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Staff Senate Agendas and Minutes

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2020 August 10 – Staff Senate Agenda and Minutes

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EAST TENNESSEE STATE
UNIVERSITY

Staff Senate

Staff Senate Agenda
August 10, 2020
Virtual Zoom Meeting
2:30 p.m.

- I. Call to order
- II. Approval of Minutes, July 2020 meeting
- III. President's Report- Candy Massey
- IV. Vice President's Report- Lisa Booher
- V. Treasurer's Report - Crystal Maupin
- VI. Committee Reports
- VII. Old Business
- VIII. New Business
 - A. Presentation of Outstanding Staff Senator of the Year - Candy Massey and Lisa Booher
 - B. Staff Senate Newsletter Discussion - Senator Emily Redd
- IX. Announcements
- XI. Adjournment

Staff Senate Meeting Dates for the 2020-21 Term (all Mondays with start times of 2:30 p.m.):

September 14	March 8
October 12	April 12
November 9	May 10
December 14	June 14
January 11	July 12
February 8	August 9

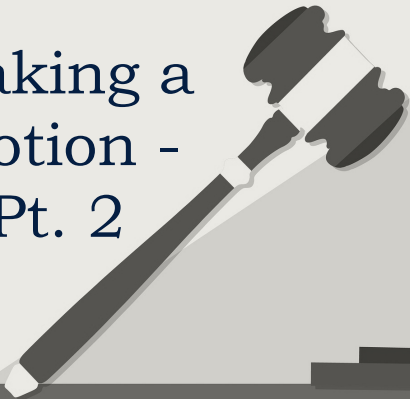
Locations to be determined, depending on future changes with the virus outbreak

P A R L I A M E N T A R I A N ' S
T I P !

Making a Motion - Pt. 2

For a successful motion,
members should:

- *Obtain the floor from
the chairperson;
- *Make the motion;
- *Wait for a second;
- *Allow for discussion
as needed;
- *The membership proceeds
with voting as appropriate



STAFF SENATE MEETING MINUTES

Zoom Virtual Meeting

August 10, 2020

PRESENT: Yaritza Abdelnour, Gwen Bays, Becky Birdwell, Lisa Booher, Tim Dills, Joy Fulkerson, Kathi Horne, Anthony Johnson, Debbie Marsh, Candy Massey, Crystal Maupin, Jennifer Mayberry, Don McCarty, Jessica Miller, Kim Miller, Skylar Moore, Amanda Mowell, Stefanie Murphy, Emily Redd, Evelyn Roach, David Robinson, Hazel Robinson, Tory Street, NaKeisha Talley, Liz Thomas-Joseph, and Libby Tipton. **EXCUSED:** Trish Lowe, Ronald Mann, Cathy Metcalf, Kathleen Moore, Gina Osborne, Brian Thompson, and Yvette Whittemore. **UNEXCUSED:** Kimberlyn King. **RESIGNED:** Dr. Jake Allen (due to absences), Ben Bateson, Jessica Burlison, Allison Coley, Jake Drumm, Janet Green, Sandra Ritchie, and Andrew Worley.

- I. Call to Order: President Candy Massey called the meeting to order at 2:30 p.m.
- II. Approval of Minutes: Senator David Robinson moved to approve the July minutes as presented, and Past President Stefanie Murphy seconded the motion. The motion passed.
- III. President's Report: President Massey stated that most of the information Dr. Noland had shared with the Executive Committee in their July meeting with him was also covered in his Town Hall with the entire Staff Senate on July 24. She mentioned that the Executive Committee has another meeting with Dr. Noland this Friday and invited Senators to contact her with any concerns or questions. President Massey mentioned that the most current enrollment information shows a decrease of 543 total students from last year, and that less than 18% of fall courses are now delivered in the on-ground format.
- IV. Vice President's Report: Vice President Booher shared information from the University Council meeting earlier in the day. She forwarded reports on enrollment data from Dr. Sam Mayhew and recent student survey results from Dr. Mike Hoff to Secretary Tim Dills, and he will distribute them to the Senate. She shared that changes are expected to the schedules of ETSU athletic teams for fall term; also residence halls have changed to single occupancy. ETSU has shown an increase in enrollment from students in NC, SC, VA, and GA. Some peer institutions have suffered enrollment losses of ten percent or more. She reminded the Senators to review the modifications to our Stage 2 reopening plans. Her notes from that meeting are attached.
- V. Treasurer's Report: Treasurer Crystal Maupin reported that the new fiscal year has begun, so the balance in the Main Account is \$10,400, but we may not be allowed to spend it. The CBC and Holiday Drive balances are \$2,681.25 and \$819.91, respectively.

VI. Committee Reports:

- a. Elections – Tim Dills, committee chair, welcomed Liz Thomas-Joseph as the new Senator from Arts & Sciences. He also announced the results of the General Election: Chasity Drew and Barbi Ly-Worley for EEOC 3; Vanessa Canter, Suzy Hooven, and Veronica Roberson for EEOC 4; Libby Tipton for EEOC 5; and Cathy Carty, Jennifer Mayberry, and Christie Scalf for EEOC 7. The 2020-21 officers elected are Joy Fulkerson as Vice President, Tim Dills as Secretary, and Crystal Maupin as Treasurer. Since Joy was elected as Vice President, Lisa Booher was the only nominee for Member-at-Large; Senator Dills moved to elect her by acclamation. Senator D. Robinson seconded the motion, and the motion passed.
- b. Blood Drive – Senator Joy Fulkerson indicated that Marsh is still conducting blood drives in the region despite all the pandemic issues and cancelled campus events. She has been in contact with them to schedule a campus blood drive (three mobile units are expected, with each unit housing five donors at a time). She noted that donors will also have their blood tested for virus antibodies. She asked if Staff Senate would like to co-sponsor this event with Student Life. President Massey affirmed our participation and cooperation. Senator Fulkerson asked for ideas on dates, times, and locations. Parliamentarian Anthony Johnson suggested that it be held during the middle of the day, as several offices on campus are doing split shifts (some workers in the offices during the mornings with replacements for the afternoons). Senator Skylar Moore asked if the donations would be done on an appointment basis; Senator Fulkerson replied that they are, and she's been told that at some drives, donors may wait in their cars until they ready to donate. She believes a tentative target date would be during the last week of August.

VII. Old Business – none.

VIII. New Business

- a. Outstanding Staff Senator of the Year - President Massey mentioned the importance of this award and what an honor it is to receive it. Vice President Booher read the nomination: "For her leadership in facilitating conversations and subsequent recommendations for opening lines of communications with staff, Staff Senate, and University Administration, I recommend Emily Redd for the Outstanding Staff Senator Award." Vice President Booher mentioned that the actual plaque will be delivered to Senator Redd at a later date. The Senate applauded Senator Redd on her award.

- b. Staff Senate Newsletter - Senator Redd reported on this idea which came about during a joint meeting of the Executive Committee and Staff Concerns Committee. She suggested that it might be distributed once per quarter and invited the various committees to include information pertinent to the campus. Treasurer Maupin offered to supply a template which her office uses as a model for the newsletter, and Vice President Booher suggested a contest within the Senate to come up with a suitable name for the newsletter. President Massey asked Senator Fulkerson, as next year's Vice President, if she would oversee the committees as former VP Worley had. Senator Fulkerson agreed to serve as requested; she and President Massey will soon

meet to discuss the transition. Senator Fulkerson questioned if the newsletter might be better placed under the Communications Committee. Senator Redd asked if the newsletter might stay on the agenda for the next few meetings to make sure it comes to fruition.

- IX. Announcements – President Massey shared a quote which Dr. Wilsie Bishop shared in the University Council meeting earlier today. “Life isn’t about waiting for the storm to pass; it’s learning to dance in the rain.”

- X. Adjournment – Senator D. Robinson moved to adjourn the meeting, and Past President Murphy seconded the motion. The meeting concluded at 3:00 p.m.

Respectfully submitted,

Tim Dills, Secretary