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Undergraduate Curriculum Council Minutes

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2024

### 2023-2024 - Undergraduate Curriculum Council Annual Report

University Governance, East Tennessee State University

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**Undergraduate Curriculum Council  
Annual Report: 2023-2024**

**Membership in 2023-2024:**

**Chair** – Julie Fox-Horton (Continuing Studies – 2024)

**Secretary** - Rhonda Brodrick (Nursing - 2025)

**Voting Members –**

Paul Baggett (Clinical & Rehabilitative Sciences – 2026)  
 Julie Bowers (Public Health – 2026)  
 Rhonda Brodrick (Nursing – 2025)  
 Allen Coates (At-Large – 2026)  
 T. Jason Davis (Clemmer College – 2024)  
 Mathew Desjardins (Faculty Senate – 2025)  
 Chelsie Dubay (Business & Technology – 2025)  
 Brad Edwards (At-Large – 2026)  
 Daniel Hedden (Honors College – 2026)  
 Julie Fox-Horton (Continuing Studies – 2024)  
 Colin Glennon (Arts & Sciences – 2024)  
 Melessia Webb (At-Large – 2026)  
 Jennifer Young (Library – 2024)

**Non-Voting/Ex-Officio Members –**

Cynthia Edwards (Registrar's Office)  
 William Flora (Academic Affairs)  
 Stacie Hill (Curriculum & Catalog Coordinator)  
 Myra Jones (Associate Chief Information Officer)  
 Evelyn Roach (Director of Curriculum Innovation Center)

**Visitors to 2023-2024 Committee Meetings:** Jillian Alexander, Gregory Bishop, Wesley Buerkle, Marie Cantwell, Cynthia Chambers, Trevor Chapman, Nancy Donoval, Mary Easterday, Todd Emma, Pamela Evanshen, Ruth Facun-Granadozo, Marty Fitzgerald, Michelle Freeman, Jesse Graves, Amanda (Amy) Greene, Katherine (Christy) Hall, Dana Harrison, Jill Hayter, Thomas Alan Holmes, Tao Huang, Ester Verhovsek Hughes, Keith Johnson, Charles Jones, David Jones, Thomas Jones, Scott Koterbay, Dharendra Kumar, Shara Lange, Ingrid Luffman, Martha Michieka, Larry Miller, Bethany Novotny, Kason O'Neil, Mildred Maisonet Noguerras, Beatrice Owens, Matthew Palmatier, Jamie Price, Richard Prince, Tabitha Quillen, Deidra Rogers, Kathryn Sharp, Joseph "Paul" Sims, Natalie Smith, Isabel Gomez Sobrino, Robert Standaert, Alan Stevens, Mohammad Uddin, Daniel Westover, John Wheeler, Melissa Whitaker

**UCC 2023-2024 Meetings:** Regular meetings for the UCC were held the 2<sup>nd</sup> & 4<sup>th</sup> Wednesdays during the semester. During the 2022-2023 academic year, the UCC met eleven (11) times via Zoom.

**UCC 2023-2024 Meeting dates:** September 27; October 11; November 8, 29; December 13; January 24; February 14, 28; March 6; April 10; May 8.

## **Record of Business**

**Total Number of Proposals Reviewed: 112**

**Substantive Proposals (28)**

**New Programs (1):**

B.S. Mechatronics Engineering College of Business & Technology/Engineering, Engineering Technology, & Surveying

**Academic Program Consolidation (0):**

**Academic Program Modification (0):**

**Articulation Agreement between Academic Units/Schools (0):**

**Establish Certificate 9-23 Credits (0)**

**Establish Minor (3):**

Ecology and Natural Resources College of Arts & Sciences/Biological Sciences  
 Filmmaking College of Arts & Sciences/Media & Communication  
 Sports Media College of Arts & Sciences/Media & Communication

**Establish New Concentrations in an Existing Program (0):**

**Establish Program Policy (0):**

**Program Policy Revision (13):**

B.B.A. Accountancy College of Business & Technology/Accountancy  
 B.S.E.D., Elementary Education; B.S., Early Childhood Development Pre-K-3 (Pre-K-3 Concentration); B.S., Special Education; B.S., Kinesiology Major (Physical Education K-12 Concentration); Secondary Education: Teacher Preparation Clemmer College of Education and Human Development/Educational Foundations/Special Education  
 B.S.N. Nursing–Admission College of Nursing/Undergraduate Programs  
 BSN–Progression College of Nursing/Undergraduate Program  
 Bachelor of Arts, All Music Concentrations: Composition, Music History, Performance, Contemporary Music Performance–Progression College of Arts & Sciences/Music  
 Bachelor of Business Administration – Progression College of Business & Technology/Accountancy  
 Bachelor of Music and Bachelor of Arts, All Concentrations–Progression Admission College of Arts & Sciences/Music  
 Bachelor of Music, Instrumental Performance–Progression College of Arts & Sciences/Music

Bachelor of Music, Instrumental/General Music Education–Progression College of Arts & Sciences/Music

Bachelor of Music, Vocal Performance–Progression College of Arts & Sciences/Music

Bachelor of Music, Vocal/General Music Education–Progression College of Arts & Sciences/Music

College of Arts and Sciences Degree Requirement – Progression College of Arts & Sciences/Arts & Sciences

Computing Major, B.S. (Cybersecurity and Modern Networks) –Admission College of Business & Technology/Computing

#### **Revision of an Academic Minor (8):**

Biology Minor College of Arts & Sciences/Literature & Language

English Minor College of Arts & Sciences/Biological Sciences

Fine and Performing Arts Honors Studies Minor College of Arts & Sciences/Mary B. Martin School of the Arts, Fine and Performing Arts

Journalism Minor College of Arts & Sciences/Media & Communication

Management College of Business & Technology/Management, Marketing, & Supply Chain

Park and Recreation Management Clemmer College of Education and Human Development/ Sport, Exercise, Recreation, and Kinesiology

Psychology Minor College of Arts & Sciences/Psychology

Storytelling College of Arts & Sciences/Communication Studies & Storytelling

#### **Revision of an Articulation Agreement (1):**

Chemistry and Pharmacy 3+1 Program College of Arts & Sciences/ Gatton College of Pharmacy/Chemistry

#### **Substantial Revisions to Programs (Substantive Revision of a Degree or Concentration) (2):**

B.S. Engineering Technology College of Business & Technology/Engineering, Engineering Technology, & Surveying

PreK-3–Concentration Clemmer College of Education & Human Development/Early Childhood Education

#### **Non-Substantive Curriculum or Minor Revision (24):**

B.A. English College of Arts & Sciences/Literature & Language

B.B.A. Marketing College of Business & Technology/Management, Marketing, & Supply Chain

BFA Studio Art College of Arts & Sciences/Art & Design

B.S. Allied Health Leadership College of Clinical & Rehabilitative Health Sciences/Allied Health Sciences

B.S. Chemistry (ACS Chemistry Concentration) College of Arts & Sciences/Chemistry

B.S. Chemistry (Biochemistry Concentration) College of Arts & Sciences /Chemistry

B.S. Chemistry (Chemical Physics Concentration) College of Arts & Sciences/Chemistry

B.S. Geosciences, Concentration in Geography College of Arts & Sciences /Geosciences

B.S. Interior Architecture College of Business & Technology/Engineering, Engineering Technology, & Surveying  
 Biology Major, B.S. (Biomedical Sciences Concentration College of Arts & Sciences/Biological Sciences  
 Communication Studies BA/BS–Storytelling Concentration College of Arts & Sciences/Communication Studies & Storytelling  
 Digital Animation Concentration College of Business & Technology/Digital Media  
 Digital Game Design Concentration College of Business & Technology/Digital Media  
 Digital Media College of Business & Technology/Digital Media  
 Digital Visual Effects Concentration College of Business & Technology/Digital Media  
 Digital Visualization College of Business & Technology/Digital Media  
 Elementary Education, B.S.E.D Clemmer College of Education and Human Development/Curriculum & Instruction  
 Engineering Technology Major, B.S. (Manufacturing Engineering Technology Concentration) College of Business & Technology/Engineering, Engineering Technology, & Surveying  
 Engineering Technology Major, B.S. (Electronics Engineering Technology Concentration) College of Business & Technology/Engineering, Engineering Technology, & Surveying  
 Engineering Technology Major, B.S. (Industrial Technology Concentration) College of Business & Technology/Engineering, Engineering Technology, & Surveying  
 English Major, B.A. (Teaching Major) College of Arts & Sciences/Literature & Language  
 Kinesiology Major, B.S. (Physical Education K-12 Concentration) Clemmer College of Education and Human Development/Sport, Exercise, Recreation, & Kinesiology  
 Sport Management Clemmer College of Education and Human Development/Sport, Exercise, Recreation, & Kinesiology  
 Surveying and Mapping Science Major, B.S. College of Business & Technology/Engineering, Engineering Technology, & Surveying

### **Terminate Academic Program or Concentration (0)**

### **Course Proposals (60)**

#### **New Courses (52)**

ARTA 3956	Topics in Art College of Arts & Sciences/Art & Design
ARTA 4905	BFA Studio Art Capstone College of Arts & Sciences/Art & Design
BIOL 2100	Critical Analysis and Statistical Methods College of Arts & Sciences/Biological Sciences
BIOL 4057	Fundamentals of Molecular Medicine College of Arts & Sciences/Biological Sciences
BIOL 4097	Medicinal Plants College of Arts & Sciences/Biological Sciences
BIOL 4297	Molecular Evolution and Evolutionary Genetics College of Arts & Sciences/Biological Sciences
BIOL 4317/5317	Imaging and 3D Modeling College of Arts & Sciences/Biological Sciences
CJCR 2700	Justice, Crime, and Ethics College of Arts & Sciences/Criminal Justice and Criminology
CSCI 4220	Introduction to Artificial Intelligence College of Business & Technology/Computing

DIGM 1510	Student in the University College of Business & Technology/Digital Media
DIGM 1600	Applied AI in Digital Media College of Business & Technology/Digital Media
DIGM 4427/5427	Virtual Production Techniques College of Business & Technology/Digital Media
DIGM 4767	Applied AI in 3D & Motion Graphics College of Business & Technology/Digital Media
ECED 3161	Assessment and Lesson Planning I in Integrated EC PreK-3 Clemmer College of Education & Human Development/Early Childhood Education
ECED 3301	Professional Standards and Theory for Integrated Early Childhood Clemmer College of Education & Human Development/Early Childhood Education
ECED 3302	Guiding and Managing Behavior in Integrated PreK-3 Classrooms Clemmer College of Education & Human Development/Early Childhood Education
ECED 3303	Learning Environments for Integrated Early Childhood PreK-3 Clemmer College of Education & Human Development/Early Childhood Education
ECED 3304	Equity, Inclusion, and Advocacy in Integrated Early Childhood PreK-3 Settings Clemmer College of Education & Human Development/Early Childhood Education
ECED 3322	Introduction to Diverse Learners in Integrated Early Childhood PreK-3 Clemmer College of Education & Human Development/Early Childhood Education
ENGL 2500	Studies in Literature College of Arts & Sciences/Literature & Language
ENGL 2550	Exploring Creative Writing College of Arts & Sciences/Literature & Language
ENGL 4044	Writing in Secondary Education College of Arts & Sciences/Literature & Language
ENGR 4810	FE Review College of Business & Technology/Engineering, Engineering Technology, & Surveying
FPAS 4010	Arts Immersive Leadership Experience College of Arts & Sciences/Mary B. Martin School of the Arts, Fine and Performing Arts
GEOS 2100	Introduction to Sustainability College of Arts & Sciences/Geosciences
HDAL 4327/5327	Contemporary Sexuality: Fluidity and Diversity of Sexuality and Gender Identity Clemmer College of Education & Human Development/Counseling & Human Services
METC 1120	Programming for Engineers 1 College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 1130	Programming for Engineers 2 College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 1140	Fundamentals of Engineering Analysis College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 2216	Electrical Engineering Principles 1 College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 2219	Electrical Engineering Principles 2 College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 3219	Digital and Embedded Systems College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 3850	Mechatronics System Control & Modeling I College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 3950	Robotic Systems 1 College of Business & Technology/Engineering, Engineering Technology, & Surveying

METC 3960	Robotic Systems 2 College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 4001	Senior Design Project 1 College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 4002	Senior Design Project 2 College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 4200	Advanced Control Systems College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 4300	Materials College of Business & Technology/Engineering, Engineering Technology, & Surveying
METC 4850	Mechatronics System Control & Modeling II College of Business & Technology/Engineering, Engineering Technology, & Surveying
MKTG 4619	Marketing Research and Analytics College of Business & Technology/ Management, Marketing, & Supply Chain
MKTG 4719	Applied Marketing Analytics College of Business & Technology/ Management, Marketing, & Supply Chain
PEXS 3152	Complementary and Alternative Health Practices Clemmer College of Education & Human Development/Sport, Exercise, Recreation, & Kinesiology
PSYC 1510	Science and Pseudoscience: Anti-Influencing for Grown-Ups College of Arts & Sciences/Psychology
RHSC 4107/5107	Counseling and Communication Skills for Rehabilitation Professionals College of Clinical & Rehabilitative Health Sciences/Rehabilitative Sciences
RTVF 3630	Filmmaking Foundations College of Arts & Sciences/Media & Communication College of Arts & Sciences/Media & Communication
RTVF 3650	Post-Production College of Arts & Sciences/Media & Communication
SALM 3215	History of Sport Clemmer College of Education & Human Development/Sport, Exercise, Recreation, & Kinesiology
SALM 4102	Corporate Social Responsibility in Sport Clemmer College of Education & Human Development/Sport, Exercise, Recreation, & Kinesiology
SOCI 4240	Religion, Medicine & Health College of Arts & Sciences/Sociology & Anthropology
STEM 1050	Applied STEM Foundations College of Business & Technology/Engineering, Engineering Technology, & Surveying
STOR 4640	Applied Storytelling College of Arts & Sciences/Communication Studies & Storytelling

**Revise Course: Substantial Modification (8)**

CSCI 1400	PC Set-up and Maintenance College of Business & Technology/Computing
CSCI 4927	Human Computer Interaction College of Business & Technology/Computing
ECED 4161	Curriculum Development for Young Children Clemmer College of Education & Human Development/Early Childhood Education
EPID 4020	Introduction to Public Health Surveillance (to become EPID 4027/5027 Introduction to Public Health Surveillance) College of Public Health/Biostatistics & Epidemiology
PEXS 3850	Scientific Basis of Human Performance Clemmer College of Education & Human Development/Sport, Exercise, Recreation, & Kinesiology

PEXS 4075	Residency I: Field Experience Clemmer College of Education & Human Development/Sport, Exercise, Recreation, & Kinesiology
SPAN 4747/5747	Al Andalus in Spain (new course title Al-Andalus: Religious Dialogue, Multiculturalism, and Hispanic Identity College of Arts & Sciences/Literature & Language
SRVL 2000	Advanced Service-Learning Clemmer College of Education & Human Development/Counseling & Human Services

**Tabled Proposals (all categories of proposals) (0):**

**Outstanding Proposals (all categories of proposals) (0):**

**Proposals approved – on hold at Academic Council (0):**

**Proposals returned for deletion from system (0)**

### **Colleges, Departments, & Programs**

*(This is a list of all units in the university from which proposals came to the UCC during 2022-2023 academic year. Numbers indicate proposals given final approval upon review.)*

#### **ETSU [ ]**

**Substantive Proposals: 0**

**Non-substantive Curriculum Changes: 0**

**Terminate Academic Program or Concentration: 0**

**New Courses: 0**

**Substantial Course Modifications: 0**

**Interprofessional Student Experiences: 0**

**Clemmer College of Education and Human Development** [Curriculum & Instruction; Counseling & Human Services; Early Childhood Education; Educational Foundations/Special Education; Sport, Exercise, Recreation, & Kinesiology]

**Substantive Proposals: 3**

**Non-substantive Curriculum Changes: 3**

**Terminate Academic Program or Concentration: 0**

**New Courses: 10**

**Substantial Course Modifications: 4**

**College of Arts & Sciences** [Art & Design; Biological Sciences; Chemistry; Communication Studies & Storytelling; Criminal Justice & Criminology; Fine & Performing Arts; Geosciences; Media & Communication; Media & Communication; Music; Literature & Language; Psychology; Sociology & Anthropology]

**Substantive Proposals: 17 (1 dual with GCOP)**

**Non-substantive Curriculum Changes: 9**

**Terminate Academic Program or Concentration: 0**



**New Courses: 18**  
**Substantial Course Modifications: 1**

**College of Business & Technology** [Accountancy; Computing; Digital Media; Engineering, Engineering Technology, Surveying; Management, Marketing, & Supply Chain]

**Substantive Proposals: 6**  
**Non-substantive Curriculum Changes: 11**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 23**  
**Substantial Course Modifications: 2**

**College of Clinical & Rehabilitative Health Sciences** [Allied Health Sciences; Rehabilitative Sciences]

**Substantive Proposals: 0**  
**Non-substantive Curriculum Changes: 1**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 1**  
**Substantial Course Modifications: 0**

**College of Nursing** [Undergraduate Programs]

**Substantive Proposals: 2**  
**Non-substantive Curriculum Changes: 0**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 0**  
**Substantial Course Modifications: 0**

**College of Public Health** [Biostatistics & Epidemiology]

**Substantive Proposals: 0**  
**Non-substantive Curriculum Changes: 0**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 0**  
**Substantial Course Modifications: 1**

**Gatton College of Pharmacy**

**Substantive Proposals: 1 (dual with Arts & Sciences)**  
**Non-substantive Curriculum Changes: 0**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 0**  
**Substantial Course Modifications: 0**

**Honors College** [ ]

**Substantive Proposals: 0**

**Non-substantive Curriculum Changes: 0**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 0**  
**Substantial Course Modifications: 0**

#### **Quillen College of Medicine**

**Substantive Proposals: 0**  
**Non-substantive Curriculum Changes: 0**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 0**  
**Substantial Course Modifications: 0**

#### **College of Graduate & Continuing Studies**

**Substantive Proposals: 0**  
**Non-substantive Curriculum Changes: 0**  
**Terminate Academic Program or Concentration: 0**  
**New Courses: 0**  
**Substantial Course Modifications: 0**

### **Other Business**

#### **UCC Attendance Policy**

- The UCC meets, as necessary, on the second and fourth Wednesday of the month from 2:00 to 4:00 p.m. Deans should nominate faculty members to serve on the Council only after confirming that they can attend meetings occurring at this time for the entire academic year. If a voting member of the UCC misses more than two unexcused meetings (not necessarily consecutive) of the UCC within one academic year, the Provost will ask the dean of the member's college or school to confirm whether the member should remain on the Council. If a voting member misses a third unexcused meeting of the Council within the same academic year, the Provost will ask the dean of the member's college or school to replace the member immediately. (Approved by the UCC February 14, 2024, effective Fall 2024)

#### **Nomination & electing of Chair & Secretary for the 2024/2025 Academic Year**

- Chair           Chelsie Dubay, College of Business & Technology
- Secretary      Rhonda Brodrick, College of Nursing

A copy of this report will be posted on the committee's public website, along with minutes for each meeting during the 2023-2024 academic year.

Submitted by  
 Julie Fox-Horton  
 UCC Chair 2023-2024

Compiled by  
 Rhonda Brodrick  
 UCC Secretary: 2023-2024

Approved by e-mail 05/09/2024