELPA cohort in Sevierville scheduled on March 8, 2001.

March 31, 2003

None

April 28, 2003

A. Graduate Advisory Committees – Dr. Herrin reviewed the background, issues, recommendations, and assumptions for the requested revision of the ETSU School of Graduate Studies policy governing Graduate Committees. The only change requested was in Section III, paragraph B, first sentence which was changed to include the statement, “Students in non-thesis and non-dissertation programs must have on file in the Graduate Office an advisor of record holding a **full or associate** graduate faculty status...”

The following proposal was approved by the Council:

GRADUATE ADVISORY COMMITTEES

The School of Graduate Studies recommends the following revision of ETSU policy governing Graduate Committees, effective upon approval:

- A. Students writing a thesis or dissertation must file with the School of Graduate Studies a committee of appropriate graduate faculty, approved by the Graduate Dean. Any change in this committee requires submission of a change-of-committee form and the Graduate Dean’s approval.
- B. Students in non-thesis and non-dissertation programs must have on file in the Graduate Office an advisor of record, holding full or associate graduate faculty status, which is responsible for advising the student and for oversight of the student’s program of study, candidacy, and culminating experience. This individual is the signatory for all materials relating to the student’s matriculation.
- C. Graduate non-thesis and non-dissertation programs may elect to eliminate or retain committee structures.
- D. At the time a curriculum is proposed or significantly modified, the department/program must indicate its intent regarding committees and advisors of record.