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2001-2002 - Graduate Council Annual Report

College of Graduate and Continuing Studies, East Tennessee State University

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EAST TENNESSEE STATE UNIVERSITY GRADUATE COUNCIL

ANNUAL REPORT 2001 – 2002

Graduate Council Membership

Voting Members:

James Bitter, (Faculty Senate Representative)
Ben Caton, College of Arts & Sciences (at large)
William (Scott) Champney, College of Medicine (Chair)
Ron Green, College of Business
Mark Ellis, Sherrod Library
Don Hoover, College of Medicine
Hamid Kasmai, College of Arts & Sciences
Ron Lindahl, College of Education (at large)
Rick Osborn, Division of Cross-Disciplinary Studies
Kimberly Norris-Thompson (GPSA)
Lee Pike, College of Arts & Sciences
David Lane, (GPSA)
Phil Pfeiffer, College of Applied Science & Technology
Phillip Scheuerman, College of Public and Allied Health
Pat Smith, College of Nursing
John Taylor, College of Education

Non-Voting Members:

Henry Antkiewicz, International Programs
Wesley Brown, Dean, School of Graduate Studies
Roberta Herrin, Associate Dean, School of Graduate Studies
Jeff Greer, Registrar's Office
Michael Woodruff, Research and Sponsored Programs
Linda Wyatt, School of Graduate Studies (Recorder)

Meeting Dates

September 24, 2001
October 29, 2001
November 26, 2001
January 28, 2002
March 25, 2002
April 29, 2002
June 17, 2002
Meetings were held in the East Tennessee Room - D. P. Culp Center at 1:15 p.m.

Summary of Actions Taken

The Graduate Council took the following actions:

45 New Graduate Faculty Appointments (Section 1, page 2)
79 Graduate Faculty Re-appointments (Section 1, page 2)
32 New Courses Approved (Section 2, page 7)

65 Courses Deleted (Section 3, page 8)
3 Course Changes (Section 4, page 10)
7 Curriculum Changes (Section 5, page 10)
75 Editorial Changes (Section 6, page 11)
11 Miscellaneous Graduate Council Actions (Section 7, page 13)

Approved curriculum actions not requiring TBR approval (new course proposals, cross-listed courses, course modifications, course deletions, and non-substantive changes) were sent directly to the Provost for approval.

SECTION 1: GRADUATE FACULTY APPOINTMENTS APPROVED

September 24, 2001

New Appointments to Graduate Faculty:

Troy Burrow, Environmental Health, recommended for Interim.
Ting-Heng Chu, Economics, Finance & Urban Studies, recommended for Associate.
Steve Dennis, Economics, Finance & Urban Studies, recommended for Associate.
Steven Gross, English, recommended for Associate.
Tammy Hayes, Communication, recommended for Interim.
Richard Kortum, Philosophy & Humanities, recommended for Associate.
Leslie MacAvoy, Philosophy & Humanities, recommended for Associate.
Sekhar Pindiprolu, Human Development and Learning, recommended for Associate.
Kenneth Ralston, Human Development and Learning, recommended for Temporary.
Chakraborty Ranjahn, Health Sciences, recommended for Associate.
J. Michael Stoots, Public Health, recommended for Associate.
David Tarnoff, Computer and Information Sciences, recommended for Interim.

Re-appointments to Graduate Faculty:

Nancy Alley, Family and Community Nursing, Full expired 013, recommended for Full.
Fred Alsop III, Biological Sciences, Full expired 011, recommended for Full.
Michael Braswell, Criminal Justice & Criminology, Full expired 013, recommended for Full.
Martha Collins, Curriculum and Instruction, Full expired 011, recommended for Full.
Sidney Crumwell Jr., Curriculum and Instruction, Associate expired 013, recommended for Associate.
Michaela Driver, Management and Marketing, Associate expired 013, recommended for Associate.
Emmett Essin, History, Full expired 012, recommended for Full.
Susan Grover, Family and Community Nursing, Full expired 003, recommended for Full.

Karen Harrington, Foreign Languages, Associate expired 012, recommended for Associate.

Paul Hinman, Music, Interim expired 003, recommended for Interim.

Mark Holland, English, Associate expired 011, recommended for Associate.

Bill Kirkwood, Communication, Full expired 012, recommended for Full.

Elizabeth Lowe, Applied Human Sciences, Interim expired 012, recommended for Interim.

W.F. Mackara, Economics Finance and Urban Studies, Full expired 011, recommended for Associate.

James Mills, Art and Design, Associate expired 011, recommended for Associate.

Judy McCook, Family and Community Nursing, Interim expired 013, recommended for Interim.

Owen Murnane, Communicative Disorders, Associate expired 013, recommended for Full.

Peter Pawlowicz, Art and Design, Full expired 011, recommended for Associate.

Robert Riser, Computer and Information Sciences, full expired 012, recommended for Full.

Pearl Ume-Nwagbo, Family and Community Nursing, Interim expired 013, recommended for Interim.

October 29, 2001

New Appointments to Graduate Faculty:

Michael Cody, English, recommended for Associate.

Mark DiCicco, English, recommended for Associate.

Michaele Duncan, Computer and Information Sciences, recommended for Interim.

Michael Dunn, Public Health, recommended for Associate.

Wayne Gillespie, Criminal Justice and Criminology, recommended for Associate.

Ronald Hamdy, Quillen Chair of Geriatrics and Gerontology, recommended for Full.

David Holleran, Criminal Justice and Criminology, recommended for Associate.

Jay Jisha, Physical Education and Exercise Science, recommended for Associate.

Istvan (Steve) Karsai, Biological Sciences, recommended for Associate.

Maryann Kyle, Music, recommend for Associate.

Lorie Moffitt, Computer and Information Sciences, recommended for Interim.

Keith Nakoff, Technology, recommended for Interim.

Vernon Pine, Computer and Information Sciences, recommended for Interim.

Qing Yuan, Computer and Information Sciences, recommended Associate.

Re-Appointments to Graduate Faculty:

Gene Bailey, Computer and Information Sciences, Full expired 012, recommended for Associate.

Stephen Brown, Criminal Justice and Criminology, Full expired 013, recommended for Full.

Tom Coates, PEXS, Associate expired 013, recommended for Full.

Michael Everett, Economics Finance and Urban Studies, Full expired 011, recommended for Associate.

Stephen Fritz, History, full expired 021, recommended for Full.

Judy Gouge, Technology, Interim expired 021, recommended for Interim.

Susan McCabe, Nursing, Associate expired 013, recommended for Full.

Ken Mijeski, Political Science, Associate expired 012, recommended for Associate.

James Mooney, Communications, Full expired 012, recommended for Associate.

James Perry, Psychology, Full expired 011, recommended for Associate.

Lorraine Powers, Health Sciences, Associate expired 012, recommended for Associate.

Dale Royalty, History, Full expired 012, recommended for Associate.

Uta Schambra, Anatomy and Cell Biology, Associate expired 013, recommended for Full.

Elaine Walker, Internal Medicine, Associate expired 013, recommended for Full.

Carolyn Wetzel, Biological Sciences, Associate expired 021, recommended for Full.

Edwin Williams, English, Full expired 011, recommended for Full.

November 26, 2001

New Appointments to Graduate Faculty:

Mian Jiang, Chemistry, recommended for Associate.

Allan D. Spritzer, Management and Marketing, recommended for Associate.

Steven Christopher Wallace, Geography Geology and Geomatics, recommended for Associate.

Clarissa A. Willis, Human Development and Learning, recommended for Full.

Jane Xuefeng Zhou, Environmental Health, recommended for Associate.

Re-appointments to Graduate Faculty:

Edward A. Baryla Jr., Economics Finance & Urban Studies, Associate expired 011, recommend Associate.

Jimmy Dean Hahs, Technology, Associate expired 991, recommended for Associate.

Jan Kyzar, Technology, Associate expired 012, recommended for Interim.

Kurt Loess, Management and Marketing, Associate expired 013, recommended for Associate.

John D. Morefield, English, Interim expired 011, recommended for Interim.

Charles V. Roberts, communication, Full expired 012, recommended for Full.

L. Thomas Roberts, PEXS, Associate expired 012, recommended for Associate.

Edith Seier, Mathematics, Associate expired 013, recommended for Associate.

Donald J. Shemwell, Management and Marketing, Associate expired 012, recommended for Full.

January 28, 2002

New Appointments to Graduate Faculty:

Raymond McClain, CASS, recommended for Associate.

Re-appointments to Graduate Faculty:

Murray S. Anthony, Accountancy, Associate expired 002, recommended for Associate.

Michelle M. Duffourc, Pharmacology, Associate expired 013, recommended for Associate.

Scott Koterbay, Art and Design, Associate expired 013, recommended for Associate.

March 25, 2002

New Appointments for Graduate Faculty:

Russell Brown, Psychology, recommended for Associate.

Weixing Chen, Political Science, recommended for Associate.

Diego de Hoyos, Physical Education, recommended for Associate.

Jack Tottle, Music, recommended for Associate.

Yuriy Razskazovskiy, Physics, recommended for Associate.

Beverly Smith, Physics and Astronomy, recommended for Associate.

Re-appointments to Graduate Faculty:

James Bitter, Full expired 021, recommended for Full.

William Hugh Blanton, Technology, Interim expired 013, recommended for Associate.

Ronnie Day, History, Full expired 021, recommended for Full.

Allan Forsman, Health Science, Associate expired 013, recommended Associate.

Keith Johnson, Technology, Associate expired 011, recommended for Full.

Bert Lampson, Health Sciences, Associate expired 013, recommended for Associate.

Robert May II, Technology, Interim expired 011, recommended for Interim.

Diane Nelson, Biological Sciences, Full expired 011, recommended for Full.

Richard Osborn, Cross-Disciplinary Studies, Associate expired 013, recommended for Full.

Lynn Rice-See, Music, Associate expired 013, recommended for Full.

Gail Stenstad, Philosophy / Humanities, Associate expired 003, recommended for Associate.

Charles Story, Technology, Associate expired 011, recommended for Associate.

Sharon Trumbley, Family and Community Nursing, Interim expired 023, recommended for Interim.

April 29, 2002

New Appointments to Graduate Faculty:

Robert Sawyer, English, recommended for Associate.

Krishna Singh, Physiology, recommended for Associate.

Re-appointments to Graduate Faculty:

Carroll Hyder, Technology, Full expired 013, recommended for Full.

June 17, 2002

New Appointments to Graduate Faculty:

Sally Blowers, Adult Nursing, recommended for Associate.

Cheryl Cornett, Technology, recommended for Associate.

Pamela Evanshen, Human Development & Learning, recommended for Associate.

Lawrence Shotland, Communicative Disorders, recommended for Associate.

Re-appointments to Graduate Faculty:

David Chi, Internal Medicine, Full expired 023, recommended for Full

Jim Florence, Public Health, Associate expired 013, recommended for Full.

Michael Foley, Physical Therapy, Associate expired 021, recommended for Associate.

Dennis Hamm, Criminal Justice, Interim expired 023, recommended for Interim.

Thomas Holmes, English, Associate expired 021, recommended for Associate.

Vida Hull, Art and Design, Full expired 023, recommended for Associate.

Guha Krishnaswamy, Internal Medicine, Associate expired 013, recommended for Associate.

Thomas Kwasigroch, Anatomy and Cell Biology, Associate expired 011, recommended for Associate.

Theresa Lloyd, English, Associate expired 021, recommended for Associate.

Peggy McConnell, Adult Nursing, Interim expired 022, recommended for Interim.

Peter Panus, Physical Therapy, Associate expired 023, recommended for Full.

Michael Sinensky, Biochemistry and Molecular Biology, Full expired 021, recommended for Full.

Michael Smith, Art and Design, Full expired 023, recommended for full.

Kay Stewart, Nursing, Interim expired 021, recommended for Interim.

Jennie Walls, Family and Community Nursing, Interim expired 021, recommended for Interim.

Carla Warner, Cross Disciplinary Studies, Associate expired 023, recommended for Associate.

Katherine Willock, Family and Community Nursing, Associate expired 013, recommended for Associate.

SECTION 2: NEW COURSES APPROVED

September 24, 2001

MCOM 5030	Media & the First Amendment (3)
THEA 4867/5867	Summer Theatre Performance (3)
MICR 5362/6362	Molecular Virology

October 29, 2001

MCOM 5010	Comparative Mass media Systems (3)
MCOM 5020	Media and Cultural Diversities (3)
PCOM 5990	Readings and Research (1-3)
CSCI 5010/6010	User Interface Programming (4)

January 28, 2002

SPAN 4127/5127	Introduction to the Spanish-Speaking Community
SPAN 4137/5137	Translation and Community Outreach
SPAN 4147/5147	Interpretation and Community Outreach
FNCE 4697/5697	International Investments
PMGT 5750	Public Sector Financial Management
URBS 5020	Urban Planning Theory
URBS 4347/5347	Economic Development Planning
PUBR 5310	Media Management
PUBR 5320	Public Relations Case Studies
CUAI 4437/5437	ESL Assessment and Testing
CUAI 4447/5447	ESL Reading and Instruction
CUAI 4457/5457	ESL Methods and Techniques
CUAI 4467/5467	ESL Curriculum Development

March 25, 2002

MCOM 5060 Seminar in Media Ethics (3)
MCOM 5960 Thesis (3-6)
THEA 5990 Readings and Research (1-3)
SPCH 5990 Readings and Research (1-3)
ENTC 4327/5327 Telecommunications (4)

June 17, 2002

CDIS 5010 Neuron Bases of Communicative Disorders (3)
CDIS 5275 Dysphagia Lab (1)
CDIS 5285 Voice Lab (1)
CDIS 5295 Counseling in Communicative Disorders (3)
ELPA 6874 Distance Education (3)
HDAL 5721 Trends and Issues in Higher Education (3)
HDAL 5722 Student Development and the college Environment (3)

SECTION 3: COURSES DELETED

September 24, 2001

CJCR 5980 Research Practicum (1)

November 26, 2001

CSCI 5357 CIM Applications
CSCI 5420 Topics in Networking
CSCI 5750 Principles Artificial Intelligence
CSCI 5800 Principles Graph/Image
CSCI 5817 Program Language Compilation
ARTA 5320 Elementary School Art
ARTA 5450 Art Mental Retardation
BIOL 5040 Nutritional Biochemistry
BIOL 5041 Nutritional Biochemistry Lab
BIOL 5967 Morpho/Taxon of Insects
MUSC 5071 Seminar Orff-Schulwk
MUSC 5072 Seminar Kodaly Cncpt
MUSC 5073 Seminar Jaques-Dlcrz
MUSC 5837 Admin Suzuki Programs
PHIL 5030 Modern Philosophy
PHYS 5010 Classical Mechanics
PHYS 5020 Classical Mechanics
PHYS 5450 Solid State Physics
PHYS 5460 Solid State Physics
PHYS 5610 Quantum Mechanics
PHYS 5620 Quantum Mechanics
PHYS 5650 Math Methods
PHYS 5660 Math Methods
PHYS 5710 Electromagnetic Theory
PHYS 5720 Electromagnetic Theory
PHYS 5860 Contemporary Physics
PHYS 5960 Research/Thesis

PSYC 5930	Intern Mental Health
SOAA 5220	Advanced Research
SOAA 5407	Sociology of Corrections
SOAA 5600	Seminar Med Soc
ACCT 5020	Seminar Financial Acct II
ACCT 5707	Financial Acct Standards
ECON 5230	Applied Microeconomics Theory
ECON 5905	Workshop in Economic Education
MKTG 5510	Seminar in Marketing
MKTG 5957	Topics in Marketing
CUAI 5200	Middle School/Junior High Curriculum
CUAI 5403	Elementary Meth Soc St
CUAI 5404	Elementary Language Art/Reading
CUAI 5418	Creative Drama/Movement
CUAI 5960	Thesis
READ 5007	Workshop Reading
READ 5019	Supervised Teaching
SCED 5107	National Study Teachers
SCED 5113	Science Workshops
SCED 5300	Elementary Science Cur Dev
SCED 5517	Energy Resources
SCED 5950	Seminar Science Education
SCED 5960	Thesis
SCED 5990	Readings
HDAL 5720	Student Personnel Services
ELPA 6850	Integrating Public Agencies
PEXS 5097	Pharmacology & Substance Abuse
PEXS 5500	Computer Applications
PEXS 5707	Seminar in Sports Med
PEXS 5999	Co-Op
PUBH 5001	Independent Study
PUBH 5300	School Hlth Ed
PUBH 5320	Healthful School Environment
PUBH 5800	Patient Ed Practice

January 28, 2002

URBS 5130	Seminar in Urban Geography an Planning
ENGL 5837	American Nonfiction

March 25, 2002

MCOM 4047	Public Opinion
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SECTION 4: COURSE CHANGES

October 29, 2001

College of Medicine – Department of Biochemistry & Molecular Biology – Reduce credit hours for BIOC 5010/6010 Biochemistry from 8 credit hours to 7 credit hours.

June 17, 2002

CDIS 5030 Fluency Disorders reduced from 3 to 1 credit hour.

HDAL 5010 Principles and Administration of School Counseling and Consultation Services , 3 credits.

SECTION 5: CURRICULUM CHANGES

September 24, 2001

Minutes 2/19/01 - Addition of Information Technology to Format C of the curriculum proposal from the Department of Computer and Information Sciences in order to document official records. The proposed program has two concentrations: Applied computer Science (consolidation of existing three majors) and Information Technology (new concentration). This information was omitted from the 2/19/01 Graduate Council Minutes.

College of Arts & Sciences / Department of History – Format C Non Thesis Option in existing MA in History – Curriculum revision to include a Non-Thesis Option in existing MA Degree Program in History.

1. The non-thesis option will allow the Department of History to be competitive with other Universities in the region which offer opportunities for advanced study to secondary school teachers and other professionals who are not planning to pursue work towards the Ph.D.
2. The non-thesis option will allow students who wish to do so to concentrate on expanding their knowledge in subject areas. The non-thesis option will still require students to demonstrate proficiency in modern research techniques, but the additional coursework will allow them the opportunity to achieve greater breadth of knowledge.
3. In the past several years the History Department's experience has been that many capable Students have not been able to complete their degrees. With the non-thesis option there will be added flexibility, especially to those students with heavy work of family obligations.

College of Arts and Sciences / Criminal Justice and Criminology

1. Format C – Non-Thesis Option in Existing MA in Criminal Justice and Criminology. Curriculum revision to include a Non-Thesis Option in Existing MA Degree Program in Criminal Justice.
 - A. A Non-Thesis Option will allow students another option to complete their degree. Although a thesis is an excellent tool to promote expertise in one area, a non-thesis option would allow students to take additional courses in one or more areas. These additional courses would allow students to specialize or to achieve greater breadth of knowledge.
 - B. A Non-Thesis Option allows the department to be competitive with other graduate Programs offering such an option.

October 29, 2001

College of Arts and Sciences / Department of Mathematics – Format F – Modify admission requirement to include:

1. Submission of the general GRE scores, and
2. Submission of three letters of recommendation from individuals familiar with the applicant's academic performance and likelihood of success in graduate school.

November 26, 2001

College of Arts & Sciences / Department of English – Format F – Modify admission requirement to include a five to ten page writing sample in addition to the current program admission requirements. The Council asked

for clarification of whether the writing sample would be used for admission decisions or graduate assistant assignments. Dr. Herrin was asked to follow up on the language and intent of the proposal.

January 28, 2002

Revisions in the Master of Public Management Degree

- A. change degree designation from MPM to MPA, retain MCM
- B. Modify core MPA requirements (reducing hours)
- C. Consolidate two concentrations (Urban & Regional Planning and Urban & Regional Economics) into one (Planning and Development)
- D. Establish new concentration (Public Financial Management)
- E. Terminate three concentrations Community development, General Administration, and Municipal Services Management

June 17, 2002

College of Public and Allied Health – Communicative Disorders

- 1. Modifications in admission and graduation requirements for the M.S. in Communicative Disorders (minor changes, Format F) to include requiring The GRE and eliminating the PRAXIS.

SECTION 6: EDITORIAL CHANGES

September 24, 2001

BADM 5320	Prerequisite Change
MGMT 5667	Prerequisite & Course Description Change
MGMT 5617	Prerequisite Change
MKTG 5617	Prerequisite Change
HDAL 5210	Prefix Change
HDAL 5217	Prefix Number, & Title Change
HDAL 5257	Prefix Change
HDAL 5317	Prefix Number, & Title Change
HDAL 5330	Prefix Number, & Title Change
HDAL 5331	Prefix Change
HDAL 5332	Prefix Change
HDAL 5333	Prefix Number, & Title Change
HDAL 5334	Prefix Change
HDAL 5335	Prefix Number, & Title Change
HDAL 5344	Prefix Number, & Title Change
HDAL 5345	Prefix Change
HDAL 5352	Prefix Change
HDAL 5355	Prefix Number, & Title Change
HDAL 5356	Prefix Number, & Title Change
HDAL 5590	Prefix, Title & Number Change
HDAL 5617	Prefix Number, & Title Change

November 26, 2001

ENTC 5297	Title Change & Prerequisite Change
ENTC 5347	Title Change
ENTC 5337	Title Change

January 28, 2002

SPED 5750 Title Change
SPED 5487 Prerequisite & Course
SPED 5497 Prerequisite Change
SPED 5757 Prerequisite Change
SPED 5445 Prerequisite Change
SPED 5700 Prerequisite Change
SPED 5725 Prerequisite Change
SPED 5825 Prerequisite Change
CHEM 5447 Title & Description Change
CHEM 5220 Description Change
CHEM 5142 Description Change
CHEM 5210 Description Change
CJCR 5850 Add Prerequisites
CJCR 5950 Add Prerequisites
DIGM 5830 Prerequisite Change
DIGM 5831 Prerequisite Change
DIGM 5840 Prerequisite Change
DIGM 5842 Title Change
DIGM 5841 Prerequisite Change
ENTC 5337 Title Change
ENTC 5347 Title Change
PUBH 5310 Description Change
PUBH 5990 Description Change
PUBH 5950 Description Change
PUBH 5900 Description Change
PUBH 5850 Description Change
PUBH 5401 Description Change
PUBH 5400 Description Change
PUBH 5200 Description Change
PUBH 5020 Description Change
PUBH 5957 Description Change
PUBH 5707 Description Change
PUBH 5007 Description Change
PHYT 5517 Number Change
MCOM 5040 Number & Description Change
MCOM 5047 Number & Description Change
CSCI 5417 Title, Prerequisite & Description Change
FCNU 5024 Core requisite & Title Change
FCNU 5022 Core requisite Change
ALNU 5032 Core requisite Change
ALNU 5014 Core requisite Change
ALNU 5012 Core requisite Change
ENTC 5327 Title Change

March 25, 2002

ENTC 5237 Course Title Change
ENTC 5640 Addition to Course Description
MGMT 5640 Addition to Course Description
CDIS 5957 Course Number Change
ECED 5617 Course Number Change
EDFN 5400 Core requisite Added
ELPA 7812 Prerequisite

SECTION 7: MISCELLANEOUS ACTIONS

September 24, 2001

1. New Graduate Council Members: James Bitter and Michael David Lane.
2. Dr. Herrin explained that none of the Graduate School material related to the ETSU Graduate School makes any reference to diversity in programs, students, or faculty. In order to correct this omission, it is recommended that the Graduate Council approve the following revisions/additions (identified in bold) to the current mission statement:

The mission of the School of Graduate Studies **is** to foster post-baccalaureate programs of scholarship **that** are recognized for their excellence and contributions to society. The School of Graduate Studies will provide an environment that stimulates:

Advanced understanding of the concepts, issues and practice of
a discipline; Independent thought and the ability to generate new knowledge;
The ability to contribute significantly to the academic community, professions,
and society; **and Diversity among ideas, programs, and people.**

November 26, 2001

1. Memorandum – CSCI 5857, User Interface Programming – Dr. Green provided a memorandum of support stating that the CSCI 5857 course may serve as an elective to graduate studies in the Master of Business Administration of Master of Accountancy programs in the College of Business. This letter of support was requested by Council members at the 10/29/01 meeting in order for the CSCI 5847 course to be approved.

January 28, 2002

1. The Council recommended that a statement be added to the catalog narrative in English for a writing sample of 5 to 10 pages to include the phrase “*for all students receiving departmental financial aid.*”
2. Revision to the Second Master’s Degree policy was approved as follows and will be included in the 2002-2003 Graduate Catalog.

*A student holding an earned master’s degree may qualify for a second master’s degree by completing a minimum of 21 semester hours of ETSU graduate work for thesis programs, or 24 hours of ETSU graduate work for non-thesis programs, approved by the student’s advisory committee. All specific program requirements, with the possible exception of **electives or duplicative courses, must be met for the second degree. Such requirements include the comprehensive exam or culminating experience, such as thesis, strategic experience, or project. In warranted circumstances, credit used to satisfy graduate certificate requirements may be applied toward the second degree.***

March 25, 2002

1. Dr. Herrin submitted a document outlining ETSU procedures for evaluating and accepting transfer credit. She requested input from Council members as to the policy itself, how to advise students, and how and where the procedures would be published. There were some minor changes requested by the Council with the suggestion that this policy be reviewed with graduate coordinators. It was the consensus of the Council that the ETSU Graduate School web site would be an appropriate place for this document as well as departmental web sites. There was discussion by the group of the possible inclusion in the Graduate School Catalog. Dr. Green suggested placing a statement in the catalog leading to the web site. Dr. Brown stated that the Graduate School could look at other graduate catalogs to see if they had similar policies in their catalog before deciding whether the policy should be placed in the catalog.

April 29, 2002

1. Revision to existing language regarding Evaluating Coursework for Transfer into ETSU for graduate credit was approved for inclusion into the 2003-2004 Graduate Catalog.
2. Suggested Revision of Probation Policy and creation of a Graduate Academic Review Board was submitted to Council for approval. The Council approved Herrin's recommended membership of a subcommittee to analyze and perhaps establish a Graduate Academic Review Board. If created, the Board will need to look at revising the existing probation policy, which was not approved at this time.
3. Approved revision of the Revalidation policy based upon research findings regarding revalidation of non-institutional transfer credit at other universities. Of ten universities surveyed, five responded. Only one, Virginia Tech, revalidates non-institutional transfer credit
4. Implementing "Defining Our Future" Requirement on the Review of Academic Programs – Informational Handout.

June 17, 2002

1. The revised Guidelines for Graduate Faculty Appointment/Reappointment and related form was approved with additional language added to the policy under temporary appointment section to accommodate the creation of the new Temporary Graduate Faculty Appointment/Reappointment form.