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Staff Senate Agendas and Minutes

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6-14-2021

### 2021 June 14 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

Anthony Johnson

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*President -  
Candy Massey*

**I. Call to Order**

**II. Guest Presenter – *Kay Lennon-McGrew*, Assistant General Counsel**

**Guest Presenter – *Mr. Mason Mosier*, SGA President**

*Secretary -  
Anthony Johnson*

**III. Roll Call – *via Zoom reporting***

*President -  
Candy Massey*

**IV. Approval of Previous Meeting Minutes**

**V. President's Report – *Candy Massey***

**VI. Vice President's Report – *Joy Fulkerson***

**VII. Treasurer's Report – *Crystal Maupin***

- Main Account - \$9,362.00
- Community Benevolence - \$2,481.25
- Holiday Drive - \$2,627.58

*Vice President -  
Joy Fulkerson*

**VIII. Committee Reports**

*Standing Committees*

- Committee on Committees
- Committee on Review of Staff Awards Process
- Committee on Staff Concerns
- Committee on Staff Development and Evaluation
- Committee on Staff Senate Elections
- Communications and Website Committee
- Community Benevolence and Holiday Food Drive Committee
- Liaison Committee
- Visibility Committee

*Project Committees*

- Blood Drive
- Staff Picnic

*President -  
Candy Massey*

**IX. Old Business**

**X. New Business**

- Committee for 125, Chapter 2 Reports
  - Chasity Drew – Equity and Inclusion
  - Skylar Moore – ETSU Health



# Agenda

- Brian Thompson – Student Success & Experience
- David Finney – Fiscal Sustainability

### Staff Senators

## I. Announcements

- Next Senate Meeting will be, Monday, 12-July in the Forum – 3<sup>rd</sup> Floor, D.P. Culp University Center

## II. Adjournment

**Notes:**

[illegible]



EAST TENNESSEE STATE  
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## Staff Senate

# Agenda

14-June-2021  
2:30pm – 3:30pm

### **Committee on Staff Concerns**

Chair: Emily Redd

1. Leave Policies for Public Comment
2. Submitted Concern about Remote Work
3. Submitted Concern about Child Care



## I. Call to Order

President Massey called the meeting to order at 2:34pm. The meeting was conducted in-person in the D.P. Culp Center Forum and via Zoom on Monday, 14-June-2021.

## II. Guest Presenter – **Kay Lennon-McGrew**, Assistant General Counsel

Kay introduced herself and informed the Senate that university policies were part of her responsibility. Kay indicated that the next two years would be very policy-heavy as new pieces are released for feedback each month as ETSU works to move from current Tennessee Board of Regents policies.

Kay indicated that policies are owned by departments and a staff member is assigned to assist them as the policy is guided through processes and in collaboration with state and federal statute. Additionally, she informed the Senate that it takes several months to get a policy ready for Public Comment and that policies were coming available based on ease of creation and importance to university operation.

Policies can be viewed at: <https://www.etsu.edu/policies/>

Policy feedback can be left at: <https://webapps.etsu.edu/RFC/>

Contact Kay at: <https://www.etsu.edu/universitycounsel/>

## Guest Presenter – **Mr. Mason Mosier**, SGA President

Mason addressed the Senate regarding the goals and objectives of the SGA for the 2021-2022 year. The SGA is looking into legislation and discussion around unity, diversity, and innovation in order to assist students from all walks of life at ETSU.

Additionally, the Senate is hoping to have a big impact on the transition back to campus for students, work with Parking Services to gain more parking availability on campus, and facilitate discussions around student-life and other on-campus activities.

## III. Roll Call – **via Zoom Reporting and in-person Sign-In Sheet**

Members present:; *Bays, Gwen; Early, OJ; Finney, David; Fulkerson, Joy; Greene, Cody; Hooven, Suzy; Horne, Kathi; Johnson, Anthony; King, Kimberly; Lowe, Trish; Mann, Ronald; Massey, Candy; McCarty, Don; Miller, Jessica; Moore, Skylar; Mowell, Amanda; Murphy, Stefanie; Redd, Emily; Roach, Evelyn; Roberson, Veronica; Robinson, David; Robinson, Hazel; Scalf, Christie; Street, Tory; Thomas-Joseph, Liz; Thompson, Brian; Whittemore, Yvette*



Members absent with permission: *Booher, Lisa; Ly-Worley, Barbi; Marsh, Debbie; Maupin, Crystal; Mayberry, Jennifer*

Members absent: *Abdelnour, Yaritza; Canter, Vanessa; Drew, Chasity*

Guests present:

#### IV. **Approval of Previous Meeting Minutes**

President Massey called for a motion to approve the minutes from the last meeting.

Motion: Brian Thompson to approve

Second: Cody Greene

Discussion:

Pass/Fail: All members present and eligible voted in favor. The motion ***passed***.

Abstentions:

#### V. **President's Report – Candy Massey**

1. Been working with the Committee for 125 Chapter 2
2. University Council report to be given by Vice President Fulkerson

#### VI. **Vice President's Report – Joy Fulkerson**

1. University Council Meeting
  - a. Updated [Leave Policies approved](#)
  - b. Called Board of Trustees Meeting coming up
    - i. Employees up for promotion and tenure
    - ii. Salary enhancement plans; one-time bonus, increase of the minimum wage, and fall percentage-based, across the board raises in the fall, university-wide investments in Adjunct pay
  - c. Enrollment update for the fall looks pretty good
  - d. Dr. Bishop transitioning out with incoming Provost McCorkle
    - i. Reception to be held at Building 60 – proposed to be called Bishop Hall

#### VII. **Treasurer's Report – Crystal Maupin**

1. Accounts balances
  - a. Main Account – \$9,362.00
  - b. Community Benevolence Committee - \$2,481.25
  - c. Holiday Drive - \$2,627.58



## VIII. Committee Reports

### *Standing Committees*

- Committee on Staff Concerns
- Committee on Staff Senate Elections

### *Project Committees*

- Blood Drive

## IX. Old Business

## X. New Business

- Committee for 125, Chapter 2 Reports
  - Chasity Drew – Equity and Inclusion
    - Will be given at the July meeting
  - Skylar Moore – ETSU Health
    - Ballad is investing in Community Health Navigators
    - Committee is looking into ways to provide trainings opportunities to the non-degree-requiring employees and filling positions in the health care industry
    - Looking at also adding A.A. or A.S. tracks for health-related needs
    - Large need for undergraduate certifications that could create a pipeline for job advancement and bachelor degree programs
    - Looking into the area of Substance Use disorder training, research, and programming
  - Brian Thompson – Student Success & Experience
    - The committee has met twice and conducted a SWOT Analysis the brought out some good overarching goals for sub-groups to work on
      - Building Rich and Significant Relationships
      - Capturing and Measuring Experiential Learning
      - Helping Students Explore/Find Purpose and Meaning in being at ETSU
    - Each group met to come up with how ETSU is already accomplishing these goals, and brainstorm ideas to further, or more deeply, accomplish them going forward
  - David Finney – Fiscal Sustainability
    - Working on ways to attract more students – potentially through Online.
    - Met with Dr. Noland and discussed some Key Performance Indicators (KPI) for tracking in the future.
    - Increasing awareness and communication around the budgets and budgeting process so that departments can better control and oversee spending and income.



EAST TENNESSEE STATE  
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Staff Senate

# Meeting Minutes

14-June-2021  
2:30pm – 3:30pm

## **XI. Announcements**

- The next Staff Senate meeting (12-July) will be in the Forum – 3<sup>rd</sup> Floor, D.P. Culp University Center

## **XII. Adjournment**

The meeting was adjourned at 3:38pm.





EAST TENNESSEE STATE  
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Staff Senate

# Meeting Minutes

14-June-2021  
2:30pm – 3:30pm

## **Committee on Staff Concerns**

Chair: Emily Redd

1. Leave Policies for Public Comment
  - a. Broken up and reviewed among the committee members
2. The next flyer has been created and approved by the committee. Will go to the Executive Committee in the next week to be approved for sending to the campus.



EAST TENNESSEE STATE  
UNIVERSITY

Staff Senate

# Meeting Minutes

14-June-2021  
2:30pm – 3:30pm

## **Committee on Staff Senate Elections**

Chair: Anthony Johnson

Staff Senate nomination forms will be accepted starting 15-June, and will run through the end of July. Once finished, EEOCs will be verified, nominees will be notified, and elections will officially begin on July 12<sup>th</sup>.



EAST TENNESSEE STATE  
UNIVERSITY

Staff Senate

# Meeting Minutes

14-June-2021  
2:30pm – 3:30pm

## **Blood Drive Committee**

Chair: Joy Fulkerson

A blood drive has been scheduled with Marsh Regional for July 26<sup>th</sup> (the Staff Senate Picnic) and a sign-up form will be coming shortly.