

East Tennessee State University

Digital Commons @ East Tennessee State University

Undergraduate Curriculum Council Minutes

9-26-2007

2007 September 26 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/ucc-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

University Governance, East Tennessee State University, "2007 September 26 - Undergraduate Curriculum Council Minutes" (2007). *Undergraduate Curriculum Council Minutes*. 15.
<https://dc.etsu.edu/ucc-minutes/15>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Undergraduate Curriculum Council Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

Undergraduate Curriculum Committee
Minutes, September 26, 2007 Meeting

The second meeting of the UCC for the Fall semester 2007 took place on September 26, 2007, in the President's Conference Room, Dossett Hall. The meeting was called to order by chair Scott Contreras-Koterbay at 2:00 p.m., with the following voting member present: Scott Contreras-Koterbay, Chair (Department of Art & Design); Michael Stoots (Public & Allied Health); Suzanne Smith (College of Business & Technology); Keith Green (Arts & Sciences); Theresa McGarry (Arts & Sciences); Alison Deadman (Arts & Sciences); ~~Alison Deadman (College of Arts & Sciences)~~ Stephen Patrick (Library); and Marie Tedesco (Continuing Studies). The following ex-officio members were present: Bobbie Wood (Registrar's Office) and Marsh Grube (Academic Affairs). Guests present were Michael Zavada, Ed Baryla, and Anita DeAngelis.

Agenda items.

1. New members and discussion of responsibilities. The meeting began with the chair telling the committee that nursing had selected a new member, Joy Wachs, but that she was unable to attend today's session. Jean Hamm, the representative from education, communicated to the chair her desire to stay on the committee this semester, even though her teaching schedule will not allow her to attend meetings. She has participated by forwarding to the chair her comments on course proposals. She will be able to attend Spring 2008 meetings. Committee members were amenable to having her remain as a committee member.
2. Approval of minutes for the May 9, 2007 meeting. Deadman made a motion to approve the minutes of May 9, 2007. Stoots seconded and the committee unanimously approved the minutes.
3. Approval of minutes for the September 12, 2007 meeting. Green made a motion to approved the minutes of September 12, 2007. Patrick seconded and the committee unanimously approved the minutes.
4. Actions of the chair. Contreras-Koterbay rejected CHIN 1020, CHIN 2010, and CHIN 2020. Once required changes to the proposals are made, the courses will be reconsidered by the committee. The chair rejected ARTH 4127, ARTH 4157, and HDAL 2360, pending changes. Changes were made and the courses approved. The chair approved HDAL 2350 and sent it along its merry CPS way.
5. Appointment of a secretary for academic year 2007-08. Tedesco indicated that she was agreeable to serving as secretary. Patrick thereupon made a motion to approve her as secretary; Deadman seconded; and the committee voted unanimously to approve the motion.

6. Course proposals. Arts & Sciences. Michael Zavada proposed an increase in the number of course offerings for the biology BS degree. Essentially, his proposal entailed the renumbering of a number of courses. McGarry suggested that the proposals be edited for grammatical and related errors. Green made a motion to accept the courses, pending editorial changes. McGarry seconded and the committee unanimously approved the motion.

BIOL 2500. Zavada presented the proposal for BIOL 2500, Biodiversity of [the] Southern Appalachians. The course is a field-intensive course taught during the Summer pre-session. Discussion ensued on a number of questions concerning the snapshot and the syllabus, among them, the prerequisite requirement, the statement on course methodology, the attendance statement, major assignments, and course goals. Contreras-Koterbay questioned listing among course goals teacher education requirements. If the course is to be used for teacher licensure, then it needs to be approved first by the Teacher Education Council. Green made a motion to accept the course with editorial changes and Tedesco seconded. After additional discussion on the TEC approval process, Green withdrew his motion. Subsequent discussion on the required approval path resulted in the following consensus: that Zavada would edit the proposal and send it to the UCC chair, who then would send it to the TEC, which would send it back to UCC. Green amended his motion to support following the above-mentioned approval path and Deadman seconded. Committee members voted unanimously to approve the motion.

Business and Technology. Non-substantive curriculum proposals. Edward Baryla presented three proposals that related to changing basic requirements and electives in the general business, corporate finance and investments, and real estate concentrations within the finance major. **General business:** the proposal concerned consolidating the six-hour guided business elective and three-hour non-business elective to one nine-hour elective requirement. Stoots made a motion to approve and Green seconded. The committee voted unanimously to accept the proposal. **Corporate finance and investments; and real estate:** these proposals centered on removing ECON 3310 from basic requirements for the majors to electives. FNCE 4620 then would move from “specific requirements” to “basic requirements.” Discussion on the proposal presented first, that for corporate finance and investments, centered on the vagueness of the rationale for removing ECON 3310 from basic requirements. Committee members agreed that the rationale needed specificity. Deadman made a motion to approve the corporate finance and investments proposal, with the stipulation that Baryla work with Contreras-Koterbay to develop a specific rationale for the change. Committee members voted unanimously to approve the motion. For the real estate concentration change, Patrick made a motion to approve changes, with the stipulation that Baryla work with Contreras-Koterbay to develop a specific rationale for the change. McGarry seconded and committee members voted unanimously to approve the motion.

Baryla presented a fourth proposal concerning a non-substantive change in the geography major. The proposal advocated removal of ENTC 1510, a two-credit course, from the list of required courses; elective hours then would increase by two. Discussion centered on the vagueness of the rationale for dropping ENTC 1510 from the major's requirements. The changed listing of curriculum hours also needs to be edited. Deadman made a motion that the suggested revisions be made and that the proposal come back to the committee. Green seconded and committee members unanimously approved the motion.

TBR proposal. Baryla presented the proposal that the geography concentration in the geography major be terminated, as the concentration terminology is unnecessary. Green made a motion to accept the proposal; Patrick seconded; and the committee voted unanimously to approve the motion.

College of Arts & Sciences. Non-substantive curriculum change. Anita DeAngelis spoke on the proposal that the within the BS degree, in the SBS concentration the area of computing skills be removed from the requirements because said requirements are included within courses offered in specific disciplines. Two specific courses, CJCR 3444 and PSYC 3444 will be removed from those departments' curricula. SOAA 3444 will shift to becoming a required course for SOAA majors. Discussion centered on the misplacing of actions for rationale under the "Rationale for Proposal" section of the CPS snapshot form. Green made a motion to accept the proposal, with the proviso that the UCC chair work with DeAngelis on editorial changes for the rationale and summary of actions sections of the CPS form. McGarry seconded. The committee voted six members for the motion and one against.

7. Discussion of changes to the CPS system and of instructions to the College Curriculum committees. Brief discussion centered on initiatives by Contreras-Koterbay and Grube to improve the instructions to initiators of proposals for curriculum changes. Grube requested that any suggestions for change to her instruction clarifications be sent to her by Wednesday September 31.
8. Adjournment. The meeting adjourned at 3:35. (The secretary did not note that there was an official motion and second for adjournment.)

Submitted by Marie Tedesco.

Commented [tmg1]: There is no Sep. 31.