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Faculty Senate Agendas and Minutes

Agendas and Minutes

8-17-2021

2021 August 17 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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Faculty Senate Fall Retreat Agenda

Sherrod Library – Room 309

August 17, 2021

- 8:00 am Check-in
- 8:00 am Breakfast provided in Sherrod Room 311
- 8:15 am Last Meeting of the 2020-2021 Faculty Senate (Sherrod Room 309)
- Call to order
 - Remarks from President Noland
 - Approval of minutes from April 19th
 - Update of summer '21 activity
 - Recognition of senators completing term
 - Last call for business
 - Adjourn
- 9:00 am First Meeting of the 2021-2022 Faculty Senate (Sherrod Room 309)
- Call to order
 - Remarks from Provost McCorkle
 - Introductions of Senators and Officers
 - Senate 101
 - Charge of the Faculty Senate in the process of shared governance – Hendrix
 - Constitution and Bylaws – Epps
 - Format of a scheduled meeting
 - Agenda – Hendrix
 - Minutes – Sergiadis
 - Attendance – Sergiadis
 - Basics of Robert's Rules - Nivens
 - Making of a motion and Senate resources – Blackhart
 - Action Items
 - Elections/appointments for standing committees of the Senate
 - **Executive Committee**
Chair: Stephen Hendrix
Membership: Five At-Large members
 - **Faculty Concerns and Grievances Committee**
Chair: Bill Hemphill
Membership: One to two tenured Associate or Full Professors per college
 - **Faculty Senate Elections and Governance Committee**
Chair: Theresa McGarry
Membership: One Faculty Senator per college
 - **Faculty Handbook Committee**
Chair: Susan Epps
Membership: Three to five Faculty Senators



EAST TENNESSEE STATE
UNIVERSITY

Faculty Senate

- Confirmation of Ryan Nivens to Parliamentarian – Hendrix
- Senator Appointments to University Committees – Epps
 - University Research Advisory Council
 - QESC
- Presentation – Dean Atkins, Libraries
- Other Business/Adjourn

12:30 pm Lunch catered by Firehouse. Food available in Sherrod 311.

To be completed by Aug 30th

- **College Report** – Please complete one per college <https://forms.office.com/r/YaRayM5LKN>. In your report, address -
 - your recommended one to two faculty members for the Faculty Concerns and Grievances Committee
 - your communication plans
 - your plan for elections and vacancies
- **Brainstorming/Planning for 2021-2022 Academic Year** – Please complete the following survey <https://forms.office.com/r/U7QxVvA7jJ>

Reminders:

- **Faculty Convocation**
Date: August 20th
Time: 8:15 am Refreshments and 9:00 am Convocation
Location: Martin Center
- **Student Convocation**
Date: August 20th
Time: 11:00 am
Location: Brooks Gym
- **Faculty Senate Exec Meeting**
Date: August 23rd
Time: 2:45 pm
Location: Faculty Senate Office (Campus Center Building Room 220)
- **Faculty Senate Office Hour**
Date: August 26th
Time: 2:30 pm
Location: Faculty Senate Office (Campus Center Building Room 220)
- **Faculty Senate Meeting**
Date: August 30th
Time: 2:45 pm
Location: Virtual



FACULTY SENATE MINUTES

Meeting Date:	08/17/21	Time:	08:15-9:00	Location:	Sherrod 309
Next Meeting:	N/A	Scribe:			Ashley Sergiadis
Present:	Beatty, Kate; Blackhart, Ginette; Blackwell, Roger; Brown, Patrick; Byington, Randy; Cherry, Donna; Collins, Charles; De Oliveira Fiuza, Felipe; Ecay, Thomas; Elangovan, Saravanan; Epps, Susan; Foley, Virginia; Garris, Bill; Gomez Sobrino, Isabel; Gray, Jeffrey; Hawthorne, Sean; Hemphill, Bill; Hemphill, Jean; Hendrix, Stephen; Johnson, Michelle; Kruppa, Michael; Lyons, Renee; Mackara, Fred; McGarry, Theresa; Mitchell, Holly; Nivens, Ryan; O'Neil, Kason; Park, Esther; Ramsey, Priscilla; Sargsyan, Alex; Sergiadis, Ashley; Stevens, Alan; Thompson, Beth; Waters, Susan				
Absent:	Alexander, Katelyn; Burford, Mike; Chen, Yi-Yang; Dunn, Andrew; Ellis, Jon; Emma, Todd; Fraysier, Donna; Hagemeyer, Nick; Holmes, Alan; Johnson, Jeanna Michelle (Mikki); Kahn, Shoeb; Kim, Sookhym; Livingston, James; Peterson, Jonathan;				
Excused:	Burns, Bracken; Evanshen, Pam; Walden, Rachel; Tai, Chih-Che				

Agenda Items

Meeting called to order

1. Remarks from President Noland
2. Approval of Minutes
3. Update of Summer 2021 Activity
4. Recognition of Senators Completing Term
5. Last Call for Business
6. Adjourn

DISCUSSIONS

1. Remarks from President Noland

1.1 President Noland provided updates on enrollment, budget, and COVID related concerns.

Enrollment

- All of the data currently shows that enrollment will be flat if not slightly down. As of Monday, enrollment was down 305 students. We are confident that we can close that. Housing is at 92%. The participation in the meal plan has been higher than it has been in seven years. Transfer and graduate students are up. The main reason for enrollment being down is smaller sophomore and junior classes caused by smaller freshman classes in previous years. Last year, the freshman class was 1670. The year before, it was 1700. Currently, there are 1900 in the freshman class. The sophomore and junior classes are also waiting to see if we switch back to online before registering.

Budget

- Even though enrollment is down, there will not be any budget adjustments. A minimum of 3% raise will still be given to employees in November. Half of CARES III (\$34 million) will go to students and the other half to the institution. If enrollment is down, funds from CARES III will be used to help cover the loses. Otherwise, the CARES funds will be used for technology updates and reserves. A minimum of \$500 will be given to each student. More may be given based on financial need. There are not the limitations of previous CARES funds, so international and DACA students are now eligible to receive funds. CARES I and II funding was used for food, housing, and other institutional losses. We are not



DISCUSSIONS

looking at any program closures or reductions this year.

- We are down 30 custodians. ETSU will need faculty to help such as picking things up in offices. There are structural labor shortages that we have been unable to fill. We have increased the starting minimum wage salary. We are bringing retirees back at elevated salaries to help clean the campus. We looked into contracting outside help to supplement our custodians, but they are having trouble finding labor as well. Sodexo is also having trouble finding employees.
- We have \$3.5 million to select the architect and plan for the new academic building. We submitted a \$50 million request to THEC to renovate Brown Hall.

COVID

- By Tennessee law, we are not allowed to mandate COVID vaccines or testing. The Governor of Tennessee recently passed an executive order for parents to opt out of mask mandates in the K-12 settings. ETSU is trying to determine what this means for higher education (e.g. dual enrollment students).
- We have the most aggressive mask policy out of all public universities in Tennessee. Currently, only 55% of classes are on-ground.
- The Executive Committee of the Board of Trustees has directed Dr. Noland to work in conjunction with the faculty to run the university. They do not want decisions coming to the Board around pedagogical methodology, masks, testing of the sewer, etc. They did request to call an emergency meeting of the Board once the FDA approves the Pfizer vaccine so that the Board can take up an emergency vaccination rule.
- Our Board of Trustees will not dictate the manner in which courses are taught. As faculty, you own the curriculum and you will have flexibility.
- Vaccines are the path to where ETSU wants to be. Vaccines will be available in the Culp Center this week. Instructors can work with Disability Services if they cannot medically receive the vaccine.
- Students need the campus to be open for their mental health. They need to be able to develop relationships with the institution and faculty.

1.2 Dr. Noland answered questions from Senators.

Trogen: What has ETSU done to improve the filtration and air exchange in our buildings?

Noland: There has been improvements with the HVAC systems, filters, and UV lights to combat the spread of the virus. I will let the Executive Committee know which buildings have been improved.

Collins: If we cannot require vaccines by law, can ETSU incentivize students, faculty, and staff that are unvaccinated?

Noland: We have an incentive. Faculty, staff, and students can answer a series of questions to be entered in a series of drawings. Currently 900 faculty/staff and 1,400 students have completed the surveys. Employees can receive \$2,500.

Funk: Can we have outside social distancing and mask guidelines, including for outdoor events like sports?

Noland: I spoke with Dr. Block about that yesterday. There is not a risk outside as there is inside because of airflow. We do ask if students are unable to social distance outside to wear a mask. I will ask the health team about the need for masks in large events outside. In terms of social distancing in the classroom, there are only a few classrooms where occupancy is really a challenge. We are going to give folks the ability to split core sections in those instances. This is not a masking or social distancing issue. We are here because people will not get vaccinated. Encourage your students to be vaccinated. You control the curriculum. If it is two weeks from now and things are moving and you are going to Zoom for a couple of weeks and come back, you control the curriculum. However, I do not want to see the whole campus flip, because there is no one else in that position.

McGarry: Will ETSU provide statements to go in the syllabus regarding vaccines and masks?

Noland: There is a boiler text on the Bucs are Back website that you can use. However, we do not want to dictate what goes into your syllabus.

Fisher: Is there a protocol if students refuse to wear masks?



DISCUSSIONS

Noland. There is not protocol. CTE has workshops available around de-escalation. You can say that class is cancelled if needed.

Elangovan: Do you have any guidance as to what enrollment needs to be to get back to our budget pre-COVID?

Noland: We will manage through this year. 14,700 is the minimum enrollment number. The 4.2% reductions of academic and administration units were base reductions. We will be looking at the budget with 125 Chapter 2. Task forces have been meeting all summer. We will be putting together a strategic committee as well as hire an outside consultant to review the budget. We have more faculty and staff now than we had in 2012, but fewer students. This has allowed us to build relationships with our students.

2. Approval of Minutes

Hendrix questioned whether there was an objection to approving the minutes from the 04/19/2021 meeting. **Sergiadis** stated that there were minor corrections submitted by Senator McGarry.

No Objection: Minutes Approved

3. Update of Summer 2021 Activity

3.1 Dr. Noland covered a lot of our Summer 2021 activity. Faculty Senate spent time welcoming Provost McCorkle to campus.

4. Recognition of Senators Completing Term

4.1 Hendrix recognized Senators completing their term: Katelyn Alexander, Ginette Blackhart, Patrick Brown, Mike Burford, Yi-Yang Chen, Charles Collins, Andrew Dunn Todd Emma, Donna Fraysier, Bill Garris, Alan Holmes, Nick Hagemeyer, Jeanna Mikki Johnson, Sookhym Kim, James Livingston, Renee Lyons, Theresa McGarry, Jonathan Peterson, Alex Sargsyan, Ken Silver, William Stone

4.2 Hendrix recognized the outgoing Executive Committee: Stephen Hendrix (President), Ginni Blackhart (Vice President), Susan Epps (Past President), Ashley Sergiadis (Secretary) Patrick Brown (COO/Treasurer), Virginia Foley (Board of Trustees), Alan Stevens (At-Large Member), Alex Sargsyan (At-Large Member), Kason O'Neil (At-Large Member), Donna Cherry (At-Large Member), Bill Hemphill (At-Large Member)

5. Last Call for Business

5.1 **Brown** announced that the Center for Teaching Excellence will be holding their Active Learning Academy Series (every other Tuesday afternoons starting August 31), Taxonomies of Learning (November 19), and Book Club this semester. On the 4th floor of Sherrod Library, is the CTE's faculty lounge with snacks and drinks.

6. Adjourn

Motion to Adjourn: Brown
Second: Collins
Meeting Adjourned

Please notify Senator Ashley Sergiadis (sergiadis@etsu.edu, Faculty Senate Secretary, 2020-2021) of any changes or corrections to the minutes.

Note: Meeting minutes are not a word-for-word transcript. Statements and questions by Senators may be edited and summarized for clarity.



FACULTY SENATE MINUTES

Meeting Date:	08/17/2021	Time:	14:45 – 16:30	Location:	Zoom
Next Meeting:	08/30/2021	Scribe:			Ashley Sergiadis
Present:	Beatty, Kate; Blackhart, Ginni; Blackwell, Roger; Byington, Randy; Cherry, Donna; De Oliveira Fiuza, Felipe; Digavalli, Siva; Ecay, Thomas; Elangovan, Saravanan; Epps, Susan; Fisher, Stacey; Foley, Virginia; Frye, Stephanie; Funk, Bobby; Garris, Bill; Gentry, Retha; Gomez Sobrino, Isabel; Gray, Jeffrey; Hauldren, Kacie; Hawthorne, Sean; Hemphill, Bill; Hemphill, Jean; Hendrix, Stephen; Herrmann, Andrew; Johnson, Michelle; Kruppa, Michael; Lyons, Renee; Mackara, Fred; Mamudu, Hadii; McGarry, Theresa; Mitchell, Holly; Nivens, Ryan; O'Neil, Kason; Park, Esther; Ramsey, Priscilla; Schroder, Laurie; Sergiadis, Ashley; Stevens, Alan; Thompson, Beth Ann; Trogen, Paul; Waters, Susan				
Absent:	Ellis, Jon; Khan, Shoeb; Thigpen, Jim				
Excused:	Burns, Bracken; Evanshen, Pam; Tai, Chih-Che; Walden, Rachel				

Agenda Items

Meeting called to order

1. Remarks from Provost McCorkle
2. Introductions of Senators and Officers
3. Senate 101
4. Action Items
5. Presentation – Dean Atkins, Libraries
6. Other Business
7. Adjourn

DISCUSSIONS

1. Remarks from Provost McCorkle

1.1 Provost McCorkle discussed her current activities and goals for the immediate future.

- Provost McCorkle is committed to maintaining a good relationship with Faculty Senate. She met with the Executive Committee over the summer to hear about faculty concerns. She wants to continue to have those conversations. She wants to support faculty development and recognition.
- Dr. Amy Johnson and the Strong BRAIN Institute are preparing tips and tools for faculty regarding classroom management concerns such as enforcing the mask mandate.
- Our decennial SACSCOC report is due next fall. It is an institutional effort to ensure that our institution is following best practices. There will be a website to show our progress. The deans will be identifying faculty members to serve on the reaffirmation groups. As part of the report, we have to develop and present a plan for a Quality Enhancement Plan to implement institutional change.
- Chapter 125.2 task forces are preparing draft reports.
- She is deciding on when to launch the searches to replace the interim deans of two colleges.
- She is focused on diversity, equity, inclusion, and justice efforts. She encouraged everyone to attend the Equity and Inclusion conference in September.
- She plans to review policies and processes (e.g. Intellectual Property, Tenure and Promotion).
- By Thanksgiving, she plans to visit every college for a half day to meet with administration and faculty as well as to look at spaces.
- She has been impressed with the amount of faculty input we have at ETSU. She cited the input faculty had in designing the Martin Center as an example.



DISCUSSIONS

1.2 Provost McCorkle answered questions from Senators.

McGarry: What colleges have interim deans aside from the College of Arts and Sciences?

Provost McCorkle: College of Business and Technology

2. Introductions of Senators and Officers

Senators provided their name, department, college, years at ETSU, and years on the Senate.

3. Senate 101

3.1 Charge of the Faculty Senate in the process of shared governance – Hendrix

Senators are meant to be engaged with our faculty and be their advocates. Faculty Senate has 3 members on Academic Council, 2 representatives on University Council, and representation on the Budget Committee. The Faculty Senate Executive Committee has monthly meetings with the Provost and President.

3.2 Constitution and Bylaws – Epps

The constitution establishes the Faculty Senate as part of the shared governance structure. The by-laws walk us through our procedures and membership. Senators are encouraged to make suggestions for changes to the by-laws. The Senate approves any proposed changes to the by-laws. Any changes to the Constitution have to be approved by the Senate and the faculty as a whole. **Byington** mentioned that representation of the faculty is also written into the Focus Act, which established the local governing institutions.

3.3 Format of a scheduled meeting

- Agenda – Hendrix
 - We meet twice a month. We will be meeting remotely during fall 2021.
 - You will receive an agenda within a week. The agenda will allow for Senators representing us on University-level committees to provide reports as well as the Executive Committee to report on meetings they have had with the Provost, President, University Council, and Academic Council. Resolutions will also appear on the agenda.
- Minutes – Sergiadis
 - The draft minutes will be sent in between meetings. Please send Sergiadis corrections via email. This helps with speeding up the meetings and making sure Sergiadis captures all the corrections. After the minutes are approved, Sergiadis will send them via email and they will be posted on the website. At that point, you can forward them to your constituents. The meetings are recorded for the purposes of the minutes. The recordings are destroyed after the minutes are approved.
 - **Byington** mentioned that the minutes are archived in the Archives of Appalachia.
- Attendance – Sergiadis
 - The by-laws outline the attendance policy. If you miss two meetings during a semester, Sergiadis will send you an email letting you know you missed two meetings. After the third missed meeting, the executive committee will discuss it and decide what action should be taken. If you are going to be absent, let Sergiadis know so you can be considered excused. Reasons for excused absences may include conferences, emergency family conflicts, etc. If you have a standing commitment (such as a class meeting at the time of Faculty Senate meetings), let the Executive Committee know and we can work with you. Usually, this means taking a leave of absence. It is important to attend the meetings because you are the representation of your college or academic unit. Zoom captures the attendance for meetings.
 - **McGarry** noted that the schedule of meetings was incorrect. It lists October 10 and November 7, which are Sundays. October 11 is on fall break. Hendrix stated that he would discuss that with the Executive Committee.

3.4 Basics of Robert's Rules – Nivens



DISCUSSIONS

- The Chair presides and maintains order, recognizes members for debate and discussion, refrains from discussion and vote, and remains fair and impartial.
- The Agenda sets the normal order of business. It takes 2/3 votes to alter. It includes time for minutes, standing and special committee reports, special orders, old business, new business, announcements and adjournment.
- You need a quorum (simple majority or half +1) for all official business. The meeting can begin without a Quorum present, but no motions or votes may be taken except to adjourn.
- A motion is a question to the body. A body may only consider one “primary” question at a time. No other business can be considered until the primary motion has been disposed (e.g. pass, defeat). Other motions can be made that affect the content, debate, or direction of a primary motion. For example, you can amend the primary motion. You can also amend the amendment. You cannot go further than this. It is best to have your motion drafted how you would like it passed so it limits the amendments. There are several actions the body can take with questions including voting, tabling, postponing, object to consideration (do not consider at all), and divide the question (announce the number of yes and no votes). When voting, you should consider that you are a representative of your college or academic unit. It may not align with your personal viewpoints.
- Because the primary duty of Robert’s Rules is to maintain order, some actions that happen every meeting do not require a second such as the approval of the minutes.
- During a discussion, everyone will initially have a chance to speak before someone can speak again.

3.5 Making of a motion and Senate resources – Blackhart

- The Faculty Senate website has the Zoom links for all meetings, which are open to all faculty to attend. It lists the agenda, minutes, and pending resolutions as well as the officers and members. Send Senator Blackhart another photo if you want a different one on the website.
- Senators can submit a motion through the website. The motion will be put on the agenda for the next meeting and then voted on the following meeting. You can ask the Executive Committee to help word a motion. You can upload a document through the form. It is best to submit the motion before the Executive Committee meets on Mondays and acceptable to send before the agenda is sent (Wednesday/Thursday). Theresa McGarry volunteered to review motions for spelling, grammar, etc. prior to them being submitted.
- All faculty can submit a question or comment in “Ask the Administrator” on the website. The Executive Committee will determine if the questions are asked to Provost McCorkle, President Noland, or another administrator. While the form is not anonymous, Senators can complete the form on the behalf of another faculty member. If it is something very specific, President Hendrix will communicate with administrators privately to answer the question.

4. Action Items

4.1 Elections/appointments for standing committees of the Senate

- **Executive Committee**
 - Chair: Stephen Hendrix
 - Membership: Five At-Large members

Senators nominated: Kate Beatty, Steph Frye, Bill Garris, Jeff Gray, Bill Hemphill, Jean Hemphill, Alan Stevens, Paul Trogen

There was a run-off between Jeff Gray and Bill Garris.

Senators elected: Kate Beatty, Steph Frye, Jean Hemphill, Bill Garris, Alan Stevens
- **Faculty Concerns and Grievances Committee**
 - Chair: Bill Hemphill
 - Membership: One to two tenured Associate or Full Professors per college

Duties of the committee includes hearing and trying to resolve problems. Each college will need to provide one or two names to serve on the committee. They do not have to be senators. The length of the term is one year.
- **Faculty Senate Elections and Governance Committee**
 - Chair: Theresa McGarry



DISCUSSIONS

- Membership: One Faculty Senator per college

Senators elected: Retha (CON), Garris (Clemmer), Roger (COPH), Mackara (CBAT), Gray (GCOP). QCOM will recruit from the open Senator positions they are currently filling.

- **Faculty Handbook Committee**

- Chair: Susan Epps

Membership: Three to five Faculty Senators

Senators nominated and elected: Virginia Foley, Bill Hemphill, and Beth Thompson

4.2 Confirmation of Ryan Nivens to Parliamentarian – Hendrix Confirmed.

4.3 Senator Appointments to University Committees – Epps

- **University Research Advisory Council**
Senator nominated and elected: Andrew Herrmann
- **QESC**
Senator nominated and elected: Randy Byington

5. Presentation – Dean Atkins, Libraries

5.1 Dean Atkins provided a presentation on Sherrod Library.

Budget

- Sherrod Library's budget is divided into two main categories: personnel/operations and collections. In terms of collections, Sherrod Library has a budget of \$1,468,713. The budget comes from administration, technology access fee, student library fee, college contributions, donations, Washington County, and IDC funds.
- Sherrod Library had 3.4%-4.3% cuts to base, resulting in \$102K in permanent cuts in FY 2021. Sherrod Library has backfilled with the Student Library Fee, reserves, and salary savings. There has also been less renovation to the buildings to cut cost. Eventually Sherrod Library will have to cut hours, collections, and services. There are additional threats to the budget: inflation (FY2022 had ~\$50,000 in inflation), leasing rather than owning materials, keeping up with programmatic changes, and covering online support without support from the online fee.

Initiatives of Interest to Faculty

- To determine collections, Sherrod Library makes decisions based on faculty interests, Curriculog, syllabi bank, program reviews, peer institutions, usage/ILL, and the bookstore.
- Sherrod Library was able to buy ~\$52,000 of collections for new requests and programs by putting the brakes on investing in the building and using the Student Library Fee. It is important for faculty to provide input on the collections.
- We are expanding electronic backfiles in order to withdraw ~13,000 print volumes to increase space (e.g. ACS, IEEE). This frees more space for students and programming.
- [Open and Affordable Course Materials](#) is funded by the student library fee, CTE, and TBR grant. We have an awards program to incentivize the adoption of open and affordable resources. We have money in our collections budget to purchase licenses of e-books for your class.
- [Lending Technology and Personal Librarian Program](#) uses CARES Act funds to provide laptops and hotspots to students with no access to technology at home. It is a needs-based program. It is a collaboration between Sherrod Library, Dean of Students, and ITS. Jonathan Wilson is the contact in Sherrod Library, He provides help with research for students using the laptops/hotspots.
- Sharing academic programming and spaces is a solution to repurpose rooms to help with student experiences. For example, Sherrod Library collaborated with Public Health to convert Sherrod 159 into a computer lab.

Keep Conversation Going

- Dean Atkins would like to re-establish regular meetings with the Faculty Senate, colleges, councils, and



DISCUSSIONS

departments.

- Sherrod Library plans to have a new forum for faculty where individuals from each academic department will come together and meet regularly to give feedback to the library. At the same time, librarians are working together to reinvigorate a liaison librarian program where a librarian will be assigned to each college or department to be your main point of contact.

5.2 Dean Atkins answered questions regarding libraries.

McGarry complimented ILL. **Hemphill** and **Byington** complimented graduate support. **Herrmann** complimented Open and Affordable Course Material Awards Program.

Waters: Can you provide us with the PowerPoint?

Atkins: Yes, I will email it to President Hendrix. (Slides are attached.)

Byington: You are the third dean of libraries who have mentioned the lack of funding. What can we do to help?

Atkins: You can advocate for the library. Talk about inflation. Share what you need the library to provide for your teaching and research. When recruiting, include the library on your tours. Advocate for start-up funds to invest in the library.

O'Neil: From a teaching perspective, I think the liaison program is great because I want to know more about how I can use the library in my teaching. A partnership with the Center for Teaching Excellence would be good to educate faculty on what you can offer them in terms of teaching.

Atkins: Our partnership with the Center for Teaching Excellence and Dr. Johnson is an important one. They are always looking to the library to help present at workshops. We have faculty with expertise on how to take our electronic collections and package them for your D2L sites.

6. Other Business

6.1 Hemphill reported an update on Adobe Creative Cloud – Hemphill

Adobe Creative Cloud (Photoshop, Illustrator, etc.) was provided by TAF to all students. The cost increased from \$16,000/year to \$200,000/year. They are no longer providing this product to all students. Only three labs on campus now provide it: Ball Hall, Sherrod Library, and Digital Media Center. Contact Vincent Thompson in ITS if you are teaching a course that requires these products for assignments to ensure your students have access to Adobe Creative Cloud. This announcement only applies to student access. Faculty subscriptions are paid through the departments.

6.2 Forms to be completed by August 30th - Hendrix

- **College Report** – Please complete one per college <https://forms.office.com/r/YaRayM5LKN>. In your report, address -
 - your recommended one to two faculty members for the Faculty Concerns and Grievances Committee
 - your communication plans
 - your plan for elections and vacancies
- **Brainstorming/Planning for 2021-2022 Academic Year** – Please complete the following survey <https://forms.office.com/r/U7QxVvA7jJ>

6.3 Reminders of upcoming dates - Hendrix

- **Faculty Convocation**
Date: August 20th
Time: 8:15 am Refreshments and 9:00 am Convocation
Location: Martin Center
- **Student Convocation**
Date: August 20th
Time: 11:00 am



DISCUSSIONS

- Location:** Brooks Gym
- **Faculty Senate Exec Meeting**
Date: August 23rd
Time: 2:45 pm
Location: Faculty Senate Office (Campus Center Building Room 220)
- **Faculty Senate Office Hour**
Date: August 26th
Time: 2:30 pm
Location: Faculty Senate Office (Campus Center Building Room 220)
- **Faculty Senate Meeting**
Date: August 30th
Time: 2:45 pm
Location: Virtual

7. Adjourn

Motion to Adjourn: Epps
Second: Unknown
Meeting Adjourned

Please notify Senator Ashley Sergiadis (sergiadis@etsu.edu, Faculty Senate Secretary, 2020-2021) of any changes or corrections to the minutes.

Note: Meeting minutes are not a word-for-word transcript. Statements and questions by Senators may be edited and summarized for clarity.

Final minutes will include the slides from Dean Atkins presentation.