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2016

2016-2017 - Quillen College of Medicine Analysis Tables (July)

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EAST TENNESSEE STATE UNIVERSITY

QUILLEN COLLEGE of MEDICINE

ANALYSIS TABLES 2016-2017

THE STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE EAST TENNESSEE STATE UNIVERSITY - MEDICINE JULY PROPOSED BUDGET 2016-17 BUDGET ANALYSIS FORMS

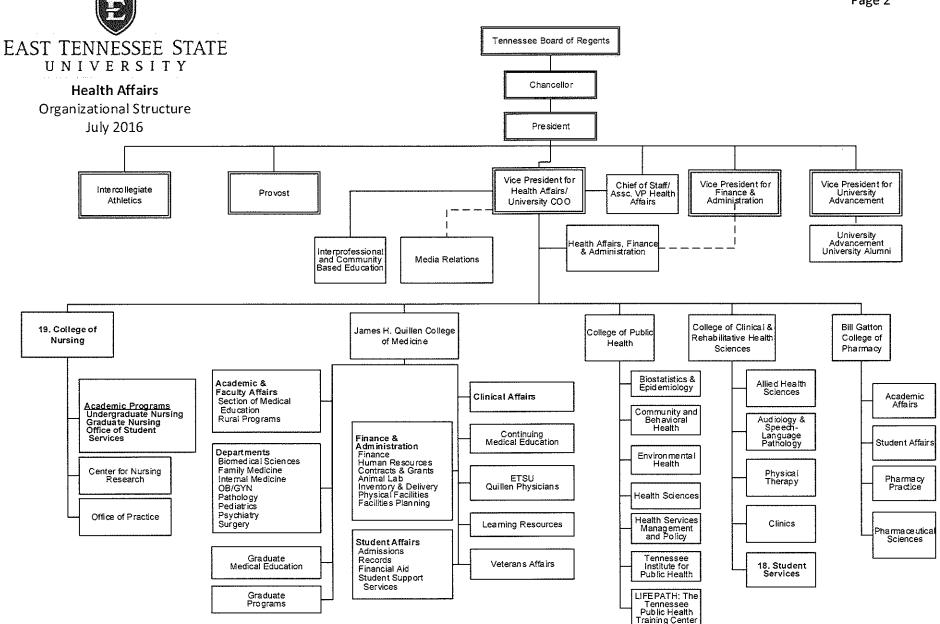
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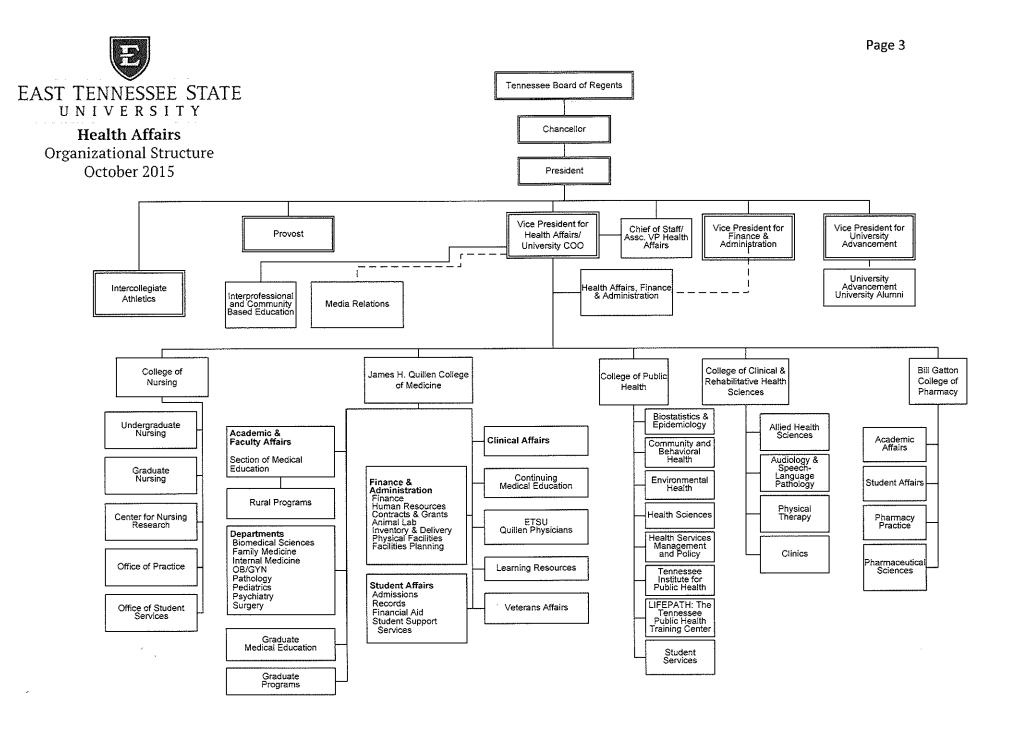
EAST TENNESSEE STATE UNIVERSITY Changes to Organizational Charts from October 2015 July Budget Request 2016

DIVISION OF HEALTH AFFAIRS

- 18. Added Student Services under College of Clinical Rehabilitative Health Sciences.
- 19. Changed structure under College of Nursing.



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EAST TENNESSEE STATE UNIVERSITY - MEDICINE SUMMARY OF TOTAL BUDGET CHANGES BY FUNCTION ESTIMATED BUDGET 2015-16

	OCTOBER BUDGET <u>2015-16</u>	ESTIMATED BUDGET <u>2015-16</u>	Difference	Explanation For Significant Changes
Instruction	\$ 42,129,700.00	\$ 42,357,700.00	\$ 228,000.00	Funding of additional operational commitments
Research	5,457,500.00	5,461,600.00	\$ 4,100.00	Immaterial
Public Service	**	-	\$ -	
Academic Support	5,789,000.00	6,060,100.00	\$ 271,100.00	Funding for medical library data bases
Student Services	1,591,000.00	1,601,000.00	\$ 10,000.00	Funding of additional operational commitments
Institutional Support	2,968,100.00	3,001,600.00	\$ 33,500.00	Funding of additional operational commitments
Operation and Maintenance	6,402,400.00	6,402,400.00	\$-	
Scholarships and Fellowships	260,000.00	260,000.00	<u> </u>	
TOTAL	<u>\$ 64,597,700.00</u>	<u>\$65,144,400.00</u>	\$ 546,700.00	

EAST TENNESSEE STATE UNIVERSITY - MEDICINE SUMMARY OF TOTAL BUDGET CHANGES BY FUNCTION PROPOSED BUDGET 2016-17

	ESTIMATED BUDGET <u>2015-16</u>	PROPOSED BUDGET <u>2016-17</u>	Difference	Explanation For Significant Changes
Instruction	\$ 42,357,700.00	\$ 42,530,300.00	\$ 172,600.00	Full funding of vacant positions and anticipated salary increases
Research	5,461,600.00	4,468,700.00	\$ (992,900.00)) Estimated reflects carryover funds from the prior year
Public Service	-	· •	\$-	
Academic Support	6,060,100.00	5,933,800.00	\$ (126,300.00)) Estimated reflects additional funding for data bases
Student Services	1,601,000.00	1,575,800.00	\$ (25,200.00)) Estimated reflects additional funding commitment
Institutional Support	3,001,600.00	3,012,200.00	\$ 10,600.00	Funding of anticipated salary increases
Operation and Maintenance	6,402,400.00	6,448,200.00	\$ 45,800.00	Funding of anticipated salary increases
Scholarships and Fellowships	260,000.00	260,000.00	<u> </u>	-
TOTAL	\$ 65,144,400.00	\$ 64,229,000.00	<u>\$ (915,400.00</u>))

EAST TENNESSEE STATE UNIVERSITY - MEDICINE SUMMARY OF TOTAL BUDGET CHANGES FOR BUDGET CATEGORIES ESTIMATED BUDGET 2015-16

		OCTOBER BUDGET 2015-16		ESTIMATED BUDGET 2015-16		Difference	Explanation For Significant Changes
Professional Salaries	\$	23,353,100.00	\$	23,367,900.00	\$	14,800.00	Immaterial
Other Salaries		13,589,200.00		13,693,000.00	\$	103,800.00	Funding of temporary employees and job audits
Employee Benefits		11,545,000.00		11,551,200.00	\$	6,200.00	Immaterial
Travel		405,900.00		477,300.00	\$	71,400.00	Manual revisions by departments
Operating Expense		15,473,800.00		15,816,800.00	\$	343,000.00	Funding of Medical Library data bases & operational commitments
Capital Outlay		230.700.00		238,200.00	\$	7,500.00	Manual revisions by departments
TOTAL	<u>\$</u>	64,597,700.00	<u>\$</u>	65,144,400.00	<u>\$</u>	546,700.00	

EAST TENNESSEE STATE UNIVERSITY - MEDICINE SUMMARY OF TOTAL BUDGET CHANGES FOR BUDGET CATEGORIES PROPOSED BUDGET 2016-17

	ESTIMATED BUDGET <u>2015-16</u>	PROPOSED BUDGET <u>2016-17</u>	Difference	Explanation For Significant Changes
Professional Salaries	\$ 23,367,900.00	\$ 23,770,000.00	\$ 402,100.00) Full funding of vacant positions and anticipated salary increases
Other Salaries	13,693,000.00	13,903,300.00	\$ 210,300.00) Funding of anticipated salary increases
Employee Benefits	11,551,200.00	11,684,600.00	\$ 133,400.00	Increased due to full funding of positions and anticipated salary increases
Travel	477,300.00	297,100.00	\$ (180,200.00)) Estimated reflects manual revisions by departments
Operating Expense	15,816,800.00	14,574,000.00	\$ (1,242,800.00	 Estimated reflects additional funding for data bases and faculty startup commitments
Capital Outlay	238,200.00		\$ (238,200.0))) Estimated reflects manual revisions by departments
TOTAL	<u>\$65,144,400.00</u>	<u>\$ 64,229,000.00</u>	<u>\$ (915,400.00</u>	<u>n</u>

EAST TENNESSEE STATE UNIVERSITY - MEDICINE ANALYSIS OF BUDGET CHANGES FOR REVENUE ACCOUNTS ESTIMATED BUDGET 2015-16

ACCOUNT		2015-16	2015-16		
<u>CODE</u>	ACCOUNT NAME	OCTOBER BUDGET	ESTIMATED BUDGET	CHANGE DESCRIPTION OF CHANGE SOURCE OF FUNDS	
51000	In State Tuition	8,889,000.00	8,921,200.00	32,200.00 Adjusted to anticipated actual Students	
51050	Out of State Tuition	91,800.00	77,100.00	(14,700.00) Adjusted to anticipated actual Students	
51600	CEU Fees	75,000.00	110,000.00	35,000.00 Adjusted to anticipated actual Local	
53500	Federal IDC	970,000.00	1,050,000.00	80,000.00 Adjusted to anticipated actual Contracts & Grants	
54500	State IDC	134,800.00	140,000.00	5,200.00 Adjusted to anticipated actual Contracts & Grants	
56500	Private IDC	180,000.00	250,000.00	70,000.00 Adjusted to anticipated actual Contracts & Grants	
58802	Interest Income	5,000.00	10,000.00	5,000.00 Adjusted to anticipated actual Local	

Form 2 (C) (2)

EAST TENNESSEE STATE UNIVERSITY - MEDICINE ANALYSIS OF BUDGET CHANGES FOR REVENUE ACCOUNTS PROPOSED BUDGET 2016-17

ACCOUNT		2015-16	2016-17		
<u>CODE</u>	ACCOUNT NAME	ESTIMATED BUDGET	PROPOSED BUDGET	CHANGE DESCRIPTION OF CHANGE	SOURCE OF FUNDS
51000	In State Tuition	8,921,200.00	9,064,500.00	143,300.00 Net of tuition increase & reduced class size	e Students
51050	Out of State Tuition	77,100.00	79,400.00	2,300.00 Immaterial	Students
51140	Debt Svs Fee Student C	147,300.00	140,600.00	(6,700.00) Reduced class size	Students
51153	Graduation Fee	2,700.00	2,600.00	(100.00) Immaterial	Students
51155	Drop/Add Fee	4,500.00	4,400.00	(100.00) Immaterial	Students
51251	Student Activity Fee	49,700.00	47,400.00	(2,300.00) Immaterial	Students
51253	Student Ctr Oper Fee	52,200.00	49,800.00	(2,400.00) Immaterial	Students
51600	CEU Fee	110,000.00	75,000.00	(35,000.00) Proposed is a conservative estimate	Local
52000	State Appropriation	30,218,700.00	31,082,900.00	864,200.00 Budget instructions	State
58370	Resident Participation	13,960,000.00	14,146,400.00	186,400.00 Increased to anticipated collections	Hospitals
58503	Misc Income	25,000.00	15,000.00	(10,000.00) Proposed is a conservative estimate	Local
51202	TAF Fee \$15	9,200.00	8,800.00	(400.00) Immaterial	Students
51203	TAF Fee \$97.50	59,900.00	57,100.00	(2,800.00) Immaterial	Students

STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE JULY BUDGET 2016-17

Recurring and Nonrecurring Revenues and Expenses - Excluding Auxiliaries and Transfers

Proposed budget:	Recurring	Nonrecurring	Total
Revenues:	56,292,300.00	-	56,292,300.00
Expenses:	59,760,300.00	4,468,700.00	64,229,000.00
Difference	(3,468,000.00)	(4,468,700.00)	(7,936,700.00)

JUSTIFICATON:

\$7.7 million will be budgeted as a transfer from plant funds. The unallocated fund balance at the end of the 2015-16 fiscal year is anticipated to be sufficient to fund and eliminate the transfer.

The College of Medicine revenue consist of student fees, state appropriation, indirect cost recovery and resident participation which accounts for 99% of the total revenue budget. The remaining 1% is miscellaneous and other income which we have each year. The revenue budget amounts are conservative and will be recurring each year.

THE STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE

JULY PROPOSED BUDGET 2016-17

REPORT OF ANTICIPATED SAVINGS FOR REBUDGET

Proposed budget:

			Natural Cla	ssification			
			Other		Capital		
Functional Area	Salaries	Benefits	Operating	Scholarship	Outlay	Total	
Instruction	\$(5,245,200.00)	\$(1,421,800.00)	\$ -	\$-	\$-	\$ (6,667,000.00)	
Research	-	-	(1,000,000.00)	-	-	(1,000,000.00)	
Public Service	-	-	-	-	-	-	
Academic Support	(526,400.00)	(178,100.00)	-	-	-	(704,500.00)	
Student Services	(24,900.00)	(19,500.00)	-	-	-	(44,400.00)	
Institutional Support	(160,800.00)	(47,600.00)	-	-	-	(208,400.00)	
M&O	(22,500.00)	(14,400.00)	-	-	-	(36,900.00)	
Auxiliary	-	-	-	-	-	-	
Total	\$(5,979,800.00)	\$(1,681,400.00)	\$(1,000,000.00)	\$	<u>\$</u>	\$ (8,661,200.00)	

Note: Enter as negatives only those amounts that have been budgeted as negative expenses to allow rebudgeting for expenditure elsewhere - such as salary savings. Do not include routine reallocation of expenses to other departments or functions, such as the reallocation of computer center expenses.

THE STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE

July Budget 2016-17

POSITIONS TRANSFERRED FROM RESTRICTED ACCOUNTS TO UNRESTRICTED ACCOUNTS

Old Account				New Account				
	Account		Position		Account		Position	
Title	Code	Program/Org Code	No.	Title	Code	Program/Org Code	No.	

None

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EAST TENNESSEE STATE UNIVERSITY - MEDICINE

TBR PERSONNEL BUDGET POSITION COUNT UNRESTRICTED E & G REGULAR FULL-TIME POSITIONS AUXILIARIES EXCLUDED

	7/1/15	10/31/15	7/1/16		DIFFERENCE -) 10/15 TO 7/16	5	DIFFERENCE (+/-) 7/15 TO 7/16
FACULTY	156	156	156		0		C
ADM	5	5	5		0		0
MAINT/TECH/SUPP	110	111	112		1		2
PROF SUPPORT	84	85	85		0		1
TOTAL	355	357	358		1		3
NEW POSITIONS	POSITION TITLE	DEPARTMENT	FUND	FUNCTIONAL AREA	SALARY		JUSTIFICATION
FACULTY							
ADM							
MAINT/TECH/SUPP	Office Coord	COM Developmen	t Unrestricted	Instit Support	33,490		Move position from general academic campus
PROF SUPPORT							,, , ,
DELETED POSITIONS	POSITION TITLE	DEPARTMENT	FUND	FUNCTIONAL AREA	SALARY		JUSTIFICATION
FACULTY					<u>.</u>		
ADM							
MAINT/TECH/SUPP							
PROF SUPPORT							
RECONCILIATION O New Positions Listed Abor Deleted Positions Listed A Transfer Position from Re Transfer between object c	ve Noove stricted to Unrestricted		10/15 TO 7/16	Faculty	<u>Admin</u>	Maint/Tech <u>Support</u> 1	Prof Support
TOTAL				0	0	1	0

THE STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE July Budget 2016-17

BENEFITS SCHEDULE

Name	Title	20+-17 Salary	Longevity	2016-17 Expense Account	Annual Rental Value of House	Car Y/N	Payment of Club Dues Y/N	Other Compensation	Total
Robert T. Means, Jr., M.D.	Dean	448,800	0					100,000	548,800

Other Compensation source from ETSU Physicians & Associates

EAST TENNESSEE STATE UNIVERSITY - MEDICINE ANALYSIS OF NON-CREDIT INSTRUCTION JULY BUDGET 2016-17

7,3

I. ANALYSIS OF NON-CREDIT INSTRUCTION FEES

Α.	Instructional Costs 1. Total Instructional Salaries 2. Total Contracted Service	20,000.00
	Total Instructional Costs	20,000.00
В.	125% of Instructional Costs	25,000.00
C.	Non-credit Instruction Fee Revenue (should agree with Total Revenue presented in Section II.)	75,000.00
D.	Revenue Over/(Under)* 125% of Instructional Costs	50,000.00

*Explanation should be provided if Revenue is less that 125% of Instructional Costs.

II. SCHEDULE OF NON-CREDIT INSTRUCTION REVENUES AND EXPENDITURES

	Account Title Program/ Org Code 200/31110	Account Title Program/ Org Code 100/31110	Account Title Program/ Org Code	Total						
A. Revenues										
Non-credit Instruction Fees		75,000.00								75,000.00
B. Expenditures										
Salaries-Professional	120,000.00									120,000.00
Salaries-Instructional	•									-
Salaries-Other	192,200.00									192,200.00
Contractual Services	20,000.00									20,000.00
Benefits	96,800.00									96,800.00
Equipment	-									-
Travel	10,000.00									10,000.00
Operating Expenses	77,460.00									77,460.00
Total Expenditures	516,460.00	-	-	-	-	-	-	-	-	516,460.00

NOTE: This schedule should include Revenues and Expenditures for all accounts associated with non-credit courses and activities. All administrative and instructional accounts should be included.

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ANALYSIS OF CHANGES IN UNEXPENDED PLANT FUND EAST TENNESSEE STATE UNIVERSITY - MEDICINE ESTIMATED BUDGET 2015-16

				CHANC	GES TO UNEXPEN	IDED FUND BALAN	ICES			ESTIMATED
	UNEXPENDED			FUND BALANCE			FUND BALANCE D	PROJECT		
	BALANCE	STATE		CURRENT FUND	*OTHER	INVESTMENT				BALANCE
	6-30-15	APPROPRIATION	TSSBA	TRANSFERS	TRANSFERS	INCOME	*OTHER	EXPENDITURES	OTHER	6-30-16
LAND PURCHASES										
Local Funds:										
NONE	-	-	-	-	**	•	-	-	-	-
State Appropriations:										
NONE										
TSSBA:										
NONE										
NEW CONSTRUCTION										
Local Funds:										
NONE										
State Appropriations:										
NONE	-	-	-	-	-	-	-		-	-
TSSBA:										
NONE	-	-	-	-	-	-	-	-	-	-
MAJOR RENOVATIONS										
Local Funds:										
Building 60 Simulation Tech Lab	6,368,487	-	-	-	•	1,500	-	2,000,000	-	4,369,987
State Appropriations:										
COM HVAC Corrections	153,021	-	-	-	-	-	-	50,000	-	103,021
COM Exterior Updates	74,028	-	-	-	-	-	-	74,028	-	-
COM Building 2 Chilled Water	20,234	-	-	-	-	~	-	20,234	-	-
TSSBA:										
NONE	-	•	•	-	*	-	-	-	-	-
SPECIAL PROJECTS										
Local Funds:										
NONE	-	-	-	-	-	-	-	-	-	-
State Appropriations:										
COM Several Building Sprinklers		500,000	-	-	-	-	-	250,000	-	250,000
TSSBA:										
NONE										
TOTAL UNEXPENDED PLANT FUNDS	6,615,771	500,000		<u> </u>		1,500	<u> </u>	2,394,263	<u> </u>	4,723,008
				<u></u>						

ANALYSIS OF CHANGES IN UNEXPENDED PLANT FUND EAST TENNESSEE STATE UNIVERSITY - MEDICINE PROPOSED BUDGET 2016-17

		CHANGES TO UNEXPENDED FUND BALANCES									
	UNEXPENDED			FUND BALANC	E ADDITIONS			FUND BALANCE D	DEDUCTIONS	PROJECT	
	BALANCE	STATE		CURRENT FUND	*OTHER	INVESTMENT				BALANCE	
	6-30-16	APPROPRIATION	TSSBA	TRANSFERS	TRANSFERS	INCOME	"OTHER	EXPENDITURES	*OTHER	6-30-17	
LAND FURCHASES											
Local Funds:											
NONE	~	-	-	-				-			
State Appropriations:											
NONE											
TSSBA:											
NONE											
NEW CONSTRUCTION											
Local Funds:											
NONE											
State Appropriations:											
NONE	-	-	-	-	-	<u>ب</u>	-	-	-	-	
TSSBA:											
NONE	-	-	-	-	-	-	-	•	•	-	
MAJOR RENOVATIONS											
Local Funds:											
Building 60 Simulation Tech Lab	4,369,987	-	-	-	-	-	-	3,000,000	-	1,369,987	
Pediatrics Renovation	÷	-	-	-	-	-	500,000	1 500,000	-	-	
State Appropriations:											
COM HVAC Corrections	103,021	-	-	-	-	-	-	103,021	-	-	
COM Exterior Updates	-	-	-	-	-	-	-	-	-	-	
COM Building 2 Chilled Water	-	-	-		-		-		-	-	
TSSBA:											
NONE	-	-	-	-	-	-	-	-	-	-	
SPECIAL PROJECTS											
Local Funds:											
NONE	-		-	•	-	-		-	-	-	
State Appropriations:											
COM Several Building Sprinklers	250,000		-	-			-	250,000	-	-	
TSSBA:											
NONE											
TOTAL UNEXPENDED PLANT FUNDS	4,723,008		<u> </u>			-	500,000	3,853,021		1,369,987	
										·····	

¹ Medical Education Assistance Corporation (MEAC) gift

ANALYSIS OF CHANGES IN RENEWAL AND REPLACEMENT FUNDS EAST TENNESSEE STATE UNIVERSITY - MEDICINE ESTIMATED BUDGET 2015-16

			ADDI	TIONS			PROJECT			
ACCOUNT NAME	BALANCE JUNE 30, 2015	CURRENT FUND TRANSFERS	INVESTMENT INCOME	REALLOCATION	OTHER (FOOTNOTE)	EXPENDITURES	REALLOCATION	OTHER (FOOTNOTE)	BALANCE JUNE 30, 2016	
COM Equipment	19,202,020	-	50,000	-	60,000	¹ 350,000	-	8,670,100	² 10,291,920	
TOTAL RENEWAL AND REPLACEMENT	19,202,020		50,000	-	60,000	350,000		8,670,100	10,291,920	

1 Transfer from Retirement of Indebtedness

2 Transfer \$250,000 to Unexpended Plant-General Academic; \$8,420,100 to Unexpended E&G

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ANALYSIS OF CHANGES IN RENEWAL AND REPLACEMENT FUNDS EAST TENNESSEE STATE UNIVERSITY - MEDICINE PRPOSED BUDGET 2016-17

			ADDI	TIONS			PROJECT		
ACCOUNT NAME	BALANCE JUNE 30, 2016	CURRENT FUND TRANSFERS	INVESTMENT INCOME	REALLOCATION	OTHER (FOOTNOTE)	EXPENDITURES	REALLOCATION	OTHER (FOOTNOTE)	BALANCE JUNE 30, 2017
COM Equipment	10,291,920	-	50,000	-	-	~	-	7,701,500	2,640,420
TOTAL RENEWAL AND REPLACEMENT	10,291,920		50,000				-	7,701,500	2,640,420

1 Transfer to Unrestricted E&G

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ANALYSIS OF CHANGES IN RETIREMENT OF INDEBTEDNESS EAST TENNESSEE STATE UNIVERSITY - MEDICINE ESTIMATED BUDGET 2015-16

	PROJECT		ADDI	TIONS			DEDUC	TIONS		PROJECT
ACCOUNT NAME	BALANCE JUNE 30, 2015	CURRENT FUND TRANSFERS	INVESTMENT INCOME	REALLOCATION	OTHER (FOOTNOTE)		INTEREST	REALLOCATION	OTHER (FOOTNOTE)	BALANCE JUNE 30, 2016
VA 6 Forensics (329) COM Student Center (340)	462,211	~ 147,300	1,000	-	80,790	44,750 39,360	36,760 46,760	-	280 61,950	²
TOTAL RETIREMENT OF INDEBTEDNESS	462,211	147,300	1,000	0	80,790	84,110	83,520	0	62,230	461,441

¹ Transfer from Restricted

² Administrative Charges

³ Administrative Charges \$1,950; transfer to R&R \$60,000

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ANALYSIS OF CHANGES IN RETIREMENT OF INDEBTEDNESS EAST TENNESSEE STATE UNIVERSITY - MEDICINE PROPOSED BUDGET 2016-17

	PROJECT		ADDI	TIONS			DEDUC	TIONS		PROJECT
ACCOUNT NAME	BALANCE	CURRENT FUND TRANSFERS		REALLOCATION	OTHER (FOOTNOTE)	PRINCIPAL	INTEREST	REALLOCATION	OTHER (FOOTNOTE)	BALANCE JUNE 30, 2017
VA 6 Forensics (329) COM Student Center (340)	461,441	140,600	1,030 -	-	80,790	¹ 47,090 41,350	34,530 44,760	-	200 1,870	² - ² 514.061
TOTAL RETIREMENT OF INDEBTEDNESS	461,441	140,600	1,030	0	80,790	88,440	79,290	0	2,070	514,061

¹ Transfer from Restricted

² Administrative Charges

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EAST TENNESSEE STATE UNIVERSITY - MEDICINE UNRESTRICTED E&G LONGEVITY REPORTING FORM JULY PROPOSED BUDGET 2016-17

	Ε	STIMATED 2015-16	F	PROPOSED 2016-17		
Total Unrestricted E&G longevity	\$	460,180.00	\$	460,480.00		