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Graduate Council Meeting Minutes and Reports

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2002 January 28 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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MINUTES: Graduate Council - January 28, 2002, 1:15 p.m., East Tennessee Room - DP Culp

ATTENDEES: Bitter, Brown, Champney, Herrin, Honaker, Hoover, Kasmai, Osborn, Lindahl, Pike, Pfeiffer, Lane, Scheuerman, Smith, Taylor

ABSENT: Antkiewicz, Caton, Ellis, Green, Norris-Thompson, Woodruff

I. Minutes 11/26/01

Action taken by Council: Approved with minor revision.

II. Curriculum Sub-Committee - Lee Pike, Chair

A. College of Arts & Sciences - Foreign Language

1. Approval requested for three new courses:
SPAN 4127/5127 - Introduction to the Spanish-Speaking Community
SPAN 4137/5137 - Translation and Community Outreach
SPAN 4147/5147 - Interpretation and Community Outreach

Action taken by Council: Approved with minor revision

B. College of Business - Economics, Finance, & Urban Studies

1. Approval requested for one new course:
FNCE 4697/5697 - International Investments

Action taken by Council: Approved with minor revision and forwarded to the Undergraduate Curriculum Committee for approval.

2. Revisions in the Master of Public Management Degree)

- A. Change degree designation from MPM to MPA, retain MCM
- B. Modify core MPA requirements (reducing hours)
- C. Consolidate two concentrations (Urban & Regional Planning and Urban & Regional Economics) into one (Planning & Development)
- D. Establish new concentration (Public Financial Management)
- E. Terminate three concentrations (Community Development, General Administration, and Municipal Services Management)

Action taken by Council: Approved with minor revision and forwarded to the Academic Council for approval.

3. Approval requested for three new courses:
PMGT 5750 - Public Sector Financial Management
URBS 5020 - Urban Planning Theory
URBS 4347/5347 - Economic Development Planning

Action taken by Council: Approved with minor revision and URBS 4347/5347 will be forwarded to the Undergraduate Curriculum Committee for approval.

4. Delete One Course:

URBS 5130 - Seminar in Urban Geography and Planning

Action taken by Council: Approved.

C. College of Arts & Sciences

1. Department of Communication - Approval requested for two new courses:
PUBR 5310 - Media Management
PUBR 5320 - Public Relations Case Studies

Action taken by Council: Approved with minor revision.

2. Department of English - Approval requested for one course
Deletion:
ENGL 5837 - American Nonfiction

Action taken by Council: Approved.

D. College of Education - Department of Curriculum & Instruction

1. Approval requested for four new courses:
CUAI 4437/5437 - ESL Assessment and Testing
CUAI 4447/5447 - ESL Reading and Instruction
CUAI 4457/5457 - ESL Methods and Techniques
CUAI 4467/5467 - ESL Curriculum Development

Action taken by Council: Approved with minor revisions.

E. Public & Allied Health - Environmental Health

1. Approval requested for two changes to the M.S. program in Environmental Health:

First, the department would require a change in the admission requirements to increase the minimum GPA admission requirement from 2.5 to 3.

Action taken by Council: Approved with minor revision and forwarded to the Academic Council for approval.

Second, add Toxicology (ENVH 5357) as a graduate core course requirement.

Action taken by Council: Approved.

III. Graduate Faculty Sub-Committee - Ron Lindahl, spokesperson

A. New Appointments:

1. Raymond McClain, CASS, recommend Associate membership.

Action taken by Council: Approved.

B. Reappointments:

1. Murray S. Anthony, Accountancy, Associate membership expired 002, recommend Associate membership.
2. Michelle M. Duffourc, Pharmacology, Associate membership expired 013, recommend Associate membership.
3. Scott Koterbay, Art and Design, Associate membership expired 013, recommend Associate membership.

Action taken by Council: Approved.

IV. Old Business

A. Update on English Requirement - Roberta Herrin, spokesperson - The Council recommended that a statement be added to the catalog narrative in English for a writing sample of 5 to 10 pages to include the phrase "*for all students receiving departmental financial aid.*"

Action taken by Council: Approved.

V. New Business

A. Revised Text for Second Master's Policy - Roberta Herrin, spokesperson

Dr. Herrin submitted a suggestion for clarification of the Second Master's Degree policy that has been in effect for two years. The revision would be included in the 2002-2003 Graduate Catalog. After review and discussion by the Council, several suggestions were made for improvement in the wording of the revised policy. The following policy was submitted for Council approval:

A student holding an earned master's degree may qualify for a second master's degree by completing a minimum of 21 semester hours of ETSU graduate work for thesis programs, or 24 hours of ETSU graduate work for non-thesis programs, approved by the student's advisory committee. All specific program requirements, with the possible exception of electives or duplicative courses, must be met for the second degree. Such requirements include the comprehensive exam or culminating experience, such as thesis, strategic experience, or project. In warranted circumstances, credit used to satisfy graduate certificate requirements may be applied toward the second degree.

Action taken by Council: Approval of revised wording.

B. Editorial Changes - Steve Honaker, spokesperson

Steve Honaker provided a list of 42 Editorial Course Description Changes for the 2002-2003 Graduate catalog approved through the minor editorial change process.

C. International English Language Testing System - IELTS - Roberta Herrin, spokesperson

Dr. Herrin presented the IELTS test booklet for review by the Council and requested approval to include in the 2002-2003 Graduate Catalog the following statement: "In warranted circumstances an international student may submit the IELTS in lieu of TOEFL." She explained that the TOEFL is not available in countries where US sanctions are imposed, such as in Iran. Additionally, Dr. Elhindi has researched IELTS and reports that it is more flexible, has higher reliability, and would possibly eliminate the need for the current Oral Proficiency Interview (OPI). At a later date, Dr. Elhindi will be invited to address the Graduate Council on the comparative merits of the two exams. Preparatory to his visit, Council members are asked to review the IELTS booklet, share with their constituencies, and be prepared for full Council discussion in the future.

Action taken by Council: Approved

D. Graduate Catalog Update - Steve Honaker provided an update on the status of the 2002/2003 Graduate catalog.

E. MSW Report/Revised Second Year Curriculum - Wes Brown, spokesperson

Dr. Brown provided an update on the status of the Master's in Social Work (MSW) program explaining that there were 15 editorial changes (mostly numbers and course titles), four new courses, and seven deleted courses which were not in the original curriculum proposal approved by the Council. The editorial changes and course deletions have already been done.

F. DocuShare Update - Wes Brown, spokesperson

Dr. Brown updated Council members on the application serving program for graduate applications. He explained that the College of Education has been part of the pilot study and it appears to be working well. The School of Graduate Studies will begin bring on other colleges during this spring semester.

Dr. Brown also informed members that the Doctor of Science in Nursing (DSN) has been approved by THEC through interim action and will start accepting students for summer 2002. The Doctor of Audiology (AudD) program and the Master of Social Work will probably be on the March 2002 TBR agenda.

IV. Adjournment

There being no further business, the meeting was adjourned at 2:40 p.m.

Scott Champney, Chair
