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8-9-2021

### 2021 August 09 - Staff Senate Minutes

Staff Senate, East Tennessee State University

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**I. Call to Order**

President Massey called the meeting to order at 2:30pm. The meeting was conducted via Zoom on Monday, 9-August-2021.

**II. Guest Presenter – *Megan Roberts, Executive Director of University Advisement and Ethan Hutchinson, Assistant Director for Training of University Advisement***

Megan and Ethan presented on the decentralized advising model at ETSU that came as a result of a partnership with EAB and an Advisement Task Force. They went on to discuss upcoming changes such as forming an Academic Advisement Leadership Team, developing a Mission and Vision statement for Academic Advising, and revamping the Academic Advising Council in order to provide professional development. Ethan and Megan discussed EAB Navigate and the hopes to more fully utilize the platform across the campus in the coming semesters. Finally, they discussed plans for bolstering University Retention and Student Success.

**III. Roll Call – *via Zoom Reporting***

Members present: *Bays, Gwen; Booher, Lisa; Drew, Chasity; Early, OJ; Finney, David; Fulkerson, Joy; Greene, Cody; Hooven, Suzy; Horne, Kathi; Johnson, Anthony; Lowe, Trish; Ly-Worley, Barbi; Mann, Ronald; Massey, Candy; Maupin, Crystal; Mayberry, Jennifer; McCarty, Don; Murphy, Stefanie; Robinson, David; Robinson, Hazel; Street, Tory; Whittemore, Yvette*

Members absent with permission: *Moore, Skylar; Scalf, Christie; Thomas-Joseph, Liz; Thompson, Brian*

Members absent: *Abdelnour, Yaritza; Canter, Vanessa; King, Kimberlyn; Miller, Jessica; Redd, Emily; Roach, Evelyn; Roberson, Veronica*

Guests present:

**IV. Approval of Previous Meeting Minutes**

President Massey called for a motion to approve the minutes from the last meeting.

Motion: Stefanie Murphy to approve

Second: David Robinson

Discussion:

Pass/Fail: All members present and eligible voted in favor. The motion ***passed***.

Abstentions:

**V. President's Report – *Candy Massey***



**VI. Vice President's Report – Joy Fulkerson**

1. University Council Updates
  - i. Mask mandate feeling(s) around campus
  - ii. Athletics reported that all fall sports teams are on campus and are practicing
  - iii. ITS gave an [annual report/update](#)
  - iv. Provost Task Force on Digital Creation and Access – chaired by Dr. Bishop and Chaired by Dr. Jeremy Smith – gave an update on digital stewardship at the institution
  - v. Dr. Mayhew gave an update with Catherine Morgan and Kathy Feagins regarding APS changes coming in Fall 2022
    1. Panel discussions will be scheduled throughout the Fall and Spring semesters leading up to the changes
  - vi. Dr. Mayhew gave an enrollment update saying that first time-freshmen are up, but overall FTEs are down around 4%
  - vii. Dr. Hoff gave an update on the Strategic Plan
    1. Dr. Noland will be reviewing and scheduling some stakeholder meetings throughout the fall
    2. University Council will get a more comprehensive update in September
  - viii. Updates from Dr. Noland
    1. Thanked Provost McCorkle for being with the institution and for tackling things head-on
    2. Indicated that if enrollment continued on the path, there should be no adverse impacts on the budgets
    3. Gave an update on COVID and asked for grace and patience from and for the students and from and for the staff
    4. Lamb Hall renovation projects underway
    5. Stone and Carter hall updates beginning
    6. The new Humanity's Building received planning money and initial work has begun on that project
      - a. Mr. Ross will be in Nashville presenting progress updates
    7. Updates to Brooks Gym and the Mini Dome have finished
    8. Bud Frank Theater updates are finished and the College of Arts and Sciences is planning to open to the public
    9. Enterprise Resource Planning (ERP) RFP coming from UT soon and ETSU is working to be part of the UT RFP if needs can be collectively met
    10. Looking at some incentives to encourage student COVID vaccination



11. The search for the Chief Marketing and Communications Officer has finalized and Jessica Vodden has been selected

## **VII. Treasurer's Report – *Crystal Maupin***

1. Accounts balances
  - a. Main Account – \$11,458.2
  - b. Community Benevolence Committee - \$2,281.25
  - c. Holiday Drive - \$2,627.58

## **VIII. Committee Reports**

### *Standing Committees*

- Committee on Staff Concerns

### *Project Committees*

## **IX. Old Business**

## **X. New Business**

- Election of the 2021-2022 Staff Senate Executive Committee and Officers
  - Vice President
    - Anthony Johnson
  - Secretary
    - Chasity Drew
  - Treasurer
    - David Finney
  - Member at Large
    - Cody Greene

## **XI. Announcements**

- The next Staff Senate meeting will be 13-September with location to be announced.

## **XII. Adjournment**

The meeting was adjourned at 3:44pm.



## Committee on Staff Concerns

Chair: Emily Redd

- Met in late July to discuss policies for comment and other received concerns:
  - Custodian minimum wage increase:
    - Staff Senate will talk about more ways to reward loyalty and longevity, and will try to reach this EEOC more effectively, Emily replied 7/19
  - Brittany Lewis, general concern about temp remote work policy:
    - Emily replied 7/19 and let her know that we are inquiring about a timeline for the new permanent policy: (Kathi Horne volunteered to ask about this)
  - Child care for staff concern:
    - Staff Senate can take a look at the current policy at ETSU and also look at other institutions to work toward a suggestion for ETSU administration
  - Building occupancy concern:
    - Don McCarty volunteered to ask if this is true
  - Admin/office custodians are short staffed vs. housing custodians:
    - Don McCarty volunteered to ask about this
  - Concern regarding Sick Bank:
    - Emily forwarded 7/19 all info to Joy Fulkerson for further inquiry