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Graduate Council Meeting Minutes and Reports

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9-25-2000

### 2000 September 25 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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MINUTES: Graduate Council – September 25, 2000 - 1:15 p.m., East Tennessee Room

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ATTENDEES: Alavi, Antkiewicz, Brown, Caton, Champney, Ellis, Honaker, Hoover, Kasmai, Lindahl, Pike, Pfeiffer, Scheuerman

ABSENT: Green, Herrin, Osborn, Norris, Smith, Taylor, Woodruff

GUESTS: Sluss, Coates

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## I. MINUTES of June 19, 2000 Council Meeting

*Action Taken by Council:          Approved*

## II. GRADUATE FACULTY APPOINTMENTS - Dr. Ben Caton, spokesperson

### A. Applicants for New Appointment:

1. **Armstrong, Stephen, PhD, Assistant Professor in Pathology, recommended for Associate.**
2. **Calhoun, Larry, PharmD, Assistant Professor in Adult Nursing, recommended for Associate.**
3. **Hamm, Dennis, DMN, Instructor in Criminology, recommended for Interim.**
4. **Palmer, Sandra, PhD, Assistant Professor in Foreign Languages, recommended for Associate.**
5. **Phillips, Laurelle, PhD, Assistant Professor in Human Development and Learning, recommended for Associate**
6. **Poole, Deborah, PhD, Assistant Professor in Adult Nursing, recommended for Associate.**
7. **Raulston, Jane, PhD, Associate Professor in Pathology/Microbiology, recommended for Associate**
8. **Simon, Leonore, PhD, Associate Professor in Criminology, recommended for Associate.**
9. **Wyrick, Priscilla, PhD, Professor in Microbiology, recommended for Full.**
10. **Wetzel, Paul, PhD, Adjunct in Biological Sciences, recommended for Interim.**

*Action Taken by Council:          Approved*

### B. Applicants for Reappointment:

1. **Anderson, Mary, PhD, Assistant Professor in Family/Community Nursing, Associate expired 001, recommended for Associate.**
2. **Leger, Robert, PhD, Professor in Sociology, Associate expired 001, recommended for Associate.**
3. **MacRae, Norma, EdD, Professor in Human Development and Learning, Full expired 001, recommended for Full.**
4. **Marx, David, PhD, Professor in Psychology, Associate expired 001, recommended for Associate.**
5. **Marks, Lori, PhD, Associate Professor in Human Development and Learning, Associate expired 002, recommended for Full.**
6. **Olsen, Martin, MD, Associate Professor in Obstetrics/Gynecology, Associate expired 001, recommended for Associate.**
7. **Oppewal, Sonda, PhD, Associate Professor in Family/Community Nursing, Associate expired 001, recommended for Associate.**
8. **Quillen, Stephanie, PhD, Associate Professor in Family/Community Nursing, Associate expired 001,**

recommended for Associate.

9. Reesman, Karen, PhD, Assistant Professor in Family/Community Nursing, Interim expired 001, recommended for Associate.

10. Rusinol, Antonio, PhD, Assistant Professor in Biochemistry, Associate expired 001, recommended for Associate.

*Action Taken by Council:            Approved*

**C. Candidates needing no action:**

1. Shelley, Gary, PhD., Temporary Instructor in Economics, was approved for “temporary” by Dean Brown, 9-7-00.

**D. Candidates needing "temporary" from Dean Brown:**

1. Cook, Tracey, ME, Temporary in Human Development and Learning, needs "temporary" appointment from Dean Brown.

**III. CURRICULUM PROPOSAL SUB-COMMITTEE - Dr. Lee Pike, spokesperson**

**A. College of Education**

**1. Human Development & Learning – Early Childhood: PreK-4 – Initial Licensure**

*Action Taken by Council:            Approved with minor corrections.*

Dorothy Sluss presented the proposed curriculum changes in the Early Childhood Education M.Ed. Teaching Concentration that leads to PreK-4 licensure. The changes respond to licensure changes from the State. The graduate council approved the Form C for a substantial revision of the curriculum, four new courses listed below, and editorial (non-substantial) changes involving in varying combinations of numbers, titles, and descriptions for eleven courses to be moved to editorial change forms.

**A. New Courses:** CUIAI 5517 Math Methods of EC (3)  
SCED 5527 Science Methods of EC (3)  
CUIAI 5537 Integrated Field Exp in EC (1)  
CUIAI 5547 Emergent Literacy: PreK-4 (3)

**B. Editorial Changes to Numbers, Titles, Descriptions:** HDAL 5617 to 5690 (requires number change or deletion of corresponding UG course through UG Curriculum Committee), 5317 to 5336 (requires number change or deletion of corresponding UG course through UG Curriculum Committee), 5590, 5344, 5356, 5335, 5334, 5332, 5217, 5220, 5333.

*Action Taken by Council:            Approved with corrections and insertion of the Library Adequacy Report. Must submit dual listed 4XX7 undergraduate courses to the Undergraduate Curriculum Committee for action.*

**2. Physical Education and Sports Science - Four new dual-listed courses are proposed as part of a new undergraduate program in Sport & Leisure Management.**

**A. New Courses:** SALM 5107 Alpine Tower Leadership  
SALM 5117 Outdoor Leadership  
SALM 5127 Rocky Mountain Supervision  
SALM 5137 WEA Stewardship Program

**B. Twelve Editorial Course Changes – Prefixes and Numbers:**

PEXS 5037	to	SALM 5140
PEXS 5210	to	SALM 5210
PEXS 5211	to	SALM 5211
PEXS 5212	to	SALM 5212
PEXS 5020	to	SALM 5215
PEXS 5200	to	SALM 5220
PEXS 5220	to	SALM 5250
PEXS 5027	to	SALM 5225
PEXS 5330	to	SALM 5230
PEXS 5377	to	SALM 5235
PEXS 5340	to	SALM 5240
PEXS 5530	to	SALM 5245

*Action Taken by Council:            Approved with minor changes. Undergraduate 4xx7 courses will be referred to the Undergraduate Curriculum Committee for action.*

**C. College of Business – Department of Economics & Finance - new course - FNCE 4597/5597 International Financial Management – Course will permit MBA students to take International Financial Management as an elective.**

Action Taken by Council:            Approved with minor corrections. Requested to submit dual listed FNCE 4597 undergraduate course to the Undergraduate Curriculum Committee for action.

**IV. OLD BUSINESS**

A. Graduate faculty status for Emeritus faculty - Revised Guidelines for Graduate faculty Appointment were submitted to Council members to review with new wording on how to evaluate and review emeritus faculty, retired faculty, and faculty in post-retirement for their appointments to graduate faculty. Original motion was tabled at the May 8, 2000 with a request that the Graduate School research this item and provide additional information and at the next meeting. The following recommendations were made from the School of Graduate Studies for approval:

1. Remove the phrase *or an emeritus faculty member* from the Interim policy description.
2. Revise the text in III as follows:

Faculty in post-retirement, retired, and emeritus status retain the level of graduate faculty appointment in effect at the time of retirement. When the term of appointment expires, these categories of faculty are eligible to reapply for appointment to the graduate faculty based on the procedures and guidelines stated herein.

*Action Taken by Council:            Approved and referred to Academic Council for action.*

B. Graduate Nondegree Admission – The policy on graduate nondegree admission, as written, cannot be enforced because ETSU cannot withhold the “awarding of graduate credit.” Withholding the ETSU transcript is the Graduate School’s only leverage for assuring that nondegree students comply with the SACS requirement that students must have a bachelor’s degree. The recommended revision to the policy would read:

These students are expected to have, at a minimum, a bachelor’s degree from an accredited institution and must submit an official transcript(s) showing proof of degree prior to the end of the first term of enrollment. If official proof of degree is not submitted prior to the end of the first term of enrollment, the ETSU graduate transcript showing credit earned in nondegree status will not be released.

*Action Taken by Council:*

*Approved and referred to Academic Council for action.*

## **V. NEW BUSINESS**

- 1. Election of new Graduate Council Chair - Dr. Champney was reelected as Chair of the Graduate Council for FY 2000/2001. Dr. Brown expressed his appreciation to Dr. Champney on the excellent work he does for the university in this capacity. He pledged continued support from the School of Graduate Studies and the Council membership.**
- 2. Editorial Course Description Changes for 2001/2001 Catalogs - Steve Honaker distributed editorial credit hour change for ALNU/PMNU/FCNU 5960 approved by Dr. Brown on 8/22/00 for council information.**
- 2. Dr. Brown advised Council members that there would be some curriculum preparation workshops being offer jointly with the Undergraduate Curriculum Committee this semester.**
- 3. The next meeting of the council will be October 30, 2000 at 1:15 p.m. in the East Tennessee Room.**

**APPROVED:** \_\_\_\_\_

**Scott Champney, Chair**